

**MINUTES**  
**UMATILLA COUNTY BOARD OF COMMISSIONERS**  
Meeting of November 7, 2018  
9:00 a.m., Room 130, Umatilla County Courthouse  
Pendleton, Oregon

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**Commissioners Present:** Chair George Murdock, Vice-Chair Bill Elfering and Commissioner Larry Givens

**County Counsel:** Doug Olsen

**Members and Guests Present:** Tom Fellows, Umatilla County Public Works Director; John Shafer, Commissioner elect; Dale Primmer, County Community Justice Director; Jim Littlefield, Umatilla County Undersheriff; Laura Prado, PARC Resources; Seth Whitmer, Columbia River Health; Kathy Lieuallen, 911 Manager; Stephanie Barnett, Human Resources; Phil Wright, East Oregonian; Marie Simonis, Budget/Finance officer; Paul Chalmers, Assessment & Taxation Director; Dan Lonai, County Administrative Services Director.

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**CALL TO ORDER**

The meeting was called to order at 9:00 a.m. Chair Murdock welcomed all.

**Pledge of Allegiance** was led by Commissioner Givens.

Chair Murdock reminded those present that the meeting is a public forum. It is being video and audio recorded and minutes will be taken. Comments will become part of the meeting record. If persons wish to speak before the Board, please come to the podium, identify yourself and state where you live for the record. Reminder to come to the microphone to be heard on the record. He noted there is a point for public input before business items for other than agenda.

**Awards/Correspondence/Recognition.** Chair Murdock read thank you from Mac Hi FFA – for county contribution at fair this year. Next, Commissioner Givens read a letter from the Marion County in recognition of Tom Fellows, on OASES engineer of the year. He went on to include all his recognitions for his exceptional representative to OASES on-ground resolutions working with difficult/small budgets and protecting road system valuable asset. Leader amongst leaders! Signed by the three Marion County Commissioners. Congratulations.

**Minutes of Previous Meeting.** Commissioner Elfering moved to approve minutes of the Board’s 10/03/18 meeting. Seconded by Commissioner Givens. Carried, 3-0.

**Additions to Agenda.** None.

**Public input.** Chair Murdock advised this is the time for general public input (for other than a scheduled item on the agenda). None.

**Business Items:**

1. **CDBG Grant Discussion.** Doug Olsen presented. This is for possible consideration by the Board of a Community Development Block Grant for the benefit of Columbia Health for its proposed Pendleton site. The County doesn’t have any open grants thus is able to act as a sponsor and applicant. There are representatives here who would like to speak to the project.

Seth Whitmer, Columbia River Health, CEO, 450 Tattone St. Boardman, OR. They are looking to establish services in Pendleton. They have been working with the County in school-based health center, which is good service and they want to add more. The proposed location is the former medical office on SE Byers behind St. Anthony Hospital. It would need remodeling and adding parking. Today they are looking for support for the County to apply for a grant. In response to Commissioner Elfering's question, Mr. Whitmer explained they provide primary care services – family practice, pediatrics, OB, dental, mental health services and pharmacy. Focus is especially on under-served; all out-patient. They are a federally qualified health center and the state and federal government support the mission, which was created under an act of Congress. Health Services Administration has federal oversight. With some grant monies and enhanced Medicaid rate for comprehensive services, the health center takes care of all with ability to pay – it is not a free clinic. Discussion turned to credentialing of providers, however, Mr. Whitmer noted hospital credentials are not required -- they partner with the hospital for out-patient services.

Commissioner Murdock added they have worked with school based health successfully. The location is good. They are looking to purchase at this time. Goal is to provide regional services (i.e. county-wide). They have served in Boardman, but looking to expand to Pendleton. Mr. Olsen noted county would be applicant and normally would be the property owner for period of time. Facility similar to detox facility. The county, in consultation with CRH, would have construction contracts, management of the grant and close-out. Laura Prado Park 549 Main St Weston, added that she was brought into consult CRH. The plan would be, rather than ceding ownership, have the property conditioned on use for specified way for 5 years. Mr. Olsen preferred that approach from legal standpoint. Commissioner Murdock noted Finance has given greenlight for moving forward. The deadline for this round of grants is December 31, 2018. CRH would like to meet the early deadline and the board can take action unless more information is needed. Commissioner Elfering noted the importance and need of primary health care. **Commissioner Elfering moved to approve. Seconded by Commissioner Givens. Carried, 3-0.**

2. Computer Purchase. Capt. Kathy Lieuallen, 911 Dispatch Manager, presented. A few years ago, she was tasked with establishing an equipment replacement plan over a 6-year period. This year is scheduled to purchase three computers for dispatch and one for a supervisor. Quotes were sought working with Riley Wortman (IT) and Beverly Reid (Purchasing). Budget is available in Dispatch Reserve. **Commissioner Elfering moved to approve purchase. Seconded by Commissioner Givens. Carried, 3-0.**
3. Backfill Dispatch Position. Capt. Lieuallen presented. On December 1, a dispatcher is leaving (the one who received an academic award earlier in the year) to move back to the valley. And, they are also losing John Shafer January 1, 2019 (taking office as Commissioner). She anticipated this previously and began the interview process early. There were good candidates. Today she is asking to hire two people effective 12/1 (backfills). The cost is budgeted. **Commissioner Elfering moved to approve. Seconded by Commissioner Givens. Carried, 3-0.**
4. Motor Grader Purchase. Tom Fellows, Public Works Director, presented. The department is in need a new grader to replace older graded. It is a budgeted item and was approved as part of the equipment replacement list. The new machine is John Deere at a cost of \$311,848. The older grader will be surplus. Harney County would like to purchase from surplus. John Deere offered trade in value of \$125,000, so that is what was offered to Harney County. This equipment is on the purchase request – 2 were on it, so 1 more will come later on depending on funding. **Commissioner Givens moved to approve purchase of grader. Seconded by Commissioner Elfering. Carried, 3-0.**

5. Dump Truck Purchase. Mr. Fellows presented. There are three on his equipment purchase list; today he is requesting approval to purchase two dump trucks. He wants to spread out purchasing to line up with revenues. The purchase will be from Woodpecker Trucking utilizing a SourceWell contract with the cost of each truck of \$147,563 (total of \$295,127). As with the motor grader, the equipment is budgeted. **Commissioner Givens moved to approve the purchases. Seconded by Commissioner Elfering. Carried, 3-0.**
6. Car Repair Payable. Dale Primmer, Community Justice Director presented. An employee traveling back from Salem was hemmed in by 18 wheelers on I-84 near The Dalles and couldn't avoid running over a wheel that came off an RV traveling in front of him. Insurance of the RV will not cover, and the county is self-insured for this type of damage. It is a 2017 Ford Fusion. There was a lot of damage and the estimate for repair is \$11,135.46. **Commissioner Elfering moved to approve. Seconded by Commissioner Givens. Carried, 3-0.**
7. Ballot Printing Payable. Dan Lonai presented. The payable for printing of the ballots is before the Board for approval because of the amount - \$17,893.37. The cost is budgeted. **Commissioner Givens moved to approve the payable. Seconded by Commissioner Elfering. Carried, 3-0.**
8. Ballot Insertion Payable. Mr. Lonai presented. The payable for inserting and labeling of the ballots is before the Board for approval because of the amount - \$6,000. The cost is budgeted, it does not include the mailing expense for the ballots. **Commissioner Elfering moved to approve the payable. Seconded by Commissioner Givens. Carried, 3-0.**

Brief recess called by Commissioner Murdock for Tom Fellows to receive award from Commissioner Givens and a photo was taken. Thank you Tom!

9. Annual Commute Authorization Review. Mr. Olsen noted that as previous approval for employee commute authorization, Board instructed staff to review matter within 6 months. The usual process is for county counsel to ask departments for list of positions to be allowed to use county vehicles. The Board did not have any comment. **Commissioner Givens moved to have county counsel use same process in 2019 as in past. Seconded by Commissioner Elfering. Carried, 3-0.**
10. **Hospital Facility Authority board**. Mr. Olsen presented. Commissioner Murdock's term on the Hospital Facility Authority Board will soon be expiring. He is not eligible for reappointment. Commissioner Elfering is willing to serve. **Commissioner Givens moved to adopt Order No. BCC2018-077. Seconded by Commissioner Murdock. Carried, 3-0.**
11. **Reschedule Board Meeting**. Mr. Olsen presented. The Board Meeting for November 21, 2018 will need to be rescheduled due to vacation and holiday. **Commissioner Elfering moved to approve rescheduling November 21 Board meeting to November 28, 2018. Seconded by Commissioner Givens. Carried, 3-0.**

Eurus Community Benefit Plan. Mr. Olsen presented. Lewis Key has resigned from the Eurus Community Benefit Plan Board. The City of Milton Freewater has nominated Jim Stanton as its representative on the board. **Commissioner Givens moved to adopt Order No. BCC2018-076. Seconded by Commissioner Elfering. Carried, 3-0.**

No Executive Session.

Commissioner Reports.

Commissioner Givens reported that he is attending MPO meeting in Walla Walla and will be leaving for the day after Board meeting.

The meeting adjourned at 9:40 a.m.

Respectfully submitted,

*Melinda Slatt*

Executive Secretary, Umatilla County Board of Commissioners