

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of May 4, 2016
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

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Commissioners Present: Chair George Murdock, Vice-Chair Larry Givens and Commissioner Bill Elfering

County Counsel: Doug Olsen

Members and Guests Present: Doug Beamer, NAIFA-Blue Mt; Capt. Stewart Harp, Sheriff's Office; Lt. Sterrin Holcomb, UCSO; Jesse Shaw, Milton-Freewater; Byron Smith, EOTEC; Mayor Duane Thul, Weston; Jennifer Blake, Human Resources Director; Robert Pahl, Chief Finance Officer; Meghan DeBolt, UCo Health Director; Robert Gillespie; Tamra Mabbott, Planning Director; Gina Miller, Code Enforcement

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CALL TO ORDER

The meeting was called to order at 9:00 a.m. Chair George Murdock welcomed all.

Pledge of Allegiance. Led by Commissioner Givens.

Chair Murdock reminded those present that the meeting is a public forum. It is being video and audio recorded and minutes will be taken. Comments will become part of the meeting record. If persons wish to speak before the Board, please come to the podium, identify yourself and state where you live for the record.

Awards/Recognitions/Correspondence. None.

Acknowledgment of Minutes of Previous Meeting. Commissioner Givens moved to approve 4/6/16 Board meeting minutes. Commissioner Elfering noted on p. 3, it notes the gavel was passed to him and it also needs to say the gavel was passed back to Chair Murdock – he then seconded the motion. Carried, 3-0.

Additions to Agenda. None.

Public Comments. None.

Agenda – Business Items

1. **ATVs on County Roads Ordinance.** Chair Murdock called the public hearing to order at 9:04 a.m. Doug Olsen presented. This is the first reading of Ordinance No. 2016-06. Changes by the Sheriff have been incorporated as well as adding provisions about riding in daylight. He also expressed concern about revoking the permit so that was added -- it is a privilege not a right. UCSO Civil Division will issue permits.

Lt. Sterrin Holcomb reviewed the draft ordinance with the Sheriff, and was available for questions. A \$10 fee was added. Not a great deal of enforcement time would be anticipated. There is a question about verification about driver's license. Would it be for only Oregon? Also

need to verify ATV education card and drivers need to have valid ATV permit applied for in person or by mail. The ID will not be picture ID. Commissioner Givens asked about patrol time and enforcement. Lt. Holcomb noted there will be some, but that is unknown at this time. She felt it would not be a lot of extra work. From an enforcement standpoint, she noted there is a way to revoke a permit if there are repeated issues of non-compliance. Commissioner Elfering added it is felt there would be self-policing by other ATV riders. Chair Murdock noted farmers and ranchers already ride ATVs on county roads, this ordinance is for non-farmers and ranchers. Jesse Shaw (from the audience) agreed self-policing of ATV riders is done.

Chair Murdock asked for those to speak in favor. Jesse Shaw, Milton-Freewater, commented about ATV riders tearing up property – it is not tolerated by other ATV riders. He feels the ordinance is a positive change. He and other riders have no interest in tearing up farm and forest property. He rides on gravel and dirt roads in the mountains. He commented about Oregon and hoping laws will provide the needed direction. ATVs have a purpose – working and playing.

No other proponents. Chair Murdock asked for any opponents. None were heard. He closed the hearing at 9:16 a.m. Mr. Olsen asked the Board to set a date for the second reading. After discussion of dates and required notice (14 days), the date would need to be June 1. **Commissioner Elfering moved to set the date of 6/1/16 for the second reading of Ordinance No. 2016-06. Seconded by Commissioner Givens. He also noted need to address any concerns in the meantime. Carried, 3-0.**

2. EOTEC Report. Byron Smith provided an update. The open house is set for May 13, 3 to 7 p.m. with ceremony at 4:30. Construction: finishing up items to allow occupancy permit for the event center. Paving started yesterday; light posts are in place and poles are in route. Power to sewer lift stations is to happen this week. Barn construction: close to final design drawings – probably by 5/15/16 out to bid. Rodeo design is making good progress, but not quite ready for bid. About four weeks is anticipated. Chair Murdock asked if barn design renderings might be available to be shown at the tour for AOC's June meeting. Commissioner Givens noted this is Association of Oregon Counties statewide meeting of commissioners from all counties, which will tour the facility. Mr. Smith continued, paving is slated for Airport Road, the entrance road, parking lot at the event center and the west side to the end of the center. It will stop there for construction to be paved after that. Gravel base is on the back road. In response to a question asked about bookings, Mr. Smith advised about 10 events are booked. May 18 will be first event – League of Oregon Cities regional meeting. May 21 is the next booked event.
3. Health Insurance Renewal. Doug Beamer, NAIFA – Blue Mt., presented. The insurance committee meets occasionally, but the day-to-day operation is handled by him and Marti. In February and March things were pretty good. This year dental is still included and the prescription benefit this year was negotiated to level 2. Grandfathered plan, if staying with Lifewise, there is a fourth quarter carry over for minimum annual deductibles. Lifewise will take care of the county through 2016; however, Lifewise is pulling out of Oregon and will not insure in 2017. As the county's broker, they are looking at other carriers based on good experience ratings. He feels Lifewise's market share has not stayed up with competition, so they are moving out of Oregon. He notes this is a trend with other health insurance providers. Commissioner Givens talked about climbing insurance premiums. Mr. Beamer advised group business is very strong and competitive. Discussion continued about Moda comparing with

Lifewise, national problems with health insurance, individual plans and etc. Commissioner Elfering gave kudos to Mr. Beamer and staff for negotiating a good rate for the county. **Commissioner Elfering moved to accept the 2016-17 Lifewise renewal as presented. Seconded by Commissioner Givens. Carried, 3-0.**

4. Fingerprint Machine Purchase. Capt. Stewart Harp, Jail Commander, presented. The machine is very old using XP software. Repairs were very slow (months) – causing a huge workload. Budget is available; quote of \$20,477 is from Cogent. This machine is for use in the Jail Book-in area. In response to a question from Commissioner Elfering, Capt. Harp noted the machine is a glass surface taking a digital image that is sent to FBI and CODIS with a click of a button. Quality is known immediately. **Commissioner Elfering moved to authorize purchase of a fingerprint machine, Order No. BCC2016-039. Seconded by Commissioner Givens. Carried, 3-0.**
5. Positions Reclassifications - Health & Human Services. Mr. Olsen noted this is implementing what has been budgeted to take effect 7/1/16. **Commissioner Givens moved to approve reclassifying Public Health Clinic Program Manager position (Range 33) to a Nursing Supervisor position (Range 30) and to Reclassify the I/DD Program Manager position (Range 33) to an I/DD Program Supervisor position (Range 30). Seconded by Commissioner Elfering. Carried, 3-0.**
6. Supplemental Budgets/Budget Transfers. Chair Murdock called the public hearing to order at 9:35 a.m. Robert Pahl, CFO, presented the staff report. It includes four supplemental budgets and three budget transfers.

Budget Order 2016-56 (2050 Plan) needs to increase Local Revenue \$25,000 by increasing Materials & Services \$5,000 and increasing Contingency \$20,000 for increase in local revenues and appropriate expenditures. Budget Order 2016-57 (County Fair and County Fairgrounds – *transfer*) needs to decrease Personnel Services \$5,000 and County Fairgrounds needs to increase Personnel Services same amount to reflect transfer not known at time of budget adoption. Commissioner Givens asked him to clarify about Fairgrounds. Mr. Pahl said the purpose is due to reclassification of the Fair Office Assistant position; this is to transfer personnel costs from Fair to Fairgrounds budget.

Budget Order 2016-58 (Parks – *transfer*) needs to increase Materials & Services \$6,000 and decrease Capital Outlay same amount for required appropriations and expenditures unknown at time of budget adoption. Budget Order 2016-59 (Jail) needs to decrease Personnel Services \$50,000 and increase Transfers Out same amount to increase transfer appropriations to Court Security. Budget Order 2016-60 (Court Security) needs to increase Transfers from General Fund \$50,000 and increase Personnel Services same amount to adjust expenditures which will exceed the adopted budget. Budget Order 2016-61 (General Fund-Cooperative Extension Services – *transfer*) needs to decrease Personnel Services \$6,000 and increase Materials & Services same amount to reflect transfer appropriations required for expenditures unknown at time of budget adoption. Budget Order 2016-62 (Reith Wastewater Project) needs to increase Local Revenues \$615 and increase Debt Payment same amount to adjust for additional revenues not included in adopted budget. Budget Order 2016-63 (Public Works – *transfer*) needs to increase Materials & Services \$75,000 and decrease Capital Outlay same amount to reflect transfer of appropriations required for expenditures not known at time of budget adoption.

Chair Murdock closed the hearing at 9:40 a.m. **Commissioner Elfering moved in the matter of approving a supplemental budget pursuant to ORS 294.471 for F.Y. ending 6/30/16 for Program 4069 – 2050 Plan to approve and adopt Budget Order 2016-56. Seconded by Commissioner Givens. Carried, 3-0.**

Commissioner Givens moved in the matter of approving a transfer of appropriations per ORS 294.463 for F.Y. ending 6/30/16 for Program 4042 – County Fair and Program 4043-County Fairgrounds to approve and adopt Budget Order 2016-57. Seconded by Commissioner Elfering. Carried, 3-0.

Commissioner Elfering moved in the matter of approving a transfer of appropriations per ORS 294.463 for F.Y. ending 6/30/16 for Program 1005 - Parks to approve and adopt Budget Order 2016-58. Seconded by Commissioner Givens. Carried, 3-0.

Commissioner Givens in the matter of approving a supplemental budget per ORS 294.471 for F.Y. ending 6/30/16 for Program 1540-Jail moved to approve and adopt Budget Order 2016-59. Commissioner Elfering seconded. Carried, 3-0.

Commissioner Elfering moved in the matter of approving a supplemental budget per ORS 294.471 for F.Y. ending 6/30/16 for Program 9079 – Court Security to approve and adopt Budget Order 2016-60. Commissioner Givens seconded. Carried, 3-0.

Commissioner Givens in the matter of approving a transfer of appropriations per ORS 294.463 for F.Y. ending 6/30/16 for Program 4016-Cooperative Extension Services moved to approve and adopt Budget Order 2016-61. Seconded by Commissioner Elfering. Carried, 3-0.

Commissioner Elfering in the matter of approving a supplemental budget per ORS 294.471 for F.Y. ending 6/30/16 for Program 9090-Reith Wastewater Project moved to approve and adopt Budget Order 2016-62. Seconded by Commissioner Givens. Carried, 3-0.

Commissioner Givens in the matter of approving a transfer of appropriations per ORS 294.463 for F.Y. ending 6/30/16 for Program 4530-Public Works moved to approve and adopt Budget Order 2016-63. Seconded by Commissioner Elfering. Carried, 3-0.

7. Household Hazardous Waste Report – presented by Gina Miller with a PowerPoint. The event was held 4/15 and 16 at the Pendleton Convention Center. She reported how much waste was collected and how smoothly the event was handled with a lot of volunteer help from County Planning staff, City employees, Boy Scouts, Pendleton FFA members, CTUIR and Clean Harbors contractor crew. 596 cars and trucks dropped off hazardous materials. Tamra Mabbott, Planning Director, applauded Gina and the committee for a great job in organizing the event. She added there are plans for future events in other areas of the county (Hermiston and Milton-Freewater). Commissioner Givens talked about Union County's program for recycling paint. It was noted Sherwin-Williams in Pendleton offers paint recycling. Mayor Duane Thul, Weston, commended the County's work on household hazardous waste clean-up. It is a great program with worthwhile cost.

8. Position Creation/Reclassification – Human Resources. Jennifer Blake, HR Director, presented. This is to formalize prior approved budget action to reclassify the Human Resources Specialist position to Range 16 and to re-establish and authorize recruitment for the Pay and Benefits Administrator position, Range 20. **Commissioner Givens moved to approve as presented with recruitment to begin immediately and selection authorized by 7/1/16. Seconded by Commissioner Elfering. Carried, 3-0.**

9. HELP Grants. Commissioner Elfering reported the Helix Enhancement Launch Program Committee recommended grants for 2016 -- \$50,000 each to Helix School District and to the City of Helix for various projects (outlined in the Order). **Commissioner Elfering moved to approve and adopt Order No. BCC2016-038. Seconded by Commissioner Givens. Carried, 3-0.**

Commissioner Reports

Commissioner Elfering: The Umatilla County Economic Summit will be held tomorrow at Pendleton Convention Center, 3 to 5 p.m. including a discussion about a workforce study.

Yesterday he attended a tour of the Army Depot with Congressman Walden and about 15-20 people.

Commissioner Givens: He will attend the regularly scheduled MPO meeting this afternoon in Walla Walla. Tomorrow he will attend the joint meeting NEACT-SEACT (Transportation Commissions) in La Grande where projects will be chosen for funding in the next biennium.

The interview process of Emergency Manager has been completed and an offer made. Ms. Blake noted the successful candidate accepted the position but the start date is being negotiated. He has worked in Kentucky and Colorado, but is from Umatilla County originally so he is “coming home”.

Chair Murdock: He will attend the annual Wildhorse grant celebration tomorrow where over \$800,000 in area projects will be awarded. The Foundation will soon be on to review the next round of applications.

Commissioner Givens and Commissioner Elfering will attend AOC-Legislative meetings on Monday. Commissioner Givens will also be finalizing June dates for Umatilla County hosting the AOC annual summer conference event.

Executive session – none.

The meeting was adjourned at 10:12 a.m.

Respectfully submitted,

Melinda Slatt

Executive Secretary, Umatilla County Board of Commissioners