



UMATILLA COUNTY SPECIAL TRANSPORTATION FUND (STF) ADVISORY COMMITTEE

Application for Volunteer Committee Member

Committee Assignment: The Umatilla County Special Transportation Fund (STF) Advisory Committee consists of at least seven members appointed by the Umatilla County Board of Commissioners. The purpose of the committee is to represent the people who are served by the STF Program. The advisory committee considers how STF funds should be spent and provides the governing body with information about their community's special transportation needs. The advisory committee is the mechanism in STF law that allows for public involvement and input to the STF process. The STF Advisory Committee advises and assist the Board of Commissioners on matters related to the local and regional public transit services provided to Seniors and People with Disabilities within Umatilla County.

Appointment: Candidates are interviewed and selected by the Umatilla County Board of Commissioners. Appointments to the Advisory Committee are based on the candidate who best meets the requirements of the Committee, and are made at the sole discretion of the Commissioners. A newly appointed committee member agrees to participate in an on-boarding session.

Term of Office: No specific term of office is outlined for STF Advisory members. Advisory members must remain qualified (see qualifications below) to serve on the committee. If there is a change in qualification for a member, they should declare the change and surrender their position and request that a new representative, that meets the qualification, can be appointed.

Officers: The Advisory Committee members will appoint a Chair, Vice-Chair and Secretary for a one-year term. Terms will begin and end after a one-year term is completed. Members may be appointed in the middle of a term to replace a member who has departed mid-term.

Qualifications: To be qualified to serve on the Committee, an individual must meet one of the following qualifications:

- a) Be a person who is a senior or a person with a disability and is a user of transportation services in Umatilla County;
- b) Be a person who is a senior or a person with a disability and who lives in an area of the Umatilla County where there are no public transportation services;
- c) Be a representative of seniors living in Umatilla County;
- d) Be a representative of people with disabilities living in Umatilla County or
- e) Be a representative of a provider of services offered to seniors and people of disabilities.

Additionally:

- Provider representatives must be in the minority; meaning that of five members, only two can be providers.
- State Administrative Rules specify that Committee members should represent different constituency groups within the County, and that the Committee as a whole should also represent the diverse interests, perspectives, geography, and demographics of the County.

Consideration may also be given to individuals within these categories who are users of public transportation services provided within the County. The Board of Commissioners will consider all these factors when evaluating candidates for appointment to the Committee. For more information, please see ***Oregon Administrative Rules, Chapter 732, Division 5.***

Committee Responsibilities: The Advisory Committee has four major responsibilities, which are carried out with the support of Umatilla County staff assigned to work with the Committee:

- (a) Reviewing and advising staff on the development of the local STF Plan, which is a plan for enhancement of public transit services within Umatilla County, and includes a program of projects for all of the providers of public transit services within the County;
- (b) Reviewing all individual projects proposed for inclusion within the STF Plan, and prioritizing the approved projects, including the funding level for each project to be included within the STF Plan;
- (c) Developing a process for monitoring and evaluating approved projects to ensure that Public Transportation Providers that have received funds are applying the funds in accordance with and for the purposes described within their project proposal;
- (d) Reviewing and advising staff on the methodology for distribution of STF Formula Program monies allocated to Umatilla County.

Notice to Applicant: Umatilla County does not discriminate in recruiting, hiring, or conditions of volunteering based on color, national origin, sex, religion, marital status, family relationship, disability, Veteran's status, age, nor any other prohibited reason or basis.

The County is committed to providing an equal opportunity to all individuals who are seeking to volunteer. The objective of the County's procedures is to select the most qualified individual for the position. All applicants are encouraged to provide the County with information that will demonstrate the applicant's qualifications to perform the duties of the specific job for which the applicant is applying.

Application: To apply for the STF Advisory Committee, complete the application on the following pages and submit to Megan Green, Umatilla County Public Transit Coordinator, email megan.green@umatillacounty.net or phone 541-278-6246.

Qualification Checklist: Advisory Committee members will be considered based on their affiliation with and representation of the following constituency groups. I am affiliated with and/or represent one or more of the following groups: *(check all that apply)*

<input type="checkbox"/> I reside in Umatilla County <input type="checkbox"/> I am knowledgeable about the transportation needs of seniors and people with disabilities <input type="checkbox"/> I am a Senior (person age 65 or older) and user of public transportation <input type="checkbox"/> I am a person with disabilities and user of public transportation <input type="checkbox"/> I am a Senior (person age 65 or older) and live in an area with no public transportation <input type="checkbox"/> I am a person(s) with disabilities and live in an area with no public transportation	<input type="checkbox"/> I represent Seniors (person(s) age 65 or older) living in Umatilla County <input type="checkbox"/> I represent people with disabilities living in Umatilla County <input type="checkbox"/> I am a public transportation service provider <input type="checkbox"/> I am a private transportation service provider <input type="checkbox"/> I represent public health, social and human service providers and support Seniors person(s) (age 65 or older) and People with Disabilities
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Note: By signing below, I acknowledge that I represent one or more of the constituent groups listed above.

X

Signature of Applicant

Date

Additional Information: For more information about the Umatilla County STF Advisory Committee, please contact Megan Green, Umatilla County Public Transit Coordinator, phone 541-278-6246, or email megan.green@umatillacounty.net

