

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Administrative Meeting of January 27, 2016
1:30 p.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

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Commissioners Present: Chair George Murdock, Vice-Chair Larry Givens and Commissioner Bill Elfering

County Counsel: Doug Olsen

Members and Guests Present: Janet Jones, UCo Health – TPEP Coordinator; Andrew Picken, Rivoli Theater Coalition; Jennifer Blake, County Human Resources Director; Meghan DeBolt, UCo Health Director

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CALL TO ORDER

The meeting was called to order at 1:30 p.m. Chair George Murdock welcomed all.

Pledge of Allegiance Was led by Commissioner Givens.

Chair Murdock reminded those present that the meeting is a public forum; it is being video and audio recorded and minutes will be taken. Comments will become part of the meeting record. If persons wish to speak before the Board, please come to the podium, identify yourself and state where you live for the record.

There were no awards or recognitions.

Acknowledgment of Minutes of Previous Meetings. Commissioner Elfering moved to approve minutes of the Board meetings of 12/30/15, 1/6/16 and Administrative minutes of the 1/12/16 meeting. Seconded by Commissioner Givens. Carried, 3-0.

Additions to Agenda. None.

Public Recognition/Input. Andrew Picken, Rivoli Coalition, Pendleton, expressed thanks for the County providing letters of support for request of funding from the state. He gave background: Cultural Advocacy Coalition advises State on lottery funding. He was contacted and advised that capital improvements were available for funding. He has applied for funding with political support, it is anticipated \$300,000 of funding would be available. He will be meeting with legislators Friday and, according to a lobbyist at CAC, it appears funding may be awarded based on recommendation. This would be approximately half the budget for structural steel -- a one to one match. The Board wished good luck with the grant to Mr. Picken.

Agenda – Business Items

1. **Tobacco Free Grant Application.** Meghan DeBolt, UCo Health Director, and Janet Jones, TPEP Coordinator, presented. The SPaRC grant is competitive. Ms. Jones gave background of activity over the last two years. This is directed to tobacco licensure. It is an 18-month non-renewable grant and will allow outreach to small communities and groups. She handed

out the tobacco assessment and also “What’s for Sale in your Neighborhood?” Chair Murdock advised this has been vetted with Finance and the County is supportive. Commissioner Givens commented that the handout is well put together and sensitive to area businesses. Commissioner Elfering added he wanted to be sure this is approached in a partnership type manner whereas local businesses and government participate together towards a common goal and rather than government mandating something. He also commented about the long way our country has come in getting away from tobacco products use in public places. **Commissioner Givens moved to approve authorizing the Chair to sign the grant application (due that day). Seconded by Chair Murdock. Carried, 3-0.**

2. Approve Payment from Community Services Development Fund. Ms. DeBolt presented. In February, an assessment for children’s health will be mailed out. A consultant out of Ohio does the assessment where it randomly pulls addresses according to census information. Assessments will be collected from February through the end of May. The goal is to make educated decisions on how to use scarce local resources for access to health and social determinants in our community. She feels the County is in good position to receive back the 350 responses as required. **Commissioner Elfering moved to approve payment in amount of \$6,000 from the Community Services Development Fund for a Children’s Health Assessment. Seconded by Chair Murdock. Carried, 3-0.**
3. Weed Control Products Contract. Doug Olsen presented. This is an annual contract. Three proposals were received; the recommendation is to award to the overall low proposal from Wilbur-Ellis. **Commissioner Givens moved to approve/award the contract to Wilbur-Ellis Company for purchase of weed control products for 2016. Seconded by Chair Murdock. Carried, 3-0.**
4. City of Umatilla Intergovernmental Agreement. Mr. Olsen presented. Property owner wants to have further development for some property in the city limits and some outside in the UGB. Since this would require action by both entities in separate applications, the developer would like to do this all at once instead of action by City and County separately. It can be a mutually agreed to process through an intergovernmental agreement. The County would process the application with approval of the City of Umatilla. **Commissioner Givens moved to approve an Intergovernmental Agreement with the Chair to sign. Seconded by Commissioner Elfering. Carried, 3-0.**
5. Wolf Depredation Grants. Mr. Olsen presented. The Wolf Depredation Advisory Committee reviewed application for grants and recommended a number for the funding received from the State. **Chair Murdock moved to approve/adopt Order No. BCC 2016-013 and to sign payables as outlined. Seconded by Commissioner Elfering. Carried, 3-0.**
6. Appointments to Wolf Depredation Advisory Committee. Commissioner Givens noted he has served on the Committee. He explained the Committee set limits of payments on wolf depredation as well as reviewing specific requests for reimbursement of wolf depredation. The committee meets about two times a year. He suggested, for the future, with a livestock connection and experience about values and the Cattlemen’s Association connection, it may be good for Chair George Murdock to consider serving on the Committee unless there is a conflict. Chair Murdock advised if there were losses associated with his operation, it may be

a conflict. Mr. Olsen agreed there could be a potential direct conflict. **Commissioner Givens moved to approve Order No. BCC2016-012. Seconded by Chair Murdock. Carried, 3-0.**

Chair Murdock suggested a separate motion be made to send a letter of appreciation for Randy Mills' hard work on this Committee as he will be retiring soon. **Commissioner Givens moved for approval to send a letter from the Board of Commissioners thanking Randy Mills for his exemplary work. Seconded by Chair Murdock. Carried, 3-0.**

7. Temporary Staffing Extension. Mr. Olsen presented. Back in September, the Board approved one position and a temporary assistant during the vacancy of the Fair Manager position at the Fair office. The Fair Manager is now filled, to start 2/1/16. The request is to continue the compensation adjustment through February (or one more month) to allow for transition of the new manager. Commissioner Givens commented that the aide has been doing all fair management duties with some oversight of the Fair Board. She has kept up and done a really good job. Help was needed in the office and a temporary was hired for 20 hours/week. This extra month would give new manager, Don Slone, time to come up to speed. He has direct fair experience so that would help him learn Umatilla County's Fair processes. He has the ability to structure help, schedules, etc. Commissioner Givens plans to meet with Mr. Sloan on 2/2/16.

Ms. Blake noted today's request is to extend the positions to the end of February. Finance has some concerns about funding related to this transition, but is supportive of the request. **Commissioner Elfering moved to approve the temporary staffing extension through the end of February for Administrative Aide to Range 18 and employment of temporary Office Assistant. Seconded by Commissioner Givens. Carried, 3-0.**

8. Leave Without Pay Request. Mr. Olsen advised Personnel Policy 4.3 allows for requests of leave without pay for up to 90 days. Chair Murdock noted this request was previously discussed at the staff level and the recommendation is to approve the request. **Commissioner Givens moved to approve. Seconded by Commissioner Elfering. Carried, 3-0.**

Commissioners' Reports.

Chair Murdock talked about Emergency Management and interest by outside entities that the position be made full-time. The County has funds to make the Emergency Manager position .6 FTE. He advised a letter is going out soon requesting interest in contributing to fund the position at a full-time rate.

Commissioner Givens will be meeting with Andrew Phelps (Oregon Emergency Management) and Sheriff Terry Rowan to discuss OEM grant funding regarding the law enforcement component of emergency management. Additional duties will be taken on and the desire is to qualify for a larger share in matching funds from State of Oregon/OEM. There is no guarantee, but he will make the case to the OEM. Determination of funding is based on what the County can qualify for in match.

Chair Murdock talked about Highways honoring veterans and the placement of signs noting the designation. Matching funds are in an amount of \$950/sign. Veterans Outreach will be used to fund one sign and donations came in for two more for a total of three in Umatilla County.

Commissioner Elfering talked about a telephone conference with the Oregon Military Department about the Columbia Development Authority and water rights. An agreement is being proposed to accept, reject or modify. Hopefully, water rights is the last step prior to conveyance of depot property from the Army.

He attended a meeting yesterday of the Dispatch Advisory Committee where they have been talking for months about most fair ways to pay for services. It is a matter of getting a few details clarified (i.e. tax base in communities). The committee is getting close to agreement going forward.

Senator Bill Hansell arrived. He said hello to the Board.

Chair Murdock noted he will go to Enterprise on Friday (along with Senator Hansell) for Commissioner Hayward's retirement.

The meeting adjourned at 2:15 p.m.

Respectfully submitted,

Melinda Slatt,

Executive Secretary, Umatilla County Board of Commissioners