

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Administrative Meeting of January 15, 2015
10:00 a.m., Room 121, Umatilla County Courthouse
Pendleton, Oregon

** ** ** **

Commissioners Present: Chair George Murdock; Larry Givens, Vice-Chair; and Commissioner Bill Elfering

County Counsel: Doug Olsen

Members and Guests Present: Bob Heffner, Budget; Robert Pahl, CFO; Zack Scheibner, BCC Intern.

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CALL TO ORDER

The meeting was called to order at 10:05 a.m. Chair George Murdock welcomed all and reminded those present that the meeting was a public forum. It is being recorded and minutes will be taken.

Awards/Recognitions/Correspondence.

(1) Thank you from the Athena Main Street Association for a \$3,000 grant to set up its office, non-profit status, supplies and insurance. (2) Thank yous from John Nichols (Oregon Judicial Dept), Paul Word (Water Resources Dept), Michelle Aguilar (Public Health) and other staff for the Holiday Breakfast. It was a good chance to get to know other county employees; great for morale; nice to work in an environment where leadership truly care, support, and appreciate their workers. (3) Thank you from Bob Irvine for wonderful experience in the Records Office and great help with his family's passports. The employees went above and beyond; they were very kind and it was appreciated.

Minutes. Commissioner Elfering moved to approve the minutes of the 10/29/14 meeting. Commissioner Givens seconded. Carried, 3-0.

Additions to Agenda. None.

Agenda

1. **Budget Transfers.** Bob Heffner presented five transfers of appropriations. Budget Order 2015-32 (Environmental Health, requires a \$19,612 increase in Personnel Services due to restructuring, to be transferred from Environmental Health Contingency). Budget Order 2015-33 (General Fund – Records, requires a \$4,000 increase in Materials & Services to address higher than anticipated inter-governmental payments, to be transferred from Personnel Services category). Budget Order 2015-34 (CARE Fund requires a \$7,000 in Materials & Services appropriations to address an increase in transportation costs, to be transferred from CARE Contingency). Budget Order 2015-35 (General Fund – Veterans, requires a \$36,034 increase in Personnel Services appropriations for staffing increase, to be transferred from General Fund Contingency). Budget Order 2015-36 (General Fund – BCC, requires a \$16,317 increase in Materials & Services appropriations to address dues for the Eastern Oregon Counties Association, to be transferred from General Fund Contingency).

Robert Pahl had questions about the Veterans transfer; he felt they should look to other sources in the budget (rather than General Fund). He felt the guidelines are for staffing not for a vehicle. Chair Murdock talked about vehicles discussed at the Senior Managers meeting (the day before), that is re-arranging vehicle distribution (Commissioner Elfering now has taken over the car used by Hulette Johnson in Economic Development, freeing up his car to be used as a staff car, the staff car going into the “pool” and etc. This freed up a car to go to the Veterans office in Hermiston, thus cancelling the need for them to buy a car. It was decided to table Budget Order 2015-35.

Commissioner Givens provided additional information about the EOCA dues (related to Budget Order 2015-36). At a meeting of the EOCA the day before, dues were discussed; some counties want the benefit of the group but do not have money to contribute to dues. Chair Murdock felt there is a direct correlation between PILT and EOCA. He felt the County should consider something else (for funding) EOCA dues. Discussion continued about alternate funding sources, SRS funds (still being discussed at the congressional level), lobbying regarding protected species, EOCA’s primary focus, benefit to the County, dues structure and formula, etc. Doug Olsen advised he would check on legal requirements about federal grants and lobbying.

Commissioner Elfering moved to adopt Budget Order 2015-32. Seconded by Commissioner Givens. Carried, 3-0. Commissioner Givens moved to adopt Budget Order 2015-33. Seconded by Chair Murdock. Commissioner Elfering moved to adopt Budget Order 2015-34. Seconded by Commissioner Givens. Carried, 3-0. Commissioner Givens moved to adopt Budget Order 2015-36. Seconded by Commissioner Elfering. Carried, 3-0.

Chair Murdock suggested to Mr. Heffner and Mr. Pahl they investigate possibility of the IMESD paying some of the transportation costs regarding the CARE Program. In addition, he advised the Hermiston School District is looking to pull out of the IMESD. However, they have agreed to continue to pay \$9,000 for the County’s CARE Program.

2. CIS License Payable. Mr. Olsen reported. Authorization is sought for the 2015 license and support to Computer Information Systems in the amount of \$20,000. CIS is provider for the old CAD system program at dispatch/law enforcement, and is still needed to access records. Other users will be billed for their portion of the cost. This is budgeted. **Commissioner Givens moved to approve the payable to CIS for \$20,000. Seconded by Commissioner Elfering. Carried, 3-0.**
3. Amend Administrative Services Policy 2.0. Mr. Olsen reported. As a result of remodeling and reorganization, changes are needed to update the policy with minor changes (outlined in the memo). Those include adding meeting room 130 and changing Room 22 to Room 35; and, for reservations by the public, deleting Emergency Management staff to Sheriff’s Office, and changing Board of Commissioner’s Executive Secretary to the Administrative Services Department. **Commissioner Givens moved to adopt Administrative Services Policies AS-2.0. Seconded by Commissioner Elfering. Carried, 3-0.**
4. Sale of Property. Mr. Olsen reported. Approval is sought for sale of properties acquired for delinquent property taxes. There are three Tax Lots, 5N3502-AA-2800 located in Milton-Freewater, 2N3210-CD-5200 located in Pendleton, and 5N2822-BB-1501 located in Power City. The properties did not sell at auction for the minimum bids (\$1,220, \$11,180, and \$2,500, respectively). Recently, bids were received, all from Jeffery Huffman - \$500 for the first, \$2,000 for the second, and \$400 for the third. Mr. Olsen presented maps of the properties. Mr. Olsen and Mr. Chalmers recommend that the County sell the properties. **Commissioner Givens moved to adopt Order No. BCC2015-003**

(for Tax Lot 5N3502-AA-2800). Seconded by Commissioner Elfering. Carried, 3-0. Commissioner Givens moved to adopt Order No. BCC2015-004 (for Tax Lot 2N3210-CD-5200). Seconded by Commissioner Elfering. Carried, 3-0. Commissioner Elfering moved to adopt Order No. BCC2015-005 (for tax lot 5N2822-BB-1501). Seconded by Commissioner Givens. Carried, 3-0.

Regarding another property, Chair Murdock noted a Mr. Taylor recently came to the office and inquired about the old hotel in Rieth. Mr. Olsen advised the Board could auction the property. He had provided Mr. Taylor with necessary paperwork and forms, but no response has been received to date.

5. Commissioner Reports

a. Commissioner Elfering:

- i. Army Depot. He has prepared a letter to the Army expressing concerns about changing their mind to want to charge communities to return the depot property. He read the letter (addressed to Senators Wyden, Walden, and Merkeley). For many years (nearly 25) the intention was that the Army would turn the property back at no cost. The Counties of Umatilla and Morrow have been good neighbors making big sacrifices for many years. He discussed the BRAC process and coordination of many agencies to work through this issue.
- ii. 395 N Corridor meeting. He attended the meeting the night before. The group is moving ahead and making good progress. He will provide updates as they come.

b. Commissioner Givens:

- i. MPO. He attended a meeting the day before where they are putting together another recruitment to hire a director (again). Additional funds were given to MPO through the States of Washington and Oregon totaling \$60,000. They will be working on the job description, announcement, and pay scale. He will attend another meeting the day after to finalize job notices and amend the MPO budget.
- ii. DOGAMI. They are recruiting to hire a new director; there are concerns about getting the right person for the job.
- iii. Travel. He will be going to Alaska from 4/18 through 4/23.

c. Chair Murdock:

- i. He will be working on mostly routine items. He talked about the B2H program and the meeting with the landowners on February 17. It is hoped some good input is made by landowners to combine with the County comments to present to Idaho Power.

There was no further business.

The meeting was adjourned at 10:40 a.m.

Respectfully submitted,

Melinda Slatt

Executive Secretary

Umatilla County Board of Commissioners