County Counsel <u>SUBJECT:</u> Maintenance Payable – Courthouse Chiller Requested Action: Approve payment to the HMS Background: Approval is sought for payment to Commercial Service, Inc. in the amount of HMS Commercial Service for repairs to the \$8,394.60 Courthouse chiller by installing a new pot feeder. The matter is before the Board for approval due to the amount. **ATTACHMENTS**: Payable *************For Internal Use Only******** Checkoffs:) Dept. Head (copy) To be notified of Meeting:) Budget (copy) Robert Pahl) Fiscal X) Legal (copy) Needed at Meeting:) (Other - List:) **********************

() Discussion only

(X) Action

AGENDA ITEM FOR ADMINISTRATIVE MEETING

January 19, 2022

FROM (DEPT/ DIVISION): Douglas R. Olsen

Scheduled for meeting on:

Action taken:

UMATILLA COUNTY PAYMENT REQUEST

			7.01	RETURN - HOLD	FINANCE CODES												Routine:					
4-APPROVAL	265			12/27/2021	INVOICE DATE		 12/21/21						HUTUSE	<u>.</u>			Contract Reviewed:					
AUTHORIZATION-APPROVAL		- Y-1 K			12/27	12/27/	12/27/2	12/27/2	12/27/2	12/27/2	INVOICE TOTAL		\$8,394.60						10 /cmts			
	DEPARTMENT	CFO		SUBMITTED	INVOICE NUMBER		319063				Ξ		Lev Chiller				Office Use: Pretravel Auth rec:					
	HMS COMMERCIAL SERVICE, INC.			98015	DESCRIPTION	ts	Preparation for Boiler Repair-	Capital Dot Miles	Fire Chilley	CFFS			DONORO DOT FEELON									
14254-01	HMS COMMERC		PO BOX 50245	BELLEVUE, WA 98015	ACCOUNT #		6001-53400								, j		PAGE TOTAL					
PEID-AC	NAME	ADDRESS		CITY, STATE, ZIP	AMOUNT		\$8,394.60															

Quotes:

Office Use: Tax ID Reviewed: _

JD TOTAL

8394.40

Invoice

HMS COMMERCIAL SERVICE, INC.

4103 SE International Way Suite 300 Milwaukie OR 97222 503-220-0394 FAX: 503-841-6245

Account # 100499

Service Date 12/15/2021 PO #

Invoice #

319063

Date:

12/21/2021

Page #

1 of 2

UMATILLA COUNTY COURTHOUSE 216 SE FOURTH STREET PENDLETON OR 97801

Service At:

UMATILLA COUNTY COURTHOUSE 216 SE FOURTH STREET PENDLETON OR 97801

Job # 247868

Contract #

Claim #

LOOK OVER POT FEEDER, ROUND UP MATERIALS AND GO OVER INSTALLATION INSTRUCTIONS. SET UP AND TALKED ABOUT HOW JOB NEEDS TO BE DONE. GETTING PICTURES FROM MARK FROM UMATILLA COUNTY ON POT FEEDER. DAY 1: TRAVEL, CONTACTED MARK TANNER, ACCESS THE WORK THAT NEEDS TO BE DONE. THERE IS NO POT FEEDER, WILL HAVE TO PIPE ALL NEW PIPING TO CONNECT THE NEW POT FEEDER, I CONTACTED JESSE COLEMAN TO GET MORE INFO ON HOW THIS SHOULD BE PLUMBED, ALSO REACHED OUT TO ANDREW RUSSELL, TO GET AS MUCH INFO AS I COULD GET TO MAKE SURE EVERYTHING GO WELL. MADE A FEW DRAWINGS OF HOW THIS SHOULD BE PIPED, SENT PIC'S BACK TO SHOP TO GET IN PUT. GATHERED A MATERIAL LIST OF PARTS, DROVE TO SERVALS STORES, AND TO HERMISTON, TO GET MATERIALS. DAY 2: SHUT DOWN SYSTEM AND DRAIN, STARTED PIPING NEW PIPE. TOOK MEASUREMENTS OF ALL PIPING, WENT DOWN TO THE HARDWARE STORE, THEY CUT AND THREADED EVERYTHING. INSTALLED ALL PIPING AND FITTINGS, TURN ON WATER AND TESTED FOR LEAKS. I DROVE TO HERMISTON FOR MORE SUPPLIES, STRUT HARDWARE. ANKER ALL PIPING AND POT FEEDER IN PLACE.

	Description Of Service		Quantity	Unit Price	Extended Price	Tax
	LABOR		33	\$170.00	\$5,610.00	
	OVERTIME LABOR		2	\$255.00	\$510.00	
	DOUBLETIME LABOR		1	\$340.00	\$340.00	
	POT FEEDER, VALVE PACKING	G & CONSUMABLES	, 1	\$1,834.60	\$1,834.60	
*	TRUCK CHARGE	Building Code	11_	\$100.00	\$100.00	

Object Code 53400

Remodel Dept

Terms: Due 1/20/2022

Approved

Please pay from this Invoice

Please Detach and Return with Remittance

Check Enclosed [] Method of Payment Master Card [] Visa [] Exp Date Acct# Name on Card Signature

Date:

319063

Invoice #

12/21/2021

Account #

100499

UMATILLA COUNTY COURTHOUSE

Remit To:

HMS COMMERCIAL SERVICE, INC. P.O. BOX 50245 Bellevue WA 98015

Amount Due

\$8,394.60

Amount Paid

Invoice

HMS COMMERCIAL SERVICE, INC.

4103 SE International Way Suite 300 Milwaukie OR 97222 503-220-0394 FAX: 503-841-6245

Account # 100499

Invoice # 319063 Date: 12/21/2021 Page # 2 of 2

Balance Due

\$8,394.60