

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of October 4, 2023
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair Dan Dorrn, Vice-Chair John Shafer, and Commissioner Timmons
County Counsel Doug Olsen

Guests Present: Valerie Bradley, Citizen, Jill Litzsinger, Citizen, Kipp Barron, Citizen, Scott Stanton, UCFD#1 Fire Chief, Dale Primmer, Umatilla County Community Correction Director, Wayne Dennis, Umatilla County Parole Officer, Rick Partlow, Umatilla County Parole Officer Supervisor, Jennifer Blake, Umatilla County Human Resources Director, Robert Waldher, Umatilla County Community Development Director, Paul Seaquist

Video link or Calling in:

CALL TO ORDER: Chair Dorrn called the meeting to order at 9:00 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance was led by Chair Dorrn

Awards/Correspondence/Recognitions. Commissioner Shafer acknowledged the employee of the quarter. Wayne Dennis with Community Corrections is the recipient for the third quarter employee of the quarter. He has been with the county since 2004. Great respect amongst his peers and management. Greatest strength is managing and supervising a difficult caseload. Presented with a certificate and some county goodies.

Minutes – None.

Additions to Agenda – None.

Public Comments and Recognition of Visitors –

Paul Seaquist- 684 College Street Milton Freewater, OR- handed out a copy of the new wayfinding signage, thanked the Commissioners and Bob Walhder, 25 year project in the works, people donated \$150 and had enough for all of the signage and post.

Commissioner Dorrn gave recognition to Jill Litzsinger and Valerie Bradley for their garbage pickup along River Road this last weekend and gathered over 200 pounds of trash. Thank you.

Business Items

1. Emergency Management Contract – Presented by Sage DeLong, Umatilla County Emergency Manager. Emergency Management is seeking the approval for a contract to update the Umatilla County Blue Mountains and Foothills Region Community Wildfire Protection Plan, to be completed by the end of 2024. This contract is completely funded by the Community Wildfire Reduction Grant. This contract would be starting December 1, 2023 and ending December 31, 2024. **Commissioner Dorrان moved to approve the contract with Northwest Management for the Community Wildfire Protection Plan in an amount not to exceed \$45,300. Seconded by Commissioner Timmons. Carried, 3-0.**
2. Burn Ban - Presented by Bob Waldher, Umatilla County Community Development Director. Staff is requesting that the Board consider lifting the Non-Agricultural Burn Ban, as weather conditions have improved and the fire season is over for the year. Other jurisdictions around the county have ended their Burn Ban on October 1st. **Commissioner Timmons moved to adopt Order No. BCC2023-040. Seconded by Commissioner Shafer. Carried, 3-0.**
3. Constitutional Resolution - Presented by Chair Dorrان. Based on input from citizens, a resolution in support of the federal and state constitutions is before the Board for consideration. The resolution was read and shared.

Valerie Bradley, 732 J Street, Umatilla, OR, wanted to thank commissioners for looking at this, whatever we need to do to help with this, would like to acknowledge Jill for her work on this

Commissioner Dorrان shared that constituent and resident involvement is very important to government to make it work right, oversight is in the hands of the population of the county, anytime that you have to time you are more than welcome to join our meetings.

Commissioner Shafer wanted to thank them for all of their work cleaning up along the river and very grateful for that. Ms. Bradley shared that this is an ongoing issue and they aren't going to stop, need to get it under control, it is not just garbage, but a lot of other materials.

Commissioner Dorrان moved to adopt Order No. BCC2023-043. Seconded by Commissioner Timmons. Carried, 3-0.

4. Board of Property Tax Appeals Board Appointments - Presented by Dan Lonai, Umatilla County Administrative Director. The appointment for the Board of Property Tax Appeals Board is before the Board for approval. The proposed members served last year and are willing to serve for another term; James A. Baker, William J. Elfering, Christine M. Wallace. This will be a two-year appointment. Commissioner Timmons asked how many appeals come before this board? Dan Lonai shared that they usually get around 60 to 70 petitions and then a lot of them get resolved and those that go to a hearing is less than a dozen. **Commissioner Shafer moved to adopt Order No. BCC2023-042. Seconded by Commissioner Timmons. Carried, 3-0.**

5. Housing Authority Board Appointments - Presented by Doug Olsen, County Counsel. Due to resignations, there are vacancies on the Umatilla County Housing Authority Board. Bonnie Kik and Dave Smith are recommended for appointment to fill the vacancies. **Commissioner Shafer moved to adopt Order No. BCC2023-039. Seconded by Commissioner Timmons. Carried, 3-0.**

6. Branding Policy - Presented by Jennifer Blake, Umatilla County Human Resources Director. On April 19, 2022, the Board adopted an official County logo. A policy, guidelines and procedures have been drafted on the use of the logo and are before the Board for review and approval. Jennifer thanked Commissioner Dorran for starting this initiative, the branding committee, and want to thank Camryn in her office for her work with the branding book and professionalism. Commissioner Dorran echoed what Jennifer had said and thanked her for all the work and the branding committee for participation, a lot of discussion and conversation, the end product has already received many comments especially the logo. The branding book becomes effective because of how we can have consistency. Commissioner Dorran encourages consistency and usage throughout all the departments in the county. Commissioner Timmons is extremely impressed by this and branding has been a trending topic, hit it out of the ballpark, booklet is very clear and shows how it can be used. Commissioner Shafer shared that he wore one of the county shirts to Rotary the other day and it had the logo on it and received a lot of positive comments. **Commissioner Dorran moved to approve Umatilla County Branding & Logo Usage Policy, including Brand Guidelines. Seconded by Commissioner Timmons. Carried, 3-0.**

7. District Annexation - Presented by Doug Olsen, County Counsel. The County has received a petition from the Columbia Development Authority to annex the depot property into the Umatilla County Fire District #1. The fire district board has indorsed the petition and is agreeable to the annexation. The petition is before the Board to set for a public hearing, which is proposed for November 8. Since all of the property owners signed the petition, an election will not be necessary. Commissioner Shafer recognized Chief Stanton in the room and recognized all of his hard work. Commissioner Dorran thanked Chief Stanton for being here and all of his efforts on this. **Commissioner Timmons moved to adopt Order No. BCC2023-041. Seconded by Commissioner Shafer. Carried, 3-0.**

8. CDBG Grant - Presented by Doug Olsen, County Counsel. The County received a CDBG grant in the amount of \$250,000 for funding for the Agape House. After the purchase of the items initially identified, funds of approximately \$67,000 remain. The Oregon Business Development Department has amended the grant agreement to authorize expenditures for hydraulic lift trailer, additional shelving, and food. Before the Board for consideration is an amendment to the agreement with the Eastern Oregon Mission to include the additional expenditures, and to authorize expenditures for the purchase of the remaining items – hydraulic lift trailer (\$11,091), shelving (\$10,296) and food (\$46,065). **Commissioner Shafer moved to approve amendment to agreement, authorize chair to sign amendment, and authorize purchase and expenditure of remaining items and funds. Seconded by Commissioner Timmons. Carried, 3-0.**

Commissioner Reports:

Commissioner Shafer: None

Commissioner Dorran: None

Commissioner Timmons: None

Meeting adjourned by Chair Dorran at 09:22 a.m.

Lori Smith

Executive Secretary – Board of Commissioners