

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only
(X) Action

FROM (DEPT/ DIVISION): Douglas R. Olsen
County Counsel

SUBJECT: Maintenance Payable

<p>Background: Approval is sought for Maintenance Division payables for replacement of parking lot lights fixtures at the Justice Center. The payables are before the Board for approval due to the amount.</p>	<p>Requested Action: Approve payables to Gordons Electric Inc. totaling \$8,990 for light fixture replacement</p>
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ATTACHMENTS: Payables

*****For Internal Use Only*****

Checkoffs:

- () Dept. Head (copy)
- () Budget (copy)
- () Fiscal
- (X) Legal (copy)
- () (Other - List:)

To be notified of Meeting:
Mark Tanner

Needed at Meeting:

Scheduled for meeting on: February 7, 2024

Action taken:

UMATILLA COUNTY PAYMENT REQUEST

PEID - AC 8114-01 Call Finance for PEID.#

NAME GORDONS ELECTRIC INC

ADDRESS

ADDRESS 214 SE EMIGRANT AVE

CITY, STATE, ZIP PENDLETON, OR 97801

AUTHORIZATION-APPROVAL

DEPARTMENT SIGNATURE:

CFO SIGNATURE IF OVER \$3,000

BOARD DATE - ATTACH APPROVAL

SUBMITTED 1/17/2024

CHECK NUMBER

RETURN - HOLD

DATE PAID

AMOUNT	ACCOUNT #	DESCRIPTION	INVOICE NUMBER	INVOICE TOTAL	INVOICE DATE	FINANCE CODES
\$2,996.67	6003-53400	Remove Existing Pole Lighting Fixtures	W20027	\$2,996.67	12/21/23	
		Install New LED Fixtures x8				
		Parking Lot Lights				

\$2,996.67 PAGE TOTAL

\$2,996.67 GRAND TOTAL

Office Use: Pretravel Auth rec: _____ Contract Reviewed: _____ Routine: _____

Office Use: Tax ID Reviewed: _____ Quotes: _____ Bids: _____

Gordon's Electric

541-276-3154



541-567-0114

Gordon's Electric, Inc.
 214 SE Emigrant Ave
 Pendleton, OR 97801
 1-800-422-5510
 www.gordonselectric.com

<p>SOLD TO</p> <p>Umatilla Co Sheriffs Office 4700 NW Pioneer PI</p> <p>Pendleton OR 97801 Att: Linda or Holly</p>	<p>INVOICE</p> <p>Invoice Number: W20027 Invoice Date: Dec 21/23 Terms: 30 Customer P.O.#: Work Order #: 23-0009632</p>
<p>JOB LOCATION</p> <p>4700 NW Pioneer PI Pendleton OR 97801</p>	

Description	
Work Requested	
Phase 1	Building Code <u>3</u>
Remove (8) of the existing pole lighting fixtures and install a new LED fixture in it's place. Dispose of removed materials - As Per Bid.	Object Code <u>53400</u>
	Remodel Dept
12-7-23 Removed eight pole light fixtures and installed new 300W LED parking lot lights.	Approved <u>MJ</u>
As per bid.	

Materials	Qty	Price	Total
Total Material			0.00
Labor			
Total Labor			0.00
Equipment			
Total Equipment			
Travel			
Total Travel			0.00
Other			
Total Other			0.00
- CONDITIONS -	Subtotal		2,996.67
	Discount Applied		
	Total Invoice		2,996.67

UMATILLA COUNTY PAYMENT REQUEST

PEID - AC	8114-01	call Finance for PEID #
NAME	GORDONS ELECTRIC INC	
ADDRESS		
ADDRESS	214 SE EMIGRANT AVE	
CITY, STATE, ZIP	PENDLETON, OR 97801	

AUTHORIZATION-APPROVAL

DEPARTMENT	CFO	SIGNATURE		DATE PAID
		SIGNATURE IF OVER \$3,000		
BOARD		DATE - ATTACH APPROVAL		CHECK NUMBER
SUBMITTED		1/11/2024		RETURN - HOLD

AMOUNT	ACCOUNT #	DESCRIPTION	INVOICE NUMBER	INVOICE TOTAL	INVOICE DATE	FINANCE CODES
\$2,996.66	6003-53400	replace 8 lights in parking lot, phase 2	W20028	\$2,996.66	12/21/23	
\$2,996.67	6003-53400	replace 8 lights in parking lot, phase 3	W20029	\$2,996.67	12/21/23	
		25% each: 1540, 1509, 1559, 1560				

\$5,993.33 PAGE TOTAL	Office Use: Pretravel Auth rec: _____	Contract Reviewed: _____	Routine: _____
\$5,993.33 GRAND TOTAL	Office Use: Tax ID Reviewed: _____	Quotes: _____	Bids: _____

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<p>Description</p> <p>Work Requested</p> <p>Phase 2</p> <p>Remove 8 existing pole lighting fixtures & replace them with new 300 watt LED shoe box style fixtures.</p> <p>Dispose of removed materials.</p> <p>ABOVE IS PER BID.</p> <p>12-12-23 & 12-13-23 Removed eight more pole light fixtures and replaced them with 300W LED parking lot lights. Tested the fixtures.</p> <p>As per bid.</p>
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Materials	Qty	Price	Total
Total Material			0.00
Labor			
Total Labor			0.00
Equipment			
Total Equipment			
Travel			
Total Travel			0.00
Other			
Total Other			0.00
- CONDITIONS -	Subtotal		2,996.66
	Discount Applied		
	Total Invoice		<u>2,996.66</u>

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<p>Description</p> <p>Work Requested</p> <p>Phase 3</p> <p>Remove 8 existing pole lighting fixtures & replace them with new 300 watt LED shoe box style fixtures. Dispose of removed materials. ABOVE IS PER BID.</p> <p>12-13-23 & 12-15-23 Removed the final eight pole light fixtures and installed new 300W LED fixtures.</p> <p>As per bid.</p>
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Materials	Qty	Price	Total
Total Material			0.00
Labor			
Total Labor			0.00
Equipment			
Total Equipment			
Travel			
Total Travel			0.00
Other			
Total Other			0.00
- CONDITIONS -	Subtotal		2,996.67
	Discount Applied		
	Total Invoice		<u>2,996.67</u>