

UMATILLA COUNTY PUBLIC WORKS DEPARTMENT

ROAD VACATION PROCEDURES

Forms for petition must be obtained & returned to the Public Works Department for processing.

1. PETITION - Must have

- A. Description of property to be vacated.
- B. Statement of reason for the requesting vacation.
- C. Names and addresses of ALL persons owning any improvements on public property to be vacated.

& / OR

- D. Names & addresses of ALL persons holding any recorded interest in property proposed to be vacated.

& / OR

- E. Names & addresses of ALL persons owning any Real Property abutting public property proposed to be vacated.
- F. Signatures of either owners of 60% of land abutting or 60% of owners of land abutting property proposed to be vacated.
- G. Signatures shall be notarized.

&

Filing fee of \$ 500.00 at time of petition - non-refundable - for processing to the Public Works Dept. and \$ 20.00 for the Clerk's office for recording. If a check is used , a separate check for each Dept. is required.

2. REPORT - Ordered from the County Commissioners to Department of Public Works.

- A. Description of ownership & uses of property proposed to be vacated.
- B. Assessment by Director of Public Works of whether vacation would be in the public interest.
- C. Any other pertinent information.

3. UPON - Receipt of report , Board of Commissioners establishes a time and a place for hearing to consider whether proposed vacation is in public interest.

4. NOTICE OF HEARING- By posting (3 places , including proposed property to be vacated , 20 days prior) , publication (20 days prior and 10 days prior) , and by service to each person with recorded interest (30 days prior by registered letter).

- A. Property proposed to be vacated.
- B. An improvement constructed on public property proposed to be vacated.
- C. Real Property abutting public property proposed to be vacated.

5. DURING OR BEFORE HEARING, any person may file information with County Commissioners to dispute or in opposition (by reasoning) or present any new matter relevant to the proceeding.

6. ORDER OR RESOLUTION (contains)

- A. State whether property is to be vacated.
- B. Describe exact location of vacated property with any requirements.

7. RECORD - with county clerk and cause copies to be filed with County Surveyor and assessor. (Not effective until such order / resolution is filed).

8. OWNERSHIP OF VACATED PROPERTY

- A. If County holds title , property shall vest in the County.
- B. Otherwise , vacated property shall vest in the owner of the land abutting vacated property by extension of the person's abutting property boundaries to the center of the vacated property.

If there are any questions, please refer them to Gary Roberts of the Public Works Office , 278-5424.

PETITION FOR VACATION

**TO THE BOARD OF COUNTY COMMISSIONERS FOR UMATILLA COUNTY, OREGON, IN
THE MATTER OF THE VACATION OF**

I, _____, petition the Board of County Commissioners of Umatilla County, Oregon to vacate _____, more particularly described as follows:

(Attach legal description)

II

Petitioners are the owners, as shown in the records of Umatilla County, of property abutting the property sought to be vacated, (and petitioners are the only persons or corporations particularly affected by the proposed vacation of the property*).

III

(attached)

No portion of the street proposed to be vacated is situated within the corporate limits of any city.

IV

The particular circumstances that justify granting a vacation of the described property are: (attach extra page if necessary)

HOW PROPERTY IS USED	_____
CONDITION OF PROPERTY	_____
REASON FOR VACATION	_____

V

Names and addresses of all persons holding any recorded interest in and / or owning any real property abutting the property proposed to be vacated: (Including any property on the opposite side of road).

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

- To be included if all property owners petition.

Certification

On this ___ day of _____, 19____, before me, the undersigned, _____, personally appeared, known to me to be the identical individual described in and who executed the same freely and voluntarily.

IN TESTIMONY WHEREOF , I have hereunto set my hand and affixed my official seal the day and year last written above.

STATE OF OREGON) ss
COUNTY OF _____)

NOTARY PUBLIC FOR OREGON
My Commission Expires _____

Certification

On this ___ day of _____, 19____, before me, the undersigned, _____, personally appeared, known to me to be the identical individual described in and who executed the same freely and voluntarily.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal the day and year last written above.

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COUNTY OF _____)

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