

**MINUTES**  
**UMATILLA COUNTY BOARD OF COMMISSIONERS**  
Administrative Meeting of December 30, 2014  
9:00 a.m., Room 121, Umatilla County Courthouse  
Pendleton, Oregon

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**Commissioners Present:** Bill Elfering, Chair; and Larry Givens, Commissioner  
**Absent:** Commissioner George Murdock  
**County Counsel:** Doug Olsen

**Members and Guests Present:** Mark Royal, Community Justice Director; Kim Weissenfluh, Youth Services Director; Dale Primmer, Community Justice Deputy Director; Tom Fellows, Public Works Director; Robert Pahl, Finance Director

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**CALL TO ORDER**

The meeting was called to order at 9:00 a.m. Chair Bill Elfering reminded all present that the meeting was a public forum. It is being recorded and minutes will be taken. If persons wish to speak before the Board, identify yourself and where you live for the record.

**Minutes** 10/7/14 Board minutes. **Commissioner Givens moved to approve the minutes of the 10/7/14 Board meeting. Seconded by Commissioner Elfering. Carried, 2-0.**

**Additions to Agenda/Other**

There were no presentations by public for other than agenda items.

**Business Items** (went first to item 5)

1. **Eastern Oregon Counties Association Payable.** Robert Pahl posed a question about the bill (amount of \$16,000). Authorization is sought for payable to Union County for EOCA dues for FY14-15. Chair Elfering believed the calculation may be changed. There was discussion about payment from the Economic Development Program budget. PILT payments are use to set the amount to charge counties (+ 1%). Commissioner Givens and Chair Elfering noted there is a cap of \$20,000 dues. Mr. Pahl had checked past invoices and questioned the \$16,000 amount. Commissioner Givens noted amounts are based on PILT payments. **Commissioner Givens moved to approve the payable to Union County for EOCA dues for FY14-15 in the amount of \$16,317. Seconded by Chair Elfering. Carried, 2-0.**

2. **Youth Services Plan Approval.** Mark Royal reported. Approval is sought for the Youth Services 2014-15 Plan. The Plan is needed to meet requirements of the State. The LPSCC was presented with the Plan at their 11/4/14 meeting and recommends approval. Kim Weissenfluh prepared the plan to meet requirements for other agencies. She summarized the Plan mission – committed to safety and accountability, while providing opportunity for skill building and change, centered on a foundation of integrity, professionalism and teamwork. She noted goals

and strategies for implementation in order to reduce repeat offenders. She reported there are between 500 and 600 youth served during the year with possibly about 60 on probation. 80% work is done on the front end before youths go to court. Chair Elfering asked if the Plan made their goals clearer. Ms. Weissenfluh responded yes, it has been a good process for documenting what is happening in the Youth Services program. She felt the program is working well in Umatilla County – in big part due to the Wraparound Program. Delinquent youths are being reached in partnership with other programs. She talked about the budget – prepaid funds have been rolled into the current year.

Mark Royal noted the evidence-based concept works well in Umatilla County. Dale Primmer talked about the need to explore combining programs for the future. He has been working more in the juvenile program (he talked about CEOJJC training). He felt staff is committed to the right things and it is good to identify priorities for the coming years. **Chair Elfering moved to adopt the Community Justice Youth Services Plan for FY14-15. Seconded by Commissioner Givens. Carried, 2-0.**

3. Pup Trailer. Tom Fellows presented. Authorization was given to Public Works for a request for proposals for a used pup trailer. One proposal was received from EEquip Enterprises for a 1997 Sturdyweld DS 24 SA in the amount of \$14,000. It meets the specifications and purchase is recommended. He talked about two axel size being preferred for better maneuverability; discussion also included quantity capability and needs of Public Works. The trailer is located in Bellevue, WA. He felt the higher cost is warranted since these trailers are getting harder to find. At some point they will need to look at larger trailers (3 axels). **Commissioner Givens moved to authorize the purchase as noted in the amount of \$14,000. Seconded by Chair Elfering. Carried, 2-0.**

4. Authorize Purchase of Asphalt Distributor. Mr. Fellows presented. Authorization was given to Public Works for a request for proposals for purchase of a used asphalt distributor. One proposal was received from Doolittle Construction LLC for a 1999 BearCat asphalt distribution in the amount of \$56,000. It meets the specifications and purchase is recommended. The equipment is located near the same area as the pup trailer in Washington. It has been well maintained. It is a little smaller (gallon wise) 3,500 gal where the current one they use is 4,100 gal. He felt efficiency will be comparable and recommends purchase. Discussion included disposition of the old machine, back up equipment and the oldest machine will likely be sold or disposed. Budget is available for the purchase. **Commissioner Givens moved to authorize the purchase as noted in the amount of \$46,000. Seconded by Chair Elfering. Carried, 2-0.**

#### Other

Discussion was had about the gas tax. Mr. Fellows noted no action was taken by the AOC Legislative Committee – it is sitting idle at this time. There will be another committee meeting after January 2015 to look at this item. He is optimistic a proposal is forthcoming. Gas tax could potentially be \$600,000 to \$800,000 based on current levels. Mr. Fellows also talked about snow plowing the day before – some problems with mailboxes being knocked down; he felt posts were rotten and maybe in the roadway. He did not feel the County should be responsible for replacing them.

5. Otis Elevator Payable. Doug Olsen reported. This is for annual elevator maintenance; Board approval is sought due to the amount. **Commissioner Givens moved to approve the**

**payable to Otis elevator in the amount of \$12,506.95. Seconded by Chair Elfering. Carried, 2-0.**

6. Appointment of Al Meunier and Tom Wamsley to Hospital Facility Authority Board. Mr. Olsen reported. This is to re-appoint Al Meunier since his term will expire 12/31/14. He is willing to serve another term. Tricia Fenley's term is also to expire, but she does not wish to serve; therefore Tom Wamsley is recommended for appointment to fill the position. **Commissioner Givens moved to adopt Order No. BCC2014-088. Seconded by Chair Elfering. Carried, 2-0.**

#### Commissioner Reports

Commissioner Givens: He attended an MPO meeting the day before. They hired a director and a staff person. Action will be taken next Wednesday for a formal resolution to use a fiscal year rather than calendar year. They are possibly looking at different office space for reduction in rent and possibly looking at a facility in Milton-Freewater rather than Walla Walla.

He will be traveling over the weekend to DOGAMI meeting on Monday. He is looking to step down from that Board in February – very time consuming. At any rate, he hopes to not be continuing as Chair of that Board.

Commissioner Elfering: Reported on Drug Court Peer Review Committee meeting held Monday of that week. The Committee's purpose is looking at the process/operation with the DA's office about people going into Drug Court. They will look at specifications for those being allowed to go into Drug Court.

He met on Monday with Dan Lonai, Riley Wortman and Karie Walchli regarding the Tourism website – good ideas were put forth and progress is being made to get the website working.

#### Other

Harris Park. Tom Fellows provided an update. He is looking at budget and the program for on-line reservations is moving forward. Looking at computer set-up for the camp manager to use for people at the campground (not reserved prior to arrival). The program is used by at least 8 other counties in the state – good success and highly recommended for smaller parks. After January 2015, Mr. Fellows will meet weekly with park staff; he will also be checking with surplus property for equipment that the Park can use for updating some old and outdated equipment.

Commissioner Givens asked Mr. Fellows about a fire trailer. Mr. Fellows has that on his list. He will contact the Forest Service about this item. Commissioner Givens suggested he also look at military equipment. Mr. Fellows continued, noting road work, widening to accommodate larger vehicles at the Park. He is keeping track of the budget and things are okay at this time.

There was no further business.

The meeting was adjourned at 10:00 a.m.

Respectfully submitted,

*Melinda Slatt*

Executive Secretary  
Umatilla County Board of Commissioners