

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only
(X) Action

FROM (DEPT/ DIVISION): Stephen Craigen, Elections/Records

PROGRAM: Elections

SUBJECT: Elections Payable

Attached is a payable for Signature Envelopes for the upcoming elections. The invoice is \$8,369.00, which is over \$5,000 and requires Commissioner approval. This is a yearly routine expense for conducting an election, and has been budgeted.	() <u>ACTION REQUESTED:</u> Approve payable to SOLV in the amount of \$8,369.00
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ATTACHMENTS: Payable

Date: (4-10-2025) Submitted By: (Stephen Craigen)

*****For Internal Use Only*****

Checkoffs:

() Dept. Head (copy)
() Fiscal
() Legal (copy)
() (Other - List)

To be notified of Meeting: Dan Lonai

Needed at Meeting:

Scheduled for meeting on: April 16, 2025

Action taken:

Follow-up:

INVOICE

447236

PAGE: 1

INVOICE DATE: 4/4/2025

SOLV1960 South Meridian Road
Meridian, ID 83642www.thesolvgroup.com**SHIP TO:** 01 (unless specified)
BMS Technologies for
Umatilla County Courthouse
20901 Cooley Road
Bend OR 97701**CLIENT NO:** U011**ACCOUNT EXECUTIVE:** 15 CE NV
GEOFF CLARK

QTY	ITEM	DESCRIPTION	UNIT	UNIT PRICE	AMOUNT
103	ENV BALLOT10RTR	BALLOT 10RTRN	M/1000	79.00	8,137.00

Customer PO: GAYLE T
Shipped: UPS GROUND 4/3/2025**Our Order #:** 15250082**Split Shipments Instructions:**Umatilla County Courthouse
216 SE 4th St, Suite 18 Pendleton OR 97801-9976**Qty**
1.000**Item Ship to Instructions:**ATTN: Umatilla Co Elections
BMS Technologies for
Umatilla County Courthouse 20901 Cooley Road Bend OR 97701**Qty**
102.000WE HAVE A SAFE AND SECURE PORTAL FOR ALL CREDIT CARDS AND
ACH PAYMENTS, WHICH IS ACCESSIBLE 24/7 AT gosafeguard.com/SOLV**SUBTOTAL** 8,137.00
FREIGHT 232.00****PLEASE USE OUR LOCKBOX ADDRESS WHEN REMITTING CHECKS****

We appreciate your continued partnership!

Contact accounting@thesolvgroup.com for any Invoice questions you may have.**TAX** 0.00
TOTAL 8,369.00

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT.

SOLV

INVOICE DATE	INVOICE NUMBER	CLIENT NO.	TOTAL AMOUNT DUE
04/04/25	447236	U011	8,369.00

REMIT TO**SOLV Business Solutions-Safeguard-233439**
PO BOX 645623 CINCINNATI, OH 45264-5623**SOLD TO:** Umatilla County Courthouse
216 SE 4th St, Suite 18
Pendleton OR 97801-9976**SHIP TO:** BMS Technologies for
Umatilla County Courthouse
20901 Cooley Road
Bend OR 97701**TERMS:** Due upon receipt of invoice. A FINANCE CHARGE OF 1.75% PER MONTH (21% ANNUAL) will be charged on all invoices not paid in full within 30 days.