

Umatilla County Transportation Advisory Committee
Advisory Committee Meeting Minutes
Umatilla County Courthouse, Pendleton OR 97801 Room 114
Zoom virtual option
October 24, 2024 3:00PM

AC Members Present: Staci Kunz (transit consultant); Teresa Dutcher (Chair); Heidi Zeigler (DHS); and Linda Carter (City of Pendleton)

AC Members Virtually: Jose Garcia (New Horizons – Hermiston)

County Liaison: Charlet Hotchkiss (Interim Transit Coordinator); Robert Waldher (Director of Community Development Department)

Public: Kassidy Ruiz (City of Milton-Freewater Assistant Planner); Angie Jones (ODOT Region 5 Coordinator)

Chair Dutcher greeted the group and called the Umatilla County Transportation Advisory Committee (UCTAC) meeting to order at 3:00 PM. There were introductions of the UCTAC committee members in the room and online and then introduction of guests.

Meeting Minutes:

Chair Dutcher asked Charlet Hotchkiss if the minutes were being held for a future meeting. Ms. Hotchkiss confirmed that there were no meeting minutes to approve yet and they would be approved at a future meeting.

Presentations of 5310 Applications by Providers:

Ms. Hotchkiss informed the UCTAC members there was not a representative from Hermiston in attendance today to present on their application. Ms. Hotchkiss then went over what Hermiston was asking in their application.

Linda Carter then presented on what the City of Pendleton was asking in their 5310 application. Mrs. Carter described the city's programs/projects these funds would support and went over their cost per ride.

Kassidy Ruiz then presented on what the City of Milton-Freewater was asking in their 5310 application. Mrs. Ruiz went over the city's program, how it is operated, the cost per ride and their plan to go out for RFP in 2025 for the taxi service.

Discussion and Decision:

UCTAC members asked questions of Linda Carter and Kassidy Ruiz regarding their applications and ask. The group discussed Hermiston's application. The UCTAC members asked Ms. Hotchkiss to provide the amounts each provider requested last biennium from 5310. Ms. Hotchkiss provided the group with a document showing what each provider requested and received last biennium from 5310 Funding.

UCTAC members discussed the City of Hermiston's ask being so much greater than their ask from the prior biennium.

UCTAC members acknowledged the combined ask was greater than ODOT's predicted allocation and discussed how to best make cuts.

After working out some math on paper, Linda Carter, moved to cut City of Hermiston's ask from \$520,434.00 to \$159,967.00, cut City of Pendleton's ask from \$323,028.00 to \$302,000 and leave City of Milton-Freewater's ask as is, at \$96,000.00, and moved for this to be recommendation to the County Board of

Commissioners.

Heidi Ziegler seconded. Chair Dutcher called for a vote. The vote passed unanimously.

Other Business: Charlet Hotchkiss went over upcoming deadlines for transit applications

- **November 6** – Presenting 5310 applications at Board of Commissioner’s Meeting
- **November 12** – STIF FORMULA applications due to County
- **November 14** – I would like to hold the next UCTAC meeting on Thursday, November 14 at 9AM. Thoughts?
- **November 20** – 5310 applications due to ODOT
- **January 16** – STIF FORMULA applications due to ODOT

Meeting adjourned at 4:30PM

Submitted by Charlet Hotchkiss, Umatilla County Planner I