

UMATILLA COUNTY

EMPLOYMENT OPPORTUNITY

UMATILLA COUNTY DEPARTMENT OF HUMAN RESOURCES

216 SE 4th Street Pendleton, OR 97801

Phone: (541) 278-6282 Fax: (541) 278-6374

TDD (Hearing Impaired): (541) 278-5467

AN EQUAL OPPORTUNITY EMPLOYER

November 14, 2016

16-58

POSITION ANNOUNCEMENT

POSITION: Assistant Watermaster (Limited Duration) – Milton Freewater

POSITION #: 16-58

DEPARTMENT: Watermaster

CLOSING: Closes Nov. 29, 2016

SALARY: \$3670/month to start
Plus Excellent Benefits

DESCRIPTION: Collect and compile hydrological data by performing flow measurements of canals, streams, rivers and wells utilizing complex instruments. Administers and enforces Oregon water laws and provides assistance to the public on water related matters. Limited duration June, 30 2017.

REQUIREMENTS:

- High school diploma
- Necessary education skills and/or training to complete the job.
- Valid Oregon driver's license
- Reliable telephone
- Ability to work in inclement weather and carry up to 75 pounds a short distance
- Pass a drug screen test and criminal background check.
- Skill in occasionally dealing with emotionally charged individuals.
- Basic computer skills necessary to complete tasks.
- Excellent written and verbal communication skills.
- Ability to work independently with minimal supervision.
- Good interpersonal skills and the ability to work as a team player.
- Basic understanding of legal property description and the ability to read maps.
- Ability to conduct oneself in a way that shows respect for clients and their property.

How To Apply: Use of Umatilla County application is MANDATORY. Anyone who qualifies for Veterans' Preference in Public Employment provided for in OAR 839-006-0435; please include proper certification (OAR 839-006-0465) with your application. Any applicant with a disability who needs reasonable accommodation in any step of the application or hiring process to assist or to demonstrate qualifications or to perform the essential functions of the job for which the applicant is applying should inform the Human Resources Department. This job announcement is not intended to serve as a comprehensive job description. Blank applications and a complete job description can be obtained on our website at www.umatillacounty.net or the Human Resources Office, Room 108. Applications will be accepted by hand delivery, mail, fax, or email to hr@umatillacounty.net.