

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of July 9, 2018
9:00 a.m., Room 114, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair George Murdock, Vice-Chair Bill Elfering and Commissioner Larry Givens

County Counsel: Doug Olsen

Members and Guests Present: Jennifer Blake, Human Resources Director; Marie Simonis, Finance Office

CALL TO ORDER

The meeting was called to order at 9:00 a.m. Chair Murdock welcomed all.

Awards/Correspondence/Recognition. Commissioner Murdock announced that Riley Wortman had been selected as the Employee of the Quarter, and a presentation was made at the July 3, 2018 Board Meeting.

Minutes of Previous Meeting. Commissioner Elfering moved to approve the minutes of the June 20, 2018, June 26, 2018, and May 16, 2018 Board meetings. **Seconded by Commissioner Givens. Carried, 3-0.**

Additions to Agenda. None.

Public input. None.

Business Items:

1. **Insurance Renewals.** Dick Ferranti (insurance agent) made a presentation at the July 3, 2018 meeting regarding the status of the county liability and workers' compensation insurance. The matter was before the Board now to officially approve the renewal of the policies. **Commissioner Givens moved to approve the renewal of the county liability insurance coverage with CIS and the county workers' compensation coverage with SAIF Corporation. Seconded by Commissioner Elfering. Carried, 3-0.**

2. **Law Enforcement Vehicles.** Doug Olsen provided that authorization is being sought by the Sheriff's Office to issue an invitation to bid for the purchase of new law enforcement vehicles. The cost would be paid from the fleet management fund. **Commissioner Elfering moved to approve the issuance of the invitation to bid for the vehicles. Seconded by Commissioner Givens. Carried, 3-0.**

3. **Survey Equipment Purchase.** Mr. Olsen gave the background. The Public Works Department is seeking to purchase survey equipment. This was on the list of equipment for 2018-19 purchases. The purchase would utilize the Washington State contract. **Commissioner Givens moved to approve the purchase of the survey equipment from KR in the amount of \$35,875. Seconded by Commissioner Elfering. Carried, 3-0.**

4. Stepping Up Initiative. Mr. Olsen provided the background. The Stepping Up Initiative campaign was created by NACo and others to address individuals with mental illnesses being held in jails. This had been before the Board earlier, with concerns from the Sheriff. The Sheriff is now supportive, so that matter is before the Board for approval. **Commissioner Elfering moved to adopt Order No. BCC2018-53. Seconded by Commissioner Givens. Carried, 3-0.**
5. Purchase of Vehicle - BCC. The matter was presented by Mr. Olsen. The county issued a request for proposals for the purchase of a used SUV for the replacement of the vehicle used by Commissioner Givens. Three proposals were submitted from Sherrell Chevrolet and Tom Denchel Ford - 2018 Chevrolet Equinox (Diesel) \$34,210, used 2018 Ford Explorer \$37,500, and new 2018 Durango \$45,345. The request for proposals specified that a vehicle with less than 2,500 (miles) was preferred. Based on what was requested, **Commissioner Givens moved to approve the purchase of the Ford Explorer for \$37,500. Seconded by Commissioner Elfering. Carried, 3-0.**
6. Employment Criminal History Check Ordinance. Chair Murdock opened the public hearing at 9:09 a.m. for the first reading of the proposed ordinance. Commissioner Elfering asked if the past practice had been to order a criminal history check on all applications. Ms. Blake (Human Resources Director) responded that was not necessarily the case, but the policy did allow for it. This would have the language follow current practice. Mr. Olsen added that the revision also incorporated the current law that only allowed in certain situations and after a formal conditional offer of employment had been made. This would bring the ordinance into compliance. The matter is before the Board for a first reading and to set a second reading. Public hearing was closed at 9:12 a.m. **Commissioner Elfering moved to set the second reading of the ordinance for August 1, 2018. Seconded by Commissioner Givens. Carried, 3-0.**
7. Sunridge Systems Payable. The Sun Ridge Systems payable was before the Board for approval. This is for the annual maintenance of the dispatch RIMS software. It is before the Board due to the amount. **Commissioner Elfering moved to approve the payable to Sun Ridge Systems in the amount of \$74,844. Seconded by Commissioner Givens. Carried, 3-0.**
8. NOWA Payable. The payable to Northeast Oregon Water Association is before the Board for approval for the annual county dues and contribution. It is before the Board due to the amount. **Commissioner Givens moved to approve the payable to NOWA in the amount of \$21,000. Seconded by Commissioner Elfering. Carried, 3-0.**

Executive Session. None

Commissioner Reports. None.

The meeting adjourned at 9:24 a.m.

Respectfully submitted,

Melinda Slatt

Executive Secretary, Umatilla County Board of Commissioners