

**MINUTES**  
**UMATILLA COUNTY BOARD OF COMMISSIONERS**

Meeting of April 2, 2025  
9:00 a.m., Room 130, Umatilla County Courthouse  
Pendleton, Oregon

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**Commissioners Present:** Vice-Chair Dan Dorrان and Commissioner John Shafer  
**Commissioner Absent:** Chair Cindy Timmons  
**County Counsel** Doug Olsen

**Guests Present:** Robert Pahl, Umatilla County Chief Financial Officer; Tom Fellows, Umatilla County Public Works Director; Captain Kenny Franks, UCSO; Lieutenant Dustin Erickson, UCSO;

**Video link or Calling in:** Jennifer Blake, Umatilla County Human Resources Director;

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**CALL TO ORDER:** Vice-Chair Dorrان called the meeting to order at 9:00 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

**Pledge of Allegiance** - led by Vice-Chair Dorrان.

**Awards/Correspondence/Recognitions** - None

**Minutes** – Commissioner Shafer moved to approve the minutes from March 26, 2025 Board meeting. Seconded by Commissioner Dorrان. Carried, 2 - 0.

**Additions to Agenda** – None

**Public Comments and Recognition of Visitors** – None

**Business Items**

1. **Chip Seal Oil Purchase** – Presented by Tom Fellows, Umatilla County Public Works Director. The County issued its annual invitation to bid for cationic emulsified asphalt (CRS-2). The asphalt is to be used for 2025 road chip sealing projects. Two bids were received: Albina Asphalt - \$530/570/ton +\$150/hr; Ergon Asphalt & Emulsion - \$530/555/ton + \$140/hr. The recommendation from the department is to award the contract to the overall lowest bid, Ergon Asphalt. **Commissioner Shafer moved to approve contract for cationic emulsified asphalt for 2025 purchases with Ergon Asphalt & Emulsions. Seconded by Commissioner Dorrان. Carried, 2-0.**

2. Grazing Contract – Presented by Doug Olsen, Umatilla County Counsel. The Weed Department has a contract to allow for grazing for vegetation control on federally owned property with grant funds. The County issued a Request for Proposals for grazing services for vegetation control. One proposal was received from Kropf Family Livestock for \$80 per acre. The recommendation is to award the contract to the proposer. There are two parcels, one is East of Highway 395 and north of Bensel Rd and will be funded by the grant. The other is along Highway 730 across from the Data Center, there may not be enough funding for all of that paying \$80 acre. **Commissioner Shafer moved to approve notice of intent to award contract for grazing services to Kropf Family Livestock in the amount of \$80 per acre. Seconded by Commissioner Dorrان. Carried, 2-0.**
  
3. Sheriff's Office Position - Presented by Captain Franks, UCSO. We have an upcoming opening in a Sergeant position effective June 1, 2025. We are respectfully requesting to double fill the Sergeant position for the months of April and May 2025 for training purposes and vacation coverage. Another employee has been selected for promotion to this upcoming opening. Effective June 1, 2025 the employee would officially be in the capacity of Sergeant in the Jail Division and compensation would fall under any agreements for that unit. **Commissioner Shafer moved to approve the double fill of the Jail Sergeant position for training purposes in anticipation of the upcoming opening from April 1, 2025 to May 31, 2025. Seconded by Commissioner Dorrان. Carried, 2-0.**
  
4. Justice Reinvestment Grant Application – Presented by Doug Olsen, Umatilla County Counsel. The 25-27 Justice Reinvestment Grant Application has been drafted and is before the Board for review and approval. Four programs are requested to receive funding again – Day Management Program, Jail A&D Treatment, CARE, and LPSCC Coordination. A letter of support from the Board is now part of the application process. The Umatilla LPSCC has voted to support the application. **Commissioner Shafer moved to approve grant application and authorize Chair to sign letter of support. Seconded by Commissioner Dorrان. Carried, 2-0.**
  
5. Executive Session – Employment/Real Property – ORS 192.660(2)(a,b,e,h) – None

Commissioner Reports:

Commissioner Shafer: Monday all three commissioners were in Salem testifying on SB 1034 and all three presented at the same time, it was very impressive. Bob Waldher was there to testify along with other county commissioners, it was great to see all of the support. Thanks to Senator Nash for bringing this forward.

Commissioner Dorrان: None

Meeting adjourned by Vice-Chair Dorrان at 9:09 a.m.

*Kelsey Bailey*

Executive Secretary – Board of Commissioners