

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of February 1, 2023
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair Dan Dorrn, Vice-Chair John Shafer, and Commissioner Timmons
County Counsel Doug Olsen (not present)
Guests Present: Mark Tanner, Maintenance Manager, Riley Wortman, IT Manager, Paul Wolverton, UCSO Criminal Captain, Terry Rowan, UCSO Sheriff, Rachael Reynolds, A&T Director, Megan Davchevski, Planning Division Manager, Jim Littlefield, UCSO Undersheriff, Josh Roberts, UCSO Lieutenant Criminal

CALL TO ORDER: Chair Dorrn called the meeting to order at 9:01 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance was led by Chair Dorrn

Awards/Correspondence/Recognitions. Chair Dorrn recognized Grant Olsen, Hermiston High School, who is the first basketball player to score over 1,000 points since 1991.

Minutes – Commissioner Shafer moved to approve the minutes from the 01/04/23 Board meeting. Seconded by Commissioner Timmons. Carried, 3-0.

Additions to Agenda – None.

Public Comments and Recognition of Visitors This is the time for public input for anything not on the regular agenda. None were heard.

Business Items

1. **County Firewall Purchase** – Presented by Riley Wortman. Approval is sought to authorize the purchase of firewalls for a total of \$25,338.16. The county firewalls are approaching the end of support, so will no longer be supported. IT has budgeted \$30,000 in the IT 5 year plan for firewalls for this year. **Commissioner Timmons moved to approve purchase as outlined. Seconded by Commissioner Shafer. Carried, 3-0.**

2. **Patrol Sergeant** - Presented by Paul Wolverton, UCSO Patrol Captain. Approval is sought to reclassify a Deputy position to a Sergeant position. The plan is to add a fourth Sergeant position and promote one of their current, qualified Deputies to Sergeant. This promotion would not be an additional position but rather a change in classification of a current Deputy position. This will still leave one open slot for hiring Patrol Deputies. They have had significant personnel shortages throughout this fiscal year due to retirements and resignations. They have hired mostly entry-level

personnel to fill these staffing shortages. This factor, in addition to other cost savings regarding personnel, the fourth Sergeant position would have a negligible impact on the current budget. **Commissioner Dorran moved to approve bringing back a fourth Sergeant and promoting a current qualified Deputy to Sergeant. Seconded by Commissioner Timmons. Carried, 3-0.**

3. GIS Computer Purchase - Presented by Rachael Reynolds, A&T Director. Approval is sought for the purchase of a new computer system setup for two new GIS positions. Price Computer has supplied a quote to build each computer for \$2,540.00. There is also a quote for monitors of \$399 each, 2 for each new station as well as monitor mounts at \$200 each. This would total \$7,076.00. There are possibly two new grants to cover these cost. One application has already been submitted. **Commissioner Shafer moved to approve purchase as outlined. Seconded by Commissioner Timmons. Carried, 3-0.**
4. STIF Grant Prioritization - Presented by Megan Davchevski, Planning Division Manager. Approval is sought for the STIF Discretionary grant application prioritization list as recommended by the UCTAC. Authorization is also sought for the Transit Coordinator to submit the prioritized project list to ODOT. ODOT has received seven applications within Umatilla County for STIF Discretionary dollars. ODOT asks the Qualified Entities to prioritize projects within their jurisdictions. The most popular projects were chosen first and then purchases last. The Umatilla County Transportation Advisory Committee (UCTAC) met on January 19, 2023 to discuss and recommend the following prioritization: 1. Hermiston Hopper operations/maintenance 2. Walla Walla Whistler operation/maintenance 3. La Grande Arrow operations/maintenance 4. Pilot Rock operations/maintenance 5. Hermiston-Boardman Connector operations/maintenance 6. City of Hermiston dispatch software purchase 7. City of Pendleton vehicle purchase. ODOT, the Public Transportation Advisory Committee and Oregon Transportation Committee will make final project selections later this spring. **Commissioner Shafer moved to approve the STIF Discretionary grant application prioritization list as recommended by the UCTAC and authorize the Transit Coordinator to submit the prioritized project list to ODOT. Seconded by Commissioner Timmons. Carried, 3-0.**
5. Maintenance Payable - Presented by Mark Tanner, Facilities Manager. Approval is for a maintenance payable for electrical services at the new Community Corrections Hermiston Facility that was the old VFW hall. The payable would be paid to Double S Electric in the amount of \$13,096.52. **Commissioner Shafer moved to approve purchase as outlined. Seconded by Commissioner Timmons. Carried, 3-0.**
6. Maintenance Payable - Insulation - Presented by Mark Tanner, Facilities Manager. Approval is sought for a payable for insulation for the new maintenance facility from Home Insulation & Associates in the amount of \$5,300. This would be to repair insulation that has already fallen off and starting to fall off. As well as, adding a new gutter to be installed on the 6th street side of the building to help prevent ice on the sidewalk. The payable is before the board due to the amount. **Commissioner Shafer moved to approve purchase as outlined. Seconded by Commissioner Timmons. Carried, 3-0.**
7. Board Payable - Presented by Chair Dorran. Approval is sought for Board payables for the annual contributions to the watershed councils and Soil & Water Conservation District. The grants to the following in the amount of \$10,000: 1. Umatilla Basin Watershed Foundation 2. Walla Walla Basin Watershed 3. Umatilla County Soil and Water Conservation District. Commissioner Timmons asked if each of these groups come back to the Commissioner to share how they are spending this money and Chair Dorran shared that they give presentations about projects and we attend their

meetings. **Commissioner Dorran moved to approve payable as outlined. Seconded by Commissioner Timmons. Carried, 3-0.**

8. Board Schedule - Presented by Chair Dorran. Action is requested to reschedule the April 19 board meeting to April 26, 2023 due to the upcoming Budget Committee meeting. **Commissioner Shafer moved to reschedule the April 19 Board Meeting to April 26, 2023. Seconded by Commissioner Timmons. Carried, 3-0.**
9. BLM Agreement - Presented by Chair Dorran. Discussion and action is requested regarding cooperating agency status for South Fork of the Walla Walla Area. The Bureau of Land Management has invited Umatilla County to participate as a cooperating agency regarding the South Fork of the Walla Walla River Area of Critical Environment Concern. **Commissioner Shafer moved to participate as a cooperating agency. Seconded by Commissioner Timmons. Carried, 3-0.**
10. Letter of Support - Presented by Commissioner Shafer. Approval is sought to submit a letter for support for the POP 103, to add District Attorneys to PERS Police and Fire. District Attorneys are going out on the scene and are seeing the same trauma as police and fire. This could be a great retention tool for the County. Only one Deputy District Attorney has actually retired from Umatilla County. **Commissioner Shafer moved to submit a letter of support to POP 103. Seconded by Commissioner Timmons. Carried, 3-0.**
11. Executive Session – none.

Commissioner Reports:

Commissioner Shafer: We all three attended the Pendleton First Citizens banquet the other night, great decorations, Marie Simonis was nominated as employee of the year and is a fantastic choice we would have liked her to win, congratulate all the winners on Friday night.

Commissioner Dorran: Seconded Shafer. The Umatilla County Fair Recognition Dinner was held last week as well. There was recognition of the Umatilla County Sheriff's Office. As well as, Lindsey and Ian Murdock as the grand marshal, Female Volunteer of the Year Beth Gehrke and Male Volunteer of the Year R.J. Francis. Great event and well attended.

Meeting adjourned by Comm. Dorran at 09:19 a.m.

Lori Smith

Executive Secretary – Board of Commissioners