

Manufactured Home Overview

The Department of Consumer and Business Services Building Codes Division (BCD) is responsible for the handling and recording/processing of all changes to the ownership, security interest, exemption (record as real property, remove from real property), demolition and relocation of manufactured homes in Oregon. The Umatilla County Assessment department works in conjunction with the BCD by issuing the required County Tax Certificate for all transactions involving Manufactured Homes located in or moving into Umatilla County.

The necessary forms are available at https://aca-oregon.accela.com/OR_MHODS or can be requested by contacting our office at 541-278-6298.

Every transaction requires a valid County Tax Certificate, obtained from the county in which the home is located and is **submitted before the valid through date expires**, certifying that the taxes are paid in full.

The [Manufactured Home Ownership Document Application for New and Used Homes](#) (form 2952), supporting documents (if needed), along with the BCD required fees and a valid County Tax Certification will need to be submitted to the Building Codes Division for processing. See the instructions on Form 2952, page -1- under “State Application Submissions Options”. **Note** there is a local office in Pendleton that the forms can be personally delivered to.

Once the application has been processed you will receive a new ownership document in the Mail from the Department of Consumer and Business Services Building Codes Division.

For additional information, contact us at 541-278-6298, or visit the Building Code Division website at <https://www.oregon.gov/bcd/man-home-own/Pages/man-home-own-forms.aspx> to view the [Manufactured Home Ownership Document Transaction Guide](#).