

DEPARTMENT: Umatilla County Public Health Department

EMPLOYEE NAME:

DIVISION/SECTION: Public Health Division

POSITION TITLE: Home Visit Public Health Nurse I- II-III-IV

JOB SERIES: Public Health Nurse **SALARY RANGE:** 25

UNION COVERED: Yes **BOLI EXEMPT:** Yes

GENERAL DESCRIPTION OF POSITION: Provide, through home visits, a variety of complex professional public health nursing services in health promotion, prevention and disease control to families with newborns and high risk infants/children. The majority of clients served in this program will be newborns, children, and youth enrolled in the Oregon CaCoon care coordination program for children with disabilities and special health care needs.

SUPERVISORY RELATIONSHIPS: The home visit nurse is a part of the Health Department home visiting team. The home visit nurse reports to the Maternal and Child Health Nursing Supervisor.

PRINCIPAL DUTIES OF POSITION:

1. Provide home visits, performing skilled nursing services including screening and assessment, developing a plan with the family and/or referring the family to the appropriate programs, providing health education, counseling, case management and advocacy. (EE)
2. Perform physical, developmental, and psychosocial nursing assessments. (EE)
3. Provide case management activities, which assist the family to access and utilize available community resources. (EE)
4. Assess and identify needs and resources in the community and participate in developing absent or deficient services. (EE)
5. Provide information to community agencies and clients regarding services available. (EE)
6. Serve on multidisciplinary teams when appropriate. (EE)

7. Identify at risk children and families and refer for appropriate evaluation and intervention services, including financial resources such as SSI. (EE)
8. Complete data collection forms, reports and charts on all clients in the Newborn Home Visit program, Babies First program, and CaCoon program and enter data into appropriate computer programs for billing, reports and recording purposes. (EE)
9. Participate in occasional after hours or weekend events as needed to include health fairs, community clinics, and public health emergencies. (EE)

PROFESSIONAL RELATIONSHIPS:

Establish and maintain collaborative and effective working relationships with UCHD staff members, other County employees, representatives of other agencies and organizations, and members of the community. (EE)

PROFFESIONAL DEVELOPMENT:

Attend educations and training modules that encourage professional development and enhance continual learning; assist in training and mentoring of co-workers; and maintain regular and consistent attendance. Strong potential to grow into a 1.0 FTE position in the future. (EE)

OTHER DUTIES OF POSITION: Perform related duties as required. Provide clinic nursing services as assigned. Perform public speaking at community/school meetings regarding public health issues. (EE)

REQUIREMENTS OF POSITION: Graduation with a BSN from an accredited school of professional nursing and at least one (1) year of public health experience; or an ADN and four (4) years of public health home visit experience working with families with children ages 0 to 3 years, with a knowledge of infant and child development and parent/child attachment. Experience working with children and youth with complex health conditions or disabilities preferred. Hold a current Oregon Registered Nurse license; valid Oregon driver's license with a satisfactory driving record. Bilingual desired. Ability to work with minimal supervision, ability to work with clients of varying ages, gender, race, ethnicity, religious and social backgrounds.

Signature

Date