

AGENDA ITEM FOR ADMINISTRATIVE MEETING () Discussion only

(X) Action

FROM (DEPT/ DIVISION): Health Department

SUBJECT: Community Garden Bed Purchase Authorization

Background:	Requested Action:
The community garden being built will need to construct several different garden boxes and gardens. Attached are three quotes from contractors to construct the gardens and garden boxes.	Authorize the purchase of materials and labor for construction of several different garden boxes, demonstration garden, and children's garden for \$7,606.12.

ATTACHMENTS : Three Bid Sheet, Quote documentation, Project Budget

*****For Internal Use Only*****

Checkoffs:

() Dept. Head (copy)

To be notified of Meeting:
Analyah Cruz

() Human Resources (copy)

Needed at Meeting:
Analyah Cruz

() Budget (copy)

(X) Legal (copy)

() (Other - List:)

Scheduled for meeting on: January 14, 2026

Action taken:

Follow-up:

Three-Bid Comparison Form for Purchase

Purchase Information

Item: Garden Bed Box Material and Construction

Location: 1020 25 SW St. Pendleton, Oregon

Description: Purchase of materials and labor for construction of 25 garden boxes, demonstration garden and children's garden for the Pendleton Community Garden.

Vendor Information

Details	Bidder 1	Bidder 2	Bidder 3
Company Name	McLaughlin Excavation LLC	73 General Construction	Handyman Dave LLC
Contact Person	Ryan McLaughlin	Daniel Conrow	David Dunn
Phone Number	541-240-0618	541-215-5014	541-310-9452
Email Address	ryanmmclaughlin96@gmail.com	73generalc@gmail.com	handymandave97801...

Bid Details

Criteria	Bidder 1	Bidder 2	Bidder 3
Total Bid Amount	7,606.12	45,500	14,668
Labor Costs	65 per box = 1,885		4,080
Material Costs	5,721.12	N/A	10,588
Equipment Costs			
Timeline (Start-End)			
Payment Schedule			
Warranty/Guarantees			
Insurance Coverage			
Additional Notes		The price covers enhanced durability and longevity measures, including staining the exterior of the wood and charring the inside.	

Evaluation

Lowest Bidder:	McLaughlin Excavation LLC
Preferred Bidder:	McLaughlin Excavation LLC
Reason for Selection:	The selected vendor demonstrated flexibility regarding the project timeline and a clear comprehension of the project's public benefit, indicative of their understanding of its grant-funded status. This cooperative approach, coupled with an appreciation for the community's importance and specific needs, significantly streamlined the proposal process. Consequently, the final bid was more economical than our initial projections.

Signature

Name: _____

Title:

Date:

Pendleton Community Garden STARTUP Budget			NOTES		
	PHASE 1 (Q4, 2025)	PHASE 2 (2026)			
REVENUES					
EOCCO SHARE Grant (receipt Oct 2025)	\$ 10,000.00	\$ 4,740.00	materials, supplies and outreach		
Amazon Change X Grant	\$ 7,000.00	\$ 3,000.00	unrestricted		
Wildhorse Foundation	\$ 10,000.00		Raised Beds, Fencing, Soil/Mulch/Rock, Water Access, Tools, Benches/Tables, and Education Programs		
Agwest Foundation		\$ 2,500.00	materials and equipment only		
Earned Income (plot fees)		\$ 400.00	\$20/plot (annual fee) 25 boxes		
Corporate Donations		\$ -			
Ford Family Foundation	\$ (5,000.00)	\$ (10,000.00)	Ask: materials, education, caretaker, outreach		
TOTAL	\$ 27,000.00	\$ 10,640.00			
EXPENSES					
Raised Beds (Construction & Labor – 25 8'x4' beds)	\$ 7,600.00	\$ 5,520.00	Add another 20 beds in 2026		
Fencing	\$ 10,900.00	\$ -			
Signage	\$ 1,398.00	\$ -			
Soil, Mulch and Rock	\$ 2,500.00	\$ 1,000.00			
Tool Shed and Foundation	\$ 650.00	\$ -			
Compost Bins	\$ 400.00	\$ -			
Water Access - spigots/hoses	\$ 1,500.00	\$ -			
Tools	\$ 1,550.00	\$ -			
Orchard Trees	\$ 320.00	\$ -			
Benches and Tables	\$ 800.00	\$ 1,200.00			
Community Outreach	\$ 1,125.00	\$ 1,125.00			
Education Programs	\$ -	\$ 3,150.00			
Caretaker Stipend/Wage	\$ -	\$ 10,875.00	40 hours per month for 9 months, 25 hours per month for 3 months (\$25/hr)		
Grant Writing/Administration	\$ 3,500.00	\$ 1,750.00			
Misc Program Costs	\$ 2,000.00	\$ 2,000.00			
TOTAL	\$ 34,243.00	\$ 26,620.00			



73 General Construction Bid Sheet

Project Name	Garden Beds	Estimated Start Date	TBD
Job Location	1020 SW 25th St. Pendleton, OR.	Estimated Finish Date	TBD

Bid amount \$ 45,500

Owner Information		Contractor Information	
Company Name	Umatilla County Public Health Department	Contractor Company Name	73 General Construction
Contact Name	Analyah Cruz	Contractor Contact Name	Daniel Conrow
Address	200 SE 3rd St. Pendleton OR	Address	957 SW Cedar st, Pilot Rock OR 97868
Contact Phone	541-278-6380	Contractor Phone	541-215-5014
Contact Email	analyah.cruz@umatillacounty.gov	Contractor Email	73generalc@gmail.com

Scope of Work

Building and placing 25-4'x8'x3', 2-12'x4'x3', and 2-12'x4'x18" cedar garden beds at 1020 sw 25th st. Pendleton OR. Stain and seal will be placed on all garden beds to help with longevity.

Materials and Services Not Included

This is not a contract for work to be performed. The purpose of this document is to inform the potential client of the cost of the project completion. If the client finds the bid to be acceptable then they will sign in acknowledgment and that they would like to proceed to a contractual agreement to perform the work outlined above.

Proposal may be withdrawn if not accepted by date of

1-20-2026



Acceptance of Proposal

Proposed costs, specifications, and conditions detailed above are accepted, and specified work is authorized to begin on the agreed upon date. Payment for services rendered will be made as specified.

Authorized Client Signature

Date of Acceptance

ESTIMATE

Handyman Dave, LLC

Pendleton, Oregon

OR CCB#258443

Email: HandyManDave97801@gmail.com

Bill To: Umatilla County Health Department

Service: Raised Garden Bed Construction (Cedar Lumber)

Estimate #: 1027

Estimate Date: 01/06/2026

Tentative Work Date: On or after 01/20/2026

Scope of Work

- Construct 25 raised garden beds (4' x 8' x 3' tall)
- Construct 2 demonstration garden beds (12' x 4' x 3' tall)
- Construct 2 children's garden beds (12' x 4' x 18" tall)

Labor

Crew: 3 laborers

Rate: \$60 per hour

Estimated labor hours: 68

Labor Total: \$4,080.00

Materials (Itemized) – No Weed Barrier

150 × Cedar 2x12x8 @ \$32.00 ea = \$4,800.00

170 × Cedar 2x12x4 @ \$18.00 ea = \$3,060.00

20 × Cedar 2x12x12 @ \$48.00 ea = \$960.00

28 × Cedar 4x4x8 @ \$32.00 ea = \$896.00

50 × Cedar 2x4x8 @ \$8.00 ea = \$400.00

6 × Cedar 2x4x12 @ \$12.00 ea = \$72.00

1 × 3.5" Exterior Structural Screws (25 lb) @ \$200.00 ea = \$200.00

1 × 2.5" Exterior Deck Screws (15 lb) @ \$130.00 ea = \$130.00

10 × Construction Adhesive Tubes @ \$7.00 ea = \$70.00

Materials Subtotal: \$10,588.00

Estimate Summary

Labor Total: \$4,080.00

Materials Total: \$10,588.00

Total Project Cost: \$14,668.00

Payment Terms

Deposit Required (75%): \$11,001.00

Remaining Balance: \$3,667.00

Net 15 – Balance due within 15 days of invoice date

Accepted Payment Methods (This Estimate Only):

- ACH Transfer
- Check
- Cash
- Money Orders
- Venmo (2% processing fee)
- PayPal (2% processing fee)

Authorized By: David Dunn

Date: 01/06/2026