

**MINUTES**  
**UMATILLA COUNTY BOARD OF COMMISSIONERS**  
Meeting of January 18, 2023  
9:00 a.m., Room 130, Umatilla County Courthouse  
Pendleton, Oregon

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**Commissioners Present:** Chair Dan Dorran, Vice-Chair John Shafer, and Commissioner Timmons  
**County Counsel** Doug Olsen

**Guests Present:** Paul Wolverton UCSO Criminal Captain, Kenny Franks, UCSO Jail Captain, Dustin Erickson, UCSO Corrections Lieutenant, Jim Littlefield, UCSO Undersheriff, Thomas Roberts, UC Emergency Management Manger, Josh Roberts, UCSO Criminal Lieutenant, Terry Rowan, Sheriff, Robert Pahl, Chief Finance Officer, Savannah Lane, Assistant Director of Budget and Finance, Riley Wortman, IT Manager, Andy Hawe, candidate, Wayne Monger, District Manager of BLM, Scott Stanton, UCFD #1 Fire Chief, Anthony Perotti, Pendleton Fire, Stephen Brost, Pendleton Fire Chief, Bob Waldher, Community Development Director, Sandy Tenneson, Assistant Field BLM Manager Baker Field Office

**Video link or Calling in:** Troy Baker, Walla Walla Basin Watershed Council Executive Director, Dan Lonai, Administrative Services Director, Doug Olsen, County Counsel

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**CALL TO ORDER:** Chair Dorran called the meeting to order at 9:00 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

**Pledge of Allegiance** was led by Chair Dorran

**Introductory Comment:** Commissioner Timmons displayed the New Umatilla County flag that has been approved by the commissioners. Chair Dan wanted to thank Jennifer Blake and the branding team for their work on this.

**Awards/Correspondence/Recognitions.** None.

**Minutes** – Commissioner Shafer moved to approve the minutes from the 01/04/23 Board meeting. Seconded by Commissioner Timmons. Carried, 3-0.

**Additions to Agenda** – None.

**Public Comments and Recognition of Visitors** This is the time for public input for anything not on the regular agenda. None were heard.

## Business Items

1. Vale BLM Update on Activities – Presented by Wale Monger, Vale BLM District Manager, and Sandy Tenneson, Assistant Field BLM Manager Baker Field Office presented their quarterly report that covers what is going on in the Baker Field office and the southern part of the district. The biggest project that Baker Field Office is are working on is the Southfork of the Walla Walla ACEC management plan revision. Conducted two public open houses and had about 81 comments in total. Had a lot of letters from the County, Umatilla National Forest, Confederated Tribes of the Umatilla Indian Reservation, and Walla Walla Basin Watershed Council. Identifying what they are going to analyze. Update on the current law enforcement staffing issues.
2. Walla Walla Basin Watershed Council- Annual Presentation- Presented by Troy Baker, Executive Director. A PowerPoint was presented to the Commissioners highlighting the Walla Walla Basin Watershed Council 2022 accomplishments. Some of those accomplishments included the 2022 Managed Aquifer Recharge Operation, Couse Creek at Blue Mountain Station Fish Passage Project, Couse Creek Floodplain and Aquatic Habitat Restoration, North Fork Walla Walla River Habitat Assessment, North Fork Walla Walla River Base Flow Spring Protection- Culverts and design project, Walla Walla Basin Pesticide Stewardship Partnership Project, Walla Walla 2050 Strategic Plan, Walla Walla Basin Stakeholder Engagement, Community Participation and Outreach.
3. Weed Control Products Contract- Presented by Chair Dorran. Approval is sought for the purchase of weed control products for 2023. The County issued a request for proposals and three were received. The recommendation is to award the contract to the lowest proposal of Nutrien. **Commissioner Timmons moved to approve purchase as outlined from Nutrien. Seconded by Commissioner Shafer. Carried, 3-0.**
4. Access Agreement-OWRD - Presented by John Shafer, Commissioner. Approval is sought for the Chair to sign a permit for Oregon Water Resources Department to have access to the Milton-Freewater Public Works facility site for installation of wells and monitoring devices. The department director is in support of the request **Commissioner Shafer moved to approve the permit and authorize the Chair to sign the permit. Seconded by Commissioner Timmons. Carried, 3-0.**
5. Computer Purchase- Presented by Riley Wortman, IT Manager. Approval is sought for the purchase of seven desktop computers and three jail monitors. The cost for seven computers is \$6,349.00 and the cost for three monitors is \$1,197.00. The county cycles through to make sure the computers are up to date. The total cost is \$7,546. **Commissioner Shafer moved to approve purchase as outlined. Seconded by Commissioner Timmons. Carried, 3-0.**
6. Vehicle Lease- Presented by Josh Roberts, Sheriff Office. Approval is sought for six new vehicles to be leased to be able to replace ones that are aging or where totaled in a crash. The vehicles and equipment will be procured through a lease with Bancorp. Two fully equipped Dodge Durango Pursuits vehicles are requested for \$37,836.88 per year for four years. These two vehicles will replace two patrol cars that were crashed/totaled in 2022. One fully equipped Ford Expedition 4WD is requested for \$22,163.58 per year for four years. This vehicle will be upfitted as a K-9 patrol vehicle. Two Toyota Rav4 SUV are requested for \$34,058.00 per year for two years. These two vehicles will replacing aging cars in the Civil unit. One Toyota Sienna XLE AWD van is requested for \$26,020.39 per year for two years. This vehicle will replace the again jail transport van. The annual cost for all of these vehicles is \$120,078.85 for the first two years, and \$60,000.46

for the remaining two years. **Commissioner Timmons moved to approve the lease through Bancorp for (1) Two fully equipped Dodge Durango Pursuit vehicles; (2) One fully equipped Ford Expedition; (3) Two equipped Toyota Rav4's; and (4) One equipped Toyota Sienna. Seconded by Commissioner Shafer. Carried, 3-0.**

7. Sage Grouse MOU. Presented by Robert Waldher, Community Development Director. Approval is being requested for the memorandum of understanding designation of Umatilla County as a cooperating agency in the RMPA/EIS amendment process and authorize the Chair to sign. United States Department of Interior, Bureau of Land Management (BLM) has invited Umatilla County to participate as a cooperating agency as the BLM considers amendments to the Greater Sage Grouse Resource Management Plan and Environmental Impact Statement (RMP/EIS). The Memorandum of Understand (MOU) would provide Umatilla County "Cooperating Agency" status in the NEPA planning process and recognize the county to have jurisdiction by law or special expertise in the areas of local land use planning and socioeconomic conditions. Commissioner Dorran would serve as the county's primary representative with Robert Waldher as the alternate. **Commissioner Timmons moved to approve the MOU designating Umatilla County as a Cooperating Agency in the RMPA/EIS amendment process and authorize the Chair to sign. Seconded by Commissioner Shafer . Carried, 3-0.**
8. Trail Grant Application- Presented by Robert Waldher, Community Development Director. Approval and authorization is requested for the Community Development Department to submit an application to the Oregon Community Pathways Program for funding for the Umatilla River Trail project, and for the Chair to sign the application. The Umatilla River Trail Implementation Committee with support from the Community Development Department staff and Merchant McIntyre (consultant) have been selected to submit a grant request to the Oregon Community Pathways Program. The funding request (approximately \$6 million) would support permitting, engineering and design, and construction for a portion of Phase One of the trail, which would ultimately connect the cities of Umatilla and Hermiston. The program requires a 10.27% match and the county has committed a local partner to help cover the required match. The application is required to be submitted to ODOT by January 31<sup>st</sup>, 2023. No general fund dollars would go towards the Umatilla River Trail project. The Community Development team have done lot for this committee and are feeling they have a good chance of receiving the funding. **Commissioner Shafer moved to approve and authorize the Community Development Department to submit an application to the Oregon Community Pathways Program for funding for the Umatilla River Trail project and authorize the Chair to sign the application. Seconded by Commissioner Timmons. Carried, 3-0.**
9. Ambulance Service Area Plan Update - Public Hearing- Chair Dorran opened the public hearing at 9:53 a.m. Presented by Thomas Roberts, Umatilla County Emergency Management Manager, Chief Scott Stanton, UCFD #. Background to the ASA Plan Update is the ASA Committee has worked in coordination with the Umatilla County Emergency Management to conduct a review of the Ambulance Service Area plan. Recommended changes to the existing plan are highlighted in the revision draft. The most significant of the recommended changes is to change the franchise duration from five years to 10 years and the additional appointment of representatives from every ASA to the ASA Committee. Approval of the plan is necessary to start the franchise application process. The second reading was requested to be at the Board of Commissioners meeting on February 22, 2023. Chair Dorran asked for public comments or questions. There were none. Chair Dorran closed the public hearing at 9:46 a.m. **Commissioner Shafer moved to have the second reading of Ordinance No. 2023-02 to be at Board of Commissioners meeting on February 22, 2023. Seconded by Commissioner Timmons. Carried, 3-0.**

10. BOPTA Appointment - Presented by Dan Lonai, Umatilla County Administrative Services Director. Jerry Baker is no longer able to serve on the Board of Property Tax Appeals. James Baker is recommended to fill that position. He is willing and to be appointed and eligible. **Commissioner Timmons moved to adopt Order No. BCC2023-004. Seconded by Commissioner Shafer. Carried, 3-0.**
11. Sale of Property - Presented by Doug Olsen, County Counsel. Authorization is sought for the sale of property foreclosed on for delinquent property tax – Tax Lot 4N2815-BA-1902. The county received a request to sell the property back to the record owner. As provided under order Oregon law, the Board has the ability to sell property back to the record owner for an amount not less than the taxes owing at the time of deed, plus interest. The amount on this account will be \$58,664.07. **Commissioner Shafer moved to authorize the sale of the tax foreclosed property to the record owner and adopt Order No. TX 2023-01. Seconded by Commissioner Timmons. Carried, 3-0.**
12. Charter Review Committee - Presented by Doug Olsen, County Counsel. Back in November the Board invited interested person to apply for the appointment to the Umatilla County Charter Review Committee on the county website. Applications have been received from the following: Robert (Bob) Barton, Mark Gomolski, Klaus Hoehna, Tony Justus, Patricia Maier, Don Miller, Elaine Redner, David Smith, Tom Spoo. An additional item is when would the Board like the Committee to report back to the Board. In the past the Board left it up to the Committee to establish those guidelines but would like to suggest six months to report back to the Commissioners. **Commissioner Timmons moved to appointment Robert (Bob) Barton, Mark Gomolski, Klaus Hoehna, Tony Justus, Patricia Maier, Don Miller, Elaine Redner, David Smith, and Tom Spoo to the Charter Review Committee and adopt Order No. BCC2023-006. Seconded by Commissioner Shafer. Carried, 3-0.**
13. Budget Committee Appointment- Presented by Doug Olsen, County Counsel. Approval is sought for the recommended appointment of Molly Tucker Hasenback to fill the open slot on the Budget Committee. Molly Tucker Hasenback is willing to serve and is eligible for appointment. **Commissioner Shafer moved to adopt Order No. BCC2023-005. Seconded by Commissioner Timmons . Carried, 3-0.**
14. Supplemental Budgets – Public Hearing. Chair Dorran opened the public hearing at 9:53 a.m. The staff report was presented by Robert Pahl, Chief Finance Officer. There were fourteen supplemental budgets, Budget Order number 2023-59, (Environmental Health-Onsite Septic) requires increases in Beginning Cash of \$78,000, in Local Revenue of \$13,000, in Personnel Services of \$35,800, in Material and Services of \$13,000, and in Contingency of \$42,200. Budget Order number 2023-60 (Environmental Health) requires decrease in Beginning Cash of \$178,800, and increases in Local Revenue of \$15,000, in Personnel Services of \$26,696, in Materials and Services of \$8,000, and a decrease in Contingency of \$179,496. Budget Order number 2023-64 (School Based Health Center) requires an increases in Beginning Cash of \$83,000, decrease in State Revenue of \$42,000, increase in Federal Revenue of \$41,531, decrease in Personnel Services of \$1,423, decrease in Materials and Services of \$28,738, and a increase in Contingency of \$112,693. Budget Order number 2023-65 (School Based Health Center- Wellness Hub) requires a decrease in Beginning Cash of \$51,500, increase in State Revenue of \$205,551, decrease in Federal Revenue of \$32,000, increase in Personnel Services of \$177,677, increase in Materials and Services of \$76,000, and a decrease in Contingency of \$131,626. Budget Order number 2023-67 (Transportation-STF) requires an increase in Beginning Cash of \$16,000, decrease in Materials and

Services of \$121,300, and an increase in Contingency of \$105,300. Budget Order number 2023-68 (Transportation-STIF) requires increases in Beginning Cash of \$1,250,000, in Material and Services of \$1,183,011, and in Contingency of \$66,989. Budget Order number 2032-69 (Transportation- STIF Discretionary) requires increases in State Revenue of \$125,000 and Materials and Services of \$125,000. Budget Order number 2023-70 (Transportation- STIF Intercommunity) requires increases in State Revenue of \$524,653 and Materials and Services of \$524,653. Budget Order number 2023-71 (GF-Board of Commissioners) requires increases in Federal Revenue of \$250,000 and Materials and Services of \$250,000. Budget Order number of 2023-73 (Foreclosed Property) requires increases in Local Revenue of \$20,000 and Materials and Services of \$20,000. Budget Order number of 2023-75 (Human Services- Mental Health Reserve) requires increases in Local Revenue of \$200,000 and Materials and Services of \$200,000. Budget Order number of 2023-78 (County School) requires increases in Local Revenue of \$75,000 and Materials and Services of \$75,000. Budget Order number of 2023-80 (Dispatch Reserve) requires increase in Beginning Cash of \$48,700 and Materials and Services of \$48,700. Budget Order number 2023-81 (Stimulus Reserve) requires increases in Federal Reserve of \$1,000,000 and Materials and Services of \$1,000,000. Chair Dorran asked for public comments or questions. There were none. Chair Dorran closed the public hearing at 9:59 a.m. Deliberations. None.

**In the matter approving Supplemental Budgets pursuant to ORS 294.471 for FY ending 6/30/23:**

**Commissioner Shafer moved to adopt Budget Order No. 2023-59 (Program 5770 – Environmental Health- Onsite Septic). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2023-60 (Program 9001 – Environmental Health). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2023-64 (Program 1031 – School Based Health Center). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2023-65 (Program 1031 – School Based Health Center- Wellness Hub). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2023-67 (Program 1031 – Transportation-STF). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2023-68 (Program 1031 – Transportation-STIF). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2023-69 (Program 1031 – Transportation-STIF Discretionary). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2023-70 (Program 1031 – Transportation-STIF Intercommunity). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2023-71 (Program 1031 – GF-Board of Commissioners). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2023-73 (Program 1031 –Foreclosed Property). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2023-75 (Program 1031 –Human Services-Mental Health Reserve). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2023-78 (Program 1031 – County School). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2023-80 (Program 1031 – Dispatch Reserve). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2023-81 (Program 1031 –Stimulus Reserve). Seconded by Commissioner Timmons. Carried, 3-0.**

15. Budget Transfers- Presented by Robert Pahl, Chief Finance Officer. There are four budget transfers orders before the Board for consideration. Budget Order number 2023-72 (Jail) requires an increase in Capital Outlay of \$50,000 and decrease in Contingency of \$50,000. Budget Order number 2023-76 (Community Corrections) requires an increase in Capital Outlay of \$70,000 and a decrease in Contingency of \$70,000. Budget Order number of 2023-77 (Justice Reinvestment) requires an increase in Capital Outlay of \$60,000 and a decrease in Contingency of \$60,000. Budget Order number of 203-79 (Community Services Development) requires an increase in Materials and Services of \$50,000 and a decrease in Contingency of \$50,000.

**Commissioner Shafer moved to adopt Budget Order No. 2023-72 (Program 1031 –Jail). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2023-76 (Program 1031 – Community Corrections). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2023-77 (Program 1031 –Justice Reinvestment). Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Shafer moved to adopt Budget Order No. 2023-79 (Program 1031 – Community Service Development). Seconded by Commissioner Timmons. Carried, 3-0.**

16. Executive Session – none.

Commissioner Reports: None

Meeting adjourned by Comm. Dorran at 10:03 a.m.

*Lori Smith*

Executive Secretary – Board of Commissioners