

**MINUTES**  
**UMATILLA COUNTY BOARD OF COMMISSIONERS**  
Meeting of May 2, 2018  
9:00 a.m., Room 130, Umatilla County Courthouse  
Pendleton, Oregon

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**Commissioners Present:** Chair George Murdock, Vice-Chair Bill Elfering and Commissioner Larry Givens

**County Counsel:** Doug Olsen

**Members and Guests Present:** Susan DeMarsh; Robert Pahl, County Chief Finance Officer; Gail Nelson, County Economic Development and Tourism Coordinator; Eric Nelson; David Nelson; Alice Nelson; Jennifer Blake, County Human Resources Director

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**CALL TO ORDER**

The meeting was called to order at 9:00 a.m. Chair Murdock welcomed all.

**Pledge of Allegiance** was led by Commissioner Givens.

Chair Murdock reminded those present that the meeting is a public forum. It is being video and audio recorded and minutes will be taken. Comments will become part of the meeting record. If persons wish to speak before the Board, please come to the podium, identify yourself and state where you live for the record. He noted a point for public input before business items for other than agenda.

**Awards/Correspondence/Recognition.** Chair Murdock called on former State Senator David Nelson, 1407 NW Horn, Pendleton, to come forward. He presented a community award to Gail Nelson on behalf of the Honors Task Force for recognition of her excellence and positive contributions to the community. He read the proclamation giving her background and accomplishments. Chair Murdock explained the task force is an anonymous group that will award 12 honorees in the year. Congratulations, Gail! He also pointed out that two of the four awardees are county employees (Gail Nelson and Dan Primus). Mr. Nelson presented a plaque to Gail and photos were taken.

**Minutes of Previous Meeting.** Commissioner Elfering moved to approve the minutes of the 4/17/18 Board meeting. Seconded by Commissioner Givens. Carried, 3-0.

**Additions to Agenda.** None.

**Public input.** Chair Murdock advised this is the time for public input (for other than a scheduled item on the agenda) and also for recognition of visitors. None were heard.

**Business Items:**

1. **Vests Payable.** Commissioner Elfering presented on behalf of the Sheriff's Office. It is time to replace vests; the payable is for \$6,783. Commissioner Elfering moved to approve. Seconded by Commissioner Givens. Carried, 3-0.

2. Vehicle Purchase. Paul Chalmers, Assessment & Taxation Director, presented. One of the department's cars was struck in the north county parking lot – it was totaled and insurance payout has been received. He requests going out for bids of mid-size car in an amount up to \$20,000. **Commissioner Givens moved to approve. Seconded by Commissioner Elfering. Carried, 3-0.**
3. Part-Time Employment. Kim Weissenfluh, Developmental Disabilities Program Manager, presented. This is on behalf of an employee's request to become part-time. **Commissioner Elfering moved to approve. Seconded by Commissioner Givens. Carried, 3-0.**
4. Temporary Position. Ms. Weissenfluh presented for the CDDP. A temporary seasonal position is requested -- targeted to the school to career partnership. It is a priority in her office to go paperless, which requires a lot of scanning. Funds are available through carry-over for an office assistant for this paperless project -- initially with the idea of bringing back School to Careers participants who would work within their schedule and interest in pursuing a career in a similar field of interest (social services). **Commissioner Elfering moved to approve. Seconded by Commissioner Givens. Carried, 3-0.**

Chair Murdock talked about a study of 100 people with zero interest in how things are working in the juvenile office. The Umatilla County Juvenile, formerly headed by Ms. Weissenfluh and now Ms. Moreno, is putting together analysis of juvenile services aimed at lowering recidivism. She noted it is in excess of over \$1 million in savings. Chair Murdock added the facility was closed years ago for juvenile detention; in the recent couple of years remodeling to offices for Juvenile Services and the Community Developmental Disabilities Program to share the facility. There has been a dramatic positive impact in juvenile services – great work!

5. Road Renaming Jacob Potterf, Planning office, presented. An application was received to change the name of a private lane, Nogatta to Palomino. The road is only used for access by the applicant; they are building a home. A previous applicant paid for platting the road but no sign was created. **Commissioner Givens moved to approve Order No. RD2018-05. Seconded by Commissioner Elfering. Carried, 3-0.**
6. Road Dedication. Mr. Olsen presented. This is regarding a foreclosed tax lot for delinquent property taxes. There is no documentation regarding the right of way of the County Road, Southshore Drive, that crosses the property. There is a pending sale of the lot, and prior to the sale, the county is seeking to dedicate the road right of way. The adjoining property owner is who is acquiring the property. **Commissioner Elfering moved to approve and sign the Dedication Deed. Seconded by Commissioner Givens. Carried, 3-0.**
7. Peer Mentor Position. Mr. Olsen presented on behalf of Human Services. A GOBHI grant was awarded to fund a peer mentor supervisor for limited duration -- from 6/1/18 to 05/31/19. Should additional funding or Medicaid billing show the position will be self-sufficient by May 2019, extension of the grant would be requested. Jennifer Blake, Human Resources Director, elaborated about the peer mentor position and duties. **Commissioner Elfering moved to approve to create the position. Seconded by Commissioner Givens. Carried, 3-0.**
8. Painting Payable. Mr. Olsen presented. This is for Public Works Department. The department had painted its weed/bridge shack and sign shop buildings; the payable is before the Board due to amount of \$9500. **Commissioner Givens moved to approve the payable to A Sharp Painter for \$9,500. Seconded by Commissioner Elfering. Carried, 3-0.**

9. HELP Grants. Commissioner Elfering presented as a member of the HELP committee (Helix Launch Enhancement Program). The recommendation is to award \$32,000 to the Helix School District and \$32,000 to the City of Helix Project. **Commissioner Elfering moved to approve Order No. BCC2018-040. Seconded by Commissioner Givens. Carried, 3-0.**
10. HELP Committee Appointments. Commissioner Elfering presented. Terms of the HELP Board have expired; all are eligible for reappointment, including Jack Bascomb, Darrick Cope, Michael Odman, Jerry Terjeson and himself. **Commissioner Elfering moved to approve Order No. BCC2018-041. Seconded by Commissioner Givens. Carried, 3-0.**
11. Mosquito Control District Board Appointments. Mr. Olsen presented. Terms for two members of the West Umatilla County Mosquito Control District Board have expired; both are eligible for reappointment including Bill Caplinger and Glenn Chowning. **Commissioner Givens moved to approve Order No. BCC2018-039. Seconded by Commissioner Elfering. Carried, 3-0.**
12. Supplemental Budgets – Public Hearing. Robert Pahl, Chief Finance Officer, presented. Chair Murdock called the public hearing to order at 9:21 a.m. Mr. Pahl advised notice was made as required and published in the East Oregonian. Orders were presented as follows: Order 2018-46 (Parks) requires increases in Local Revenue of \$2,000, State Revenue of \$41,000, Personnel Services of \$30,000, Materials & Services of \$5,000 and Capital Outlay of \$8,000. 2018-47 (Wind Farm Distribution) requires increase in Transfers Out of \$46,000 and decrease in Contingency of same amount. 2018-48 (EOTEC Reserve) requires increases in Transfers In of \$700,000 and in Materials & Services of same amount. 2018-49 (Human Services – DD) requires increases in State Revenue of \$283,128, in Materials & Services of \$113,586 and in Contingency of \$169,542. 2018-50 (General Fund-Veterans Services) requires increase in Transfers Out of \$23,000 and decrease in Personnel Services of same amount. 2018-51 (Veterans Expanded Services) requires increases in Transfers In of \$23,000 and Capital Outlay of \$24,400 and decrease in Personnel Services of \$1,400. 2018-52 (Fleet Management) requires increases in Local Revenue of \$29,000 and in Capital Outlay of the same amount. 2018-53 (Capital Purchases Management) requires increases in Local Revenue of \$29,000, Transfers In of \$46,000, Capital Outlay of \$95,000 and decrease in Materials & Services of \$20,000. 2018-54 (PERS Reserve) requires increase in Transfers Out of \$700,000 and decrease in Contingency in same amount. 2018-55 (Nuisance Abatement) requires increase in Materials & Services of \$30,000 and decrease in Contingency of same amount. 2018-56 (General Fund-Sam Cook Building, Hermiston) requires increase in Materials & Services of \$8,000 and decrease in Contingency of same amount. 2018-57 (General Fund-Civil) requires increase in Local Revenue of \$45,000 and increase in Materials & Services in same amount. Mr. Pahl explained PERS Reserve Order is a loan to EOTEC Reserve and will be paid back. Chair Murdock asked for public input. There was none. He closed the public hearing 9:27 a.m.

Deliberations. There were no comments or questions.

**In the matter approving Supplemental Budgets pursuant to ORS 294.471 for FY ending 6/30/18: Commissioner Elfering moved to adopt Budget Order 2018-46 (Program 1005 – Parks). Seconded by Commissioner Givens. Carried, 3-0.**

**Commissioner Elfering moved to adopt Budget Order 2018-47 (Program 1650 – Wind Farm Distribution). Seconded by Commissioner Givens. Carried, 3-0.**

**Commissioner Elfering moved to adopt Budget Order 2018-48 (Program 4024 – EOTEC Reserve). Seconded by Commissioner Givens. Carried, 3-0.**

**Commissioner Elfering moved to adopt Budget Order 2018-49 (Program 5490 – Developmental Disabilities). Seconded by Commissioner Givens. Carried, 3-0.**

**Commissioner Elfering moved to adopt Budget Order 2018-50 (Program 5770 – Veterans Services). Seconded by Commissioner Givens. Carried, 3-0.**

**Commissioner Elfering moved to adopt Budget Order 2018-51 (Program 5771 – Veterans Expanded Services). Seconded by Commissioner Givens. Carried, 3-0.**

**Commissioner Elfering moved to adopt Budget Order 2018-52 (Program 9076 – Fleet Management). Seconded by Commissioner Givens. Carried, 3-0.**

**Commissioner Elfering moved to adopt Budget Order 2018-53 (Program 9077 – Capital Purchases Management). Seconded by Commissioner Givens. Carried, 3-0.**

**Commissioner Elfering moved to adopt Budget Order 2018-54 (Program 9196 – PERS Reserve). Seconded by Commissioner Givens. Carried, 3-0.**

**Commissioner Elfering moved to adopt Budget Order 2018-55 (Program 1039 – Nuisance Abatement). Seconded by Commissioner Givens. Carried, 3-0.**

**Commissioner Elfering moved to adopt Budget Order 2018-56 (Program 3511 – Sam Cook Building). Seconded by Commissioner Givens. Carried, 3-0.**

**Commissioner Elfering moved to adopt Budget Order 2018-57 (Program 1558 – Civil). Seconded by Commissioner Givens. Carried, 3-0.**

#### Commissioner Reports.

Commissioner Givens will attend Milton-Freewater Chamber at noon today and then to Walla Walla for the Metropolitan Planning Organization board meeting.

Commissioner Elfering yesterday he attended the county-wide mayors/managers meeting (along with Commissioners Murdock and Givens) in Hermiston. There was good input around the table, although a few cities' representatives were absent. Yesterday morning he attended a Columbia Development Authority meeting. There are three small things to “button up” before transfer of the depot property back from the Army. Last night he met with the Base Realignment Advisory Committee – most of the area is totally cleaned up, but some will require monitoring (mainly on the National Guard area within the depot). He and others continue to be discouraged about delays in transfer.

Commissioner Givens yesterday (after the Mayors/Managers meeting) met with Hermiston City representatives and Tom Fellows (County Public Works Director) to have more discussions about Ott Road, East Airport Road and also Theater Lane (in Hermiston).

Commissioner Murdock has had many meetings and a lot of County departments housekeeping.

The meeting adjourned at 9:33 a.m.

Respectfully submitted,

*Melinda Slatt*

Executive Secretary, Umatilla County Board of Commissioners