

AGENDA ITEM FOR ADMINISTRATIVE MEETING

( ) Discussion only

( X ) Action

FROM (DEPT/ DIVISION): Douglas R. Olsen  
County Counsel

SUBJECT: Software Payable – A&T

<p>Background: Approval is sought for software upgrade for the Assessment &amp; Taxation Department for efilng of personal property returns. The payable is before the Board for approval due to the amount.</p>	<p>Requested Action: Approve payable to Helion Software in the amount of \$9,500</p>
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ATTACHMENTS: Payable

\*\*\*\*\*For Internal Use Only\*\*\*\*\*

Checkoffs:

- ( ) Dept. Head (copy)
- ( ) Budget (copy)
- ( ) Fiscal
- ( X ) Legal (copy)
- ( ) (Other - List:)

To be notified of Meeting:  
Robert Pahl

Needed at Meeting:

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Scheduled for meeting on: March 15, 2023

Action taken:

# UMATILLA COUNTY PAYMENT REQUEST

PEID - AC	3825-01	Call Finance for PEID #
NAME	HELION SOFTWARE INC	
ADDRESS		
ADDRESS	PO BOX 3506	
CITY, STATE, ZIP	SALEM, OR 97302	

## AUTHORIZATION-APPROVAL

DEPARTMENT	CFO	SIGNATURE	DATE PAID
BOARD			
SUBMITTED	3/1/2023	SIGNATURE OF CFO	CHECK NUMBER
		DATE - ATTACH APPROVAL	RETURN - HOLD

AMOUNT	ACCOUNT #	DESCRIPTION	INVOICE NUMBER	INVOICE TOTAL	INVOICE DATE	FINANCE CODES
\$9,500.00	3002-55081	Personal Property filing	6981	\$9,500.00	02/28/23	
		PEP PROP EFILE YR Cost				
		DEERS				
<b>\$9,500.00</b>		<b>PAGE TOTAL</b>				
<b>\$9,500.00</b>		<b>GRAND TOTAL</b>				

Office Use: Pretravel Auth rec: \_\_\_\_\_ Contract Reviewed: \_\_\_\_\_ Routine: \_\_\_\_\_

Office Use: Tax ID Reviewed: \_\_\_\_\_ Quotes: \_\_\_\_\_ Bids: \_\_\_\_\_

# Helion Software, Inc.

P.O. Box 3506 Salem, OR 97302

(503) 362-9394

FAX (503) 584-0608

<b>Invoice Number</b> 6981	<b>Invoice Date</b> 28-Feb-23
	Terms: Due Upon Receipt
<b>To:</b> UMATILLA COUNTY ASSESSMENT AND TAXATION	<b>Attention:</b> RACHAEL REYNOLDS
2160 SE 4th	<b>Contract Number:</b>
	<b>Fax Number:</b> 541-278-6375
PENDLETON	OR 97801

**PROJECT:** UMATILLA - A&T-PERSONAL PROP EFILING ANNUAL COS **Contact:** RACHAEL REYNOLDS

<b>Products and Services Provided</b>	<b>Amount</b>
Helion Personal Property eFiling - Annual Cosst	\$9,500.00
<b>CURRENT AMOUNT DUE --</b>	<b>\$9,500.00</b>

**THANK YOU FOR YOUR BUSINESS!**

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*Please make all checks payable to Helion Software, Inc.*

**[www.helionsoft.com](http://www.helionsoft.com)**