

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of May 6, 2026
9:00 am, Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair Dan Dorrان, and Commissioner Cindy Timmons
Commissioner Absent: Vice-Chair John Shafer
County Counsels: Doug Olsen, Nicholas Warner

Guests Present: Robert Pahl, Umatilla County Chief Financial Officer; Jason Jenson, CFO; Tom Fellows, Umatilla County Public Works Director; Dan Lonai, Umatilla County Administrative Director; Sterrin Ward; Bob Waldher, Community Development Director; Charlet Hotchkiss; Steve Robertson, Rocks District Winegrowers President; Heather Estrada, Umatilla County Special Library District;

Video link or Calling in: Shaina Lilley, Kevin Miracle, Jennifer Blake, Derek Ranta joined @ 9:45

CALL TO ORDER: Chair Dorrان called the meeting to order at 9:03 am. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance - led by Chair Dorrان.

Awards/Correspondence/Recognitions – Commissioner Timmons shared that the lost mushroom hunter from Stanfield was found and is safe. Captain Sterrin Ward was on the news giving an update about Search and Rescue and what they had been doing to find him.

Minutes – Commissioner Timmons moved to approve the minutes from April 14, 2026, April 17, 2026 and April 30, 2026 Board meetings. Seconded by Commissioner Dorrان. Carried, 2 - 0.

Additions to Agenda – None

Public Comments and Recognition of Visitors – None

Business Items

1. **Sheriff’s Office Payment – Records** – Presented by Sterrin Ward, UCSO. Annual Support Fee for UCSO JustFOIA software program. This program is used to receive and track public record requests. The service is statutorily required and defined in ORS Chapter 192. The annual service fee is \$10,326.75. The amount has been previously budgeted within the FY2026 budget. **Commissioner Timmons moved to approve payment for the annual support fee of the public record request system JustFOIA in the amount of \$10,326.75. Seconded by Commissioner Dorrان. Carried, 2-0.**

2. Sheriff's Office Payment – Vehicle Repair – Presented by Lt. Josh Roberts, UCSO. Vehicle #22-07 was damaged in a crash during a vehicle pursuit on 3/7/26. Three estimates have been obtained to repair the vehicle: Hermiston Auto Body: \$9,938.72; Hop's Auto Body: \$8,919.60; and Blue Mountain Color Works: \$7,521.56. This is the K-9 unit and the desire is to keep this vehicle in the fleet. **Commissioner Timmons moved to approve Blue Mountain Color Works to repair vehicle # 22-07 and authorize payment estimated at \$7,521.56. Seconded by Commissioner Dorrان. Carried, 2-0.**
3. City of Athena Contract - Presented by Lt. Josh Roberts, UCSO. The contract with the City of Athena for law enforcement services is before the Board for review. The agreement is for a reduction in monthly hours, 260 rather than 346, and corresponding cost. **Commissioner Timmons moved to approve and authorize chair to sign the agreement for Law Enforcement Services with the City of Athena. Seconded by Commissioner Dorrان. Carried, 2-0.**
4. Upfitting RFP – Presented by Doug Olsen, County Counsel. Previously the Board authorized the issuance of a request for proposals for the upfitting of the Sheriff's Office vehicles. The RFP was issued and two proposals have been received. Both proposals were nonresponsive, so a revised RFP is asked to be issued and the proposals received rejected. **Commissioner Timmons moved to reject all proposals and authorize reissuance of request for proposals for upfitting of vehicles. Seconded by Commissioner Dorrان. Carried, 2-0.**
5. Public Works Purchase - Trailer - Presented by Tom Fellows, Public Works Director. Public Works Department is requesting to purchase a new Felling Loboy trailer with a 20,000 lb flip axel from Diesel Depot in Boise Idaho. This trailer is rated at 139,000 GVW. Since the purchase of the new rock crusher units it has become apparent the current trailer is not capable of hauling these units. This new trailer would be purchased using a Sourcewell contract #092922-FTS. This purchase would be paid for out of the Public Works equipment budget. Diesel Depot has this trailer in stock and available immediately. **Commissioner Timmons moved to approve the purchase of a Felling Loboy trailer with flip axel in the amount of \$149,545.28 from Diesel Depot. Seconded by Commissioner Dorrان. Carried, 2-0.**
6. Public Works Purchase - Excavator – Presented by Tom Fellows, Public Works Director. Public Works Department is requesting approval to purchase a new John Deere 230P Excavator equipped with a thumb and additional hydraulics to operate various attachments. This machine will eventually replace the older CAT 315 excavator and will primarily be used with the crusher to feed the plant when necessary. This machine will be purchased on a Sourcewell contract #011723-JDC at a 30.5% discount off list. The delivery on this machine is estimated to be in late August. **Commissioner Timmons moved to approve the purchase of a John Deere 230 P Excavator from Papé Machinery in the amount of \$306,859.00. Seconded by Commissioner Dorrان. Carried, 2-0.**
7. Public Works Payment – Presented by Tom Fellows, Public Works Director. The Pitts Loboy trailer Equipment #584 was damaged when hauling the crusher units over uneven terrain requiring repairs at a qualified welding shop equipped to handle this type of damage. The only shop that responded to outreach was Eagle Carriage and Machine in La Grande, they had the ability to do the repairs and had an immediate opening and the County had an existing account with them, they gave an initial estimate of \$17,000. At the completion of the repairs the bill came to \$15,041.43, lower than

anticipated. **Commissioner Timmons moved to approve payable to Eagle Carriage & Machine, Inc. in the amount of \$15,041.43. Seconded by Commissioner Dorrان. Carried, 2-0.**

8. Mass Gathering Permit - Presented by Charlet Hotchkiss, Planner. Applicants, Jeff Bond & Steve Robertson, with Rocks District Winegrowers, have submitted a Zoning Permit application to hold a mass gathering at 53293 Appleton Road, Milton-Freewater, OR. Map 6N3526B, Tax Lot 1101, on July 25, 2026 from 2PM to 6PM. The proposed mass gathering event, titled “Basalt Bash 2026” is a wine & art auction fundraiser. The applicants have submitted a site plan that shows parking, trash can locations, restroom locations, as well as a floor plan showing the auction hall. The approval of the Mass Gathering Zoning Permit is now before the Board of Commissioners for consideration.

Steve Robertson, Rock District Winegrowers President, stood for comment. This is the 2nd annual Basalt Bash, last year they were able to donate \$75,000 to the Milton-Freewater School District. The goal for this year is to donate \$100,000 to the school district. They are working with a team of FFA students to gather analytics for this year’s bash. **Commissioner Timmons moved to approve Zoning Permit, #ZP-26-116, for Basalt Bash 2026, a mass gathering to be held on July 25, 2026. Seconded by Commissioner Dorrان. Carried, 2-0.**

9. Fee Waiver Request – Presented by Doug Olsen, County Counsel and Bob Waldher, Community Development Director. Under Section 152.768 of the County Code of Ordinances, a land use filing fee may be waived by the board for good cause at the request of an applicant. The Board has received a request from Cater Plumbing to waive the additional fee for CUP reapplication. They applied for a home occupation CUP in 2020, however withdrew the application and said they were not going to operate the business. It's been operating since then and they received a warning in October 2025. Due to the code violation, the double application fee was imposed. Continuing to operate the business without the permit in place resulted in a code violation which equates to more County resources, a Code Enforcement officer and increased staff time spent on this item. The additional fee assists in offsetting the extra expenses incurred. **Commissioner Timmons moved to deny the waiver of the double fee. Seconded by Commissioner Dorrان. Carried, 2-0.**

10. Curbside Recycling Rate – Presented by Bob Waldher, Community Development Director. This matter previously was before the Board on March 18, 2026, and the work session of April 17, 2026. Beginning July 1, 2026, as part of Oregon’s Recycling Modernization Act, cities with a population over 4,000 people are required to provide curbside recycling service for residents inside city limits and urban growth areas. Waste Connections (DBA Sanitary Disposal, Inc.) and Pendleton Sanitary, Inc.), propose to establish a rate for new curbside recycling services within the respective franchise service areas. If approved, the rate would be effective July 1, 2026 and would apply to all customers within the franchise service area, regardless of whether or not the customer participates in curbside recycling. The following rate for curbside recycling was recommended for approval by the Solid Waste Advisory Committee at their meeting on February 23, 2026:

Sanitary Disposal, Inc.

\$8.00 per month for every-other-week residential (single-family) curbside recycling service

\$24.00 per month for every-other-week multi-family curbside recycling service

Pendleton Sanitary, Inc.

\$8.00 per month for every-other-week residential (single-family) curbside recycling service

The definition of multi-family was clarified to reflect three or more families living in one residential complex.

Will funds be available in the future if the area outside of the Urban Growth Boundary is not included in the service now? Funds to cover the upfront costs, like trucks and recycle carts are anticipated to be available when the next Needs Assessment is completed by DEQ, expected in 2028.

What expenses are eligible for reimbursement through the RMA? - The upfront costs, trucks and recycling carts are included in the funding provided for upfront costs as well as reimbursement for travel more than 50 miles to a mixed use recycling facility. Maintenance and operational cost are not eligible for reimbursement through the RMA, the proposed rates would help to offset these costs. The recycling rate was based off all customers in the service area participating, if there was an optional program it would not be cost effective to run the trucks and rates would need to be revisited. **Commissioner Dorrان moved to approve the rates recommended by SWAC inside the UGB and adopt Order No. BCC2026-022. Seconded by Commissioner Timmons. Carried, 2-0. Commissioner Dorrان moved to deny the recommended rate and service outside of the UGB. Seconded by Commissioner Timmons. Carried, 2-0.**

11. Economic Development Grants – Presented by Bob Waldher, Community Development Director. The Umatilla County Community and Economic Development Grant Committee met May 4, 2026 to review grant requests. A total of 14 grant requests were received for the spring funding cycle and the committee recommends the Board of Commissioners approve funding the 11 grants shown on the attached list. **Commissioner Timmons moved to approve funding recommendations for Spring 2026 Community and Economic Development Grant Requests for a total of \$91,000. Seconded by Commissioner Dorrان. Carried, 2-0.**
12. Elections Payable – Presented by Dan Lonai, Administrative Services Director. A payable for voter pamphlet printing for the upcoming election is before the Board for approval. This is a routine expense for conducting an election, and has been budgeted. **Commissioner Timmons moved to approve payable to Ryder Elections Services, LLC in the amount of \$5,165.00. Seconded by Commissioner Dorrان. Carried, 2-0.**
13. Records Server Purchase – Presented by Dan Lonai, Administrative Services Director. The current Records file server is running low on space for its specific purpose and needs to be upgraded. We have obtained three quotes for suitable replacement hardware. The server will be repurposed for another department that has less space requirements. Funding for this purchase will be allocated from the Archive fund. **Commissioner Timmons moved to authorize the purchase of the file server for Records from Davenport in the amount of \$16,975.00. Seconded by Commissioner Dorrان. Carried, 2-0.**

14. Health Insurance - Presented by Doug Olsen, County Counsel. The County has received a quote to renew our health and dental insurance plans through Pacific Source with an increase in premiums to medical of 7% and to dental of 0%. **Commissioner Timmons moved to accept the 2026-27 rate increase of 7% to medical and 0% to dental as proposed with Pacific Source For health/vision and dental coverages. Seconded by Commissioner Dorrان. Carried, 2-0.**
15. Public Contracting Ordinance – Public Hearing – Presented by Doug Olsen, County Counsel. Chair Dorrان opened the public hearing at 10:04 am. The Public Contracting Ordinance (Chapter 38) was last revised in 2005. There are a number of proposed updates to the policy, to reflect changes in practices and circumstances. The proposed ordinance is before the Board for a First Reading. Chair Dorrان called for public comment in favor of, opposed to or any neutral comments. There were none. He closed the public hearing at 10:05 am. **Commissioner Timmons moved to set the date for the second reading of the Public Contracting Ordinance for May 20, 2026, the next BOC meeting, Seconded by Commissioner Dorrان. Carried, 2-0.**
16. Supplemental Budgets – Public Hearing – Presented by Robert Pahl, CFO. Chair Dorrان opened the public hearing at 10:06 am. There are ten supplemental budget orders before the Board for consideration. The description of each supplemental budget request was read to the Board. Chair Dorrان called for comments, in favor of, opposed or any neutral comments. There were none. The Chair closed the public hearing at 10:10:11 a.m.

Commissioner Timmons asked about the changes in the Jail’s budget. - The Jail received an additional \$170,000 in State revenue not in the original budget. There were a couple of invoices that fell in to the next budget cycle. Chair Dorrان closed the public hearing at 10:12 am. **Commissioner Timmons moved to adopt Order No. Budget 2026-40. Seconded by Commissioner Dorrان. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget 2026-41. Seconded by Commissioner Dorrان. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget 2026-42. Seconded by Commissioner Dorrان. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget 2026-43. Seconded by Commissioner Dorrان. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget 2026-44. Seconded by Commissioner Dorrان. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget 2026-45. Seconded by Commissioner Dorrان. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget 2026-46. Seconded by Commissioner Dorrان. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget 2026-47. Seconded by Commissioner Dorrان. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget 2026-48. Seconded by Commissioner Dorrان. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget 2026-49. Seconded by Commissioner Dorrان. Carried, 2-0.**

17. Budget Transfers - Presented by Robert Pahl, CFO. There are ten budget transfer orders before the Board for consideration. A description of each transfer was read to the Board. **Commissioner Timmons moved to adopt Order No. Budget 2026-50. Seconded by Commissioner Dorrان. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget 2026-51. Seconded by Commissioner Dorrان. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget 2026-52. Seconded by Commissioner Dorrان. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget 2026-53. Seconded by Commissioner Dorrان. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget 2026-54. Seconded by**

Commissioner Dorrان. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget 2026-55. Seconded by Commissioner Dorrان. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget 2026-56. Seconded by Commissioner Dorrان. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget 2026-57. Seconded by Commissioner Dorrان. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget 2026-58. Seconded by Commissioner Dorrان. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget 2026-59. Seconded by Commissioner Dorrان. Carried, 2-0.

18. Echo Community Benefit Plan - Presented by Doug Olsen, County Counsel. The Echo Community Benefit Plan board is recommending funding of a grant from the community benefit plan for 2026. Also, the funding for this plan has ended and the remaining funds have been allocated. The grant is before the Board for approval, along with the dissolution of the plan board. **Commissioner Timmons moved to approve grant and dissolution of board and adopt Order No. BCC2026-018. Seconded by Commissioner Dorrان. Carried, 2-0.**
19. City of Umatilla Property Transfer – River Road – Presented by Doug Olsen, County Counsel. The County and the City of Umatilla have been in discussions regarding plans for the Umatilla River Road area, including trails and open spaces. The County acquired property in the area for park use in 2003. The request is to transfer the county property and the adjacent road (up to Bensel Road) to the City of Umatilla. The City plans to dedicate the property as parks and open spaces. The planned trail project will also go through this property. The transfer of the road jurisdiction will occur at a later date. **Commissioner Timmons moved to approve the agreement with the City of Umatilla and authorize chair to sign. Seconded by Commissioner Dorrان. Carried, 2-0. Commissioner Timmons moved to adopt Order No. BCC2026-020. Seconded by Commissioner Dorrان. Carried, 2-0.**
20. City of Umatilla Property Transfer – McNary – Presented by Doug Olsen, County Counsel. In 2000, the County and the City entered into an agreement for transfer of road jurisdiction in exchange for property and other considerations. One tax lot owned by the County was thought to be included in the exchange, but was not part of the final transactions. The matter is before the Board to complete the property conveyance of the one tax lot, located in McNary. **Commissioner Timmons moved to adopt Order No. BCC2026-021. Seconded by Commissioner Dorrان. Carried, 2-0.**
21. CTUIR Civil Jurisdiction - Presented by Doug Olsen, County Counsel. In 2025, the CTUIR requested retrocession of civil jurisdiction from the governor. The CTUIR has had criminal jurisdiction since 1981, and is now seeking to obtain the remaining portion of civil jurisdiction lost in 1953. The governor is seeking input from local governments regarding the request. A draft letter of support is before the Board for review. **Commissioner Timmons moved to approve letter of support and authorize Chair to sign. Seconded by Commissioner Dorrان. Carried, 2-0.**
22. Experiment Station Lease – Presented by Doug Olsen, County Counsel. In 1948, the County leased the property to the State of Oregon (Board of Higher Education) for the experiment station. In 1969, a portion of the premises was conveyed to the US government, for what is now the Columbia Plateau Conservation Research Center. The federal government is now requesting some additional space for an equipment yard — 1300' x 499' parcel. The State is willing to sublease a portion of

the premises to the federal government. The amendment to the lease to allow the sublease is before the Board for review. **Commissioner Timmons moved to approve amendment to the lease and authorize Chair to sign. Seconded by Commissioner Dorrان. Carried, 2-0.**

23. Board Payable – Presented by Doug Olsen, County Counsel. A payable is before the Board for approval due to the amount. The payable is to the Columbia Development Authority for member contributions. **Commissioner Timmons moved to approve payable to Columbia Development Authority in the amount of \$201,240.72. Seconded by Commissioner Dorrان. Carried, 2-0.**
24. UCF Entertainment Contract - Presented by Doug Olsen, County Counsel. Entertainment for the 2026 Umatilla County Fair for Saturday, August 15, 2026, on the Main Stage. **Commissioner Timmons moved to approve Los Cuates De Sinaloa in the total amount of \$13,000.00, this includes a \$2,000 deposit and final payment of \$11,000 paid the day of the event. Seconded by Commissioner Dorrان. Carried, 2-0.**
25. Housing Authority Board Appointment – Presented by Doug Olsen, County Counsel. The appointment of Jake Bacon to the Umatilla County Housing Authority Board is before the Board for approval. He is recommended for appointment. **Commissioner Dorrان moved to adopt Order No. BCC2026-019. Seconded by Commissioner Timmons. Carried, 2-0.**
26. Executive Session – Employment/Real Property – ORS 192.660(2)(a,b,e,h) – None

Commissioner Reports: None

Meeting adjourned by Chair Dorrان at 10:31 am.

Kelsey Bailey

Executive Secretary – Board of Commissioners