

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of May 20, 2026
9:00 am, Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Vice-Chair John Shafer and Commissioner Cindy Timmons

County Counsels: Doug Olsen, Nicholas Warner

Guests Present: Robert Pahl, Umatilla County Chief Financial Officer; Tom Fellows, Umatilla County Public Works Director; Joseph Fiumara, UCo Health Director; Megan Davchevski, Planning Manager; Bob Waldher, Community Development Director; Dan Lonai, Umatilla County Administrative Services Director; Travis McMasters, UCSO Deputy; Julian Perez 52692 Burren Lane, Melissa Ince, City of Umatilla, Elaine Howard, Consultant; Heather Estrada, UC Special Library District Director; Lieutenant Josh Roberts, UCSO;

Video link or Calling in: Chair Dan Dorran

CALL TO ORDER: Chair Dorran called the meeting to order at 9:00 am. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance - led by Chair Dorran.

Awards/Correspondence/Recognitions – Presented by UCSO Senior Marine Deputy Travis McMasters, 4700 NW Pioneer Pl., Pendleton OR. The State Marine Board recognized the department with the Service of Excellence award for more than doubling amount of marine contacts over the last year. Commissioner Shafer asked about the patrol areas they cover. The department covers McKay Reservoir, the North Fork out of John Day, from Wallula Junction down to Boardman. They also do hull inspections standard equipment inspections and safety checks. Deputy McMasters and the team were congratulated for a job well done.

Approval of Minutes - None

Additions to Agenda – None

Public Comments and Recognition of Visitors – None

Business Items

1. **City of Umatilla Urban Renewal** – Presented by Melissa Ince, City of Umatilla Assistant City Manager. She expressed the City’s appreciation to Commissioner Dorran for attending the ribbon cutting for the Umatilla Business Center. The City of Umatilla has created an Urban Renewal

Agency and is considering adoption of two plans: Umatilla East Urban Renewal Plan and Umatilla West Urban Renewal Plan. Elaine Howard, Consultant, was introduced and presented a slideshow highlighting the two plans' processes, timelines, specifications and financials. The presentation ended at 9:22 am, they were thanked for a thorough presentation.

2. Updated EMPG Grant Agreement – Presented by Nicholas Warner, Deputy County Counsel. On April 1, 2026 the Board of Commissioners approved a Grant Agreement with Oregon Department of Emergency Management. The updated agreement before the Board lists the correct grant amount as \$79,334 as opposed to the total project amount. **Commissioner Shafer moved to approve the updated EMPG Grant Agreement 25-529 with the Oregon Department of Emergency Management. Seconded by Commissioner Timmons. Carried, 3-0.**
3. Sheriff's Office Purchase – In-Car Camera - Presented by Nicholas Warner, Deputy County Counsel. UCSO utilizes in-car mobile video camera systems from Motorola Solutions (formerly WatchGuard) in each patrol vehicle. The County has seven vehicles in the latest vehicle order that require installation of these systems. The total quoted cost for seven M500 in-car video systems from Motorola Solutions is \$47,620.16, and is a planned expenditure. **Commissioner Shafer moved to approve the purchase of seven M500 in-car video systems from Motorola Solutions in the amount of \$47,620.16. Seconded by Commissioner Timmons. Carried, 3-0.**
4. Sheriff's Office Purchase – AED's – Presented by Nicholas Warner, Deputy County Counsel. UCSO maintains a number of AED's for use in patrol. Each patrol car has an AED in it. The current units are 10 years old. While many are still operational, several have shown signs of failing or have failed. UCSO is looking to purchase 15 new units to phase out the old ones. USCO reached out to three vendors for quotes. Only two vendors responded: Cardio Partners - \$20,594.70, and Rescue Essentials - \$21,194.85. **Commissioner Timmons moved to approve the purchase of 15 AED's from Cardio Partners in the amount of \$20,594.70. Seconded by Commissioner Shafer. Carried, 3-0.**
5. Outdoor Mass Gathering – Presented by Tierney Cimmiyotti, Community Development. Applicant, Julian Perez, has submitted a Zoning Permit application to hold a mass gathering at 52692 Burris Lane Milton-Freewater, on July 25, 2026 from 9:30AM to 8PM. The applicant's proposed outdoor mass gathering boxing event will have approximately 100-200 attendees throughout the day. The submitted site plan shows dedicated space for parking, as well as the location of vendors, the boxing ring, spectators and restrooms. The approval of the Outdoor Mass Gathering Zoning Permit is now before the Board of Commissioners for consideration.

Julian Perez, 52692 Burris Lane, MF, property owner and applicant stood for questions. Mr. Perez received verbal permission from the landowner to the south, to use his property, approximately 3 acres, for parking. Chair Dorran requested he collect written permission from the adjacent property owner for use of the property on this day. He also recommended contacting the Sheriff's Office and local police department to inform them of the event. Commissioner Timmons added concern for other neighbors not being informed of the event, she recommended getting written agreements from all neighbors, especially Cayuse Vineyards. **Commissioner Shafer moved to postpone this item until complete documentation is received including acknowledgement from the Sheriff's Office, letter of agreement from property owner to the South to allow parking on the property**

and all contiguous property owners including Cayuse Vineyards. Seconded by Commissioner Timmons. Carried, 3-0.

6. Solid Waste Rate Increases - Presented by Bob Waldher, Community Development Director. Pendleton Sanitary Service, Inc., having a solid waste franchise through Umatilla County, proposes to increase its rate within its franchised area of unincorporated Umatilla County by 3.0%. If approved, the proposed rate increase will go into effect on July 1, 2026. On April 14, 2026 the Umatilla County Solid Waste Advisory Committee met and voted to recommend approval of the proposed rate increase requested by Pendleton Sanitary Service, Inc. **Commissioner Shafer moved to approve the recommendation from the SWAC for a rate increase of 3%. Seconded by Commissioner Timmons.** There were questions about how the mileage outside city limits fee was assessed, Mr. Waldher was unable to define if it was a monthly fee or a per mile fee. **Motion withdrawn by Commissioner Shafer, Commissioner Timmons seconded withdrawal of the original motion. Commissioner Timmons moved to table the discussion to the next meeting, June 3rd if a franchise representative is available. Seconded by Commissioner Shafer. Carried, 3-0.**
7. UCo Health Purchase - Laptops - Presented by Joseph Fiumara, Public Health Director. Public Health would like to update 5 laptops, 2 different styles based on the type of work conducted. All monies for these updates would come from a combination of PE81-02, and PE51-01 funds provided by OHA, no general funds to be used in this purchase. These costs were included in the budget approvals to OHA. The quotes received were for 3 ThinkPad E16 with Windows - \$1493 each, and 2 ThinkPad T14 Touchscreen with Windows - \$2320 each. Quotes were received from IT, but prices may change slightly by the time purchase is made. **Commissioner Timmons moved to approve the purchase of 5 laptops with a quote at \$9,119.00 not to exceed \$9,600.00. Seconded by Commissioner Shafer. Carried, 3-0.**
8. Elections Purchase – Bend Mailing Services – Presented by Stephen Craigen, Records and Elections Supervisor. A payable is before the Board for ballot insertion for the May 19, 2026 Primary Election. This is a routine expense for conducting an election, and has been budgeted. **Commissioner Timmons moved to approve the payable to Bend Mailing Services in the amount of \$8,640.44. Seconded by Commissioner Shafer. Carried, 3-0.**
9. Fair Contract – Genesis Marketing – Presented by Nicholas Warner, Deputy County Counsel. Genesis Marketing has been doing marketing for some of the entertainers scheduled to perform at the 2026 UCF and has sent us an invoice of \$14,040.00. **Commissioner Shafer moved to approve the payable to Genesis Marketing LLC in the amount of \$14,040.00. Seconded by Commissioner Timmons. Carried, 3-0.**
10. Public Contracting Ordinance – Public Hearing - Presented by Nicholas Warner, Deputy County Counsel. The Public Contracting Ordinance (Chapter 38) was last revised in 2005. There are a number of proposed updates to the policy, to reflect changes in practices and circumstances The First Reading of the ordinance was on May 6, 2025. The proposed ordinance is before the Board for a Second Reading and potential adoption. Chair Dorran opened public hearing at 9:46 am. Chair called for comments online or in-person, in favor of, in opposition and/or neutral comments. There were none. Chair Dorran closed the public hearing at 9:47 am. **Commissioner Shafer moved to adopt Ordinance No. 2026-04. Seconded by Commissioner Timmons. Carried, 3-0.**

11. Travel Reimbursement Policy - Presented by Nicholas Warner, Deputy County Counsel. Per Diem rates for County employees have not been updated recently. This amended policy would update those rates. **Commissioner Timmons moved to adopt the proposed Travel Reimbursement Policy to take effect on July 1, 2026. Seconded by Commissioner Shafer.** Mr. Fiumara commented that the final sentence was incomplete. Mr. Warner stated that “may be denied” would complete the sentence. **Commissioner Timmons made an amendment to the motion to complete the rest of the final sentence with “may be denied.” Seconded by Commissioner Shafer. Carried 3-0. Vote for the motion as a whole, carried 3-0.**

12. CDA Payable - Presented by Nicholas Warner, Deputy County Counsel. A payable is before the Board of Commissioners for approval from the Columbia Development Authority. It is based on an invoice from 4/27/2026 for OLDCC Grant Partner Match. **Commissioner Shafer moved to approve the payable to the Columbia Development Authority in the amount of \$40,157.97. Seconded by Commissioner Timmons. Carried, 3-0.**

13. Executive Session – Employment/Real Property – ORS 192.660(2)(a,b,e,h) – None

Commissioner Reports: None

Meeting adjourned by Chair Dorran at 9:52 am.

Kelsey Bailey

Executive Secretary – Board of Commissioners