

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Administrative Meeting of November 24, 2014
9:00 a.m., Room 121, Umatilla County Courthouse
Pendleton, Oregon

** ** ** **

Commissioners Present: Bill Elfering, Chair; George Murdock, Vice-Chair, and Larry Givens, Commissioner

County Counsel: Doug Olsen

Members and Guests Present: Bob Heffner, Budget Officer; Tamra Mabbott, Planning Director; Paul Chalmers, A&T Director; Dan Lonai, Administrative Services Director

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CALL TO ORDER

The meeting was called to order at 9:00 a.m. Chair Bill Elfering reminded all present that the meeting was a public forum. It is being recorded and minutes will be taken.

Minutes. Commissioner Givens moved to approve the minutes of October 1, 2014 and October 7, 2014 joint BCC/County Fair Board. Seconded by Commissioner Murdock. Carried, 3-0.

Additions to Agenda. – None.

Agenda

1. **Correspondence.** The Umatilla Chamber and Visitor Center has an open house on 12/4/14, 2 to 5:30 p.m. Commissioner Givens advised on the same day, 12/4/14, 11 a.m. to 12 noon, EOTEC is having their groundbreaking. A thank you letter was received Angie at the County Fair Office; she expressed appreciation for the recent PERS workshop – great information, easy to understand, great and helpful presentation.

2. **Discussion Items.**
 - a. Milton-Freewater Downtown Alliance meeting – set a date. The suggested date of 12/2/15 for a presentation to the BCC will not work (for Commissioner Givens). Melinda Slatt will look at the calendar for an alternate date. Chair Elfering noted need for Milton-Freewater to coordinate their few entities for joint (funding) requests to the BCC.

 - b. Pendleton Chamber/First Citizens Banquet details. Melinda will determine attendees based on interest and get tickets. Commissioner Murdock noted the

need to investigate membership in area chambers – Melinda will contact Milton-Freewater and Hermiston about memberships and report back.

- c. Employee Holiday Breakfast details. Date is 12/23/15. Commissioner Murdock and Melinda will pattern this year's event from last year's (first time). It was decided the location will be at the Pendleton Courthouse; Commissioner Murdock will prepare an email with details to send to all county employees.
 - d. Advertising. Commissioner Givens noted he received an email from Mikki Studer @ Capps Broadcast Group about holiday greetings; fee is \$179. Discussion included advertising, costs. It was decided to not participate. On another radio subject, Commissioner Murdock recently spoke with Butch Thurman, KUMA. Meghan DeBolt, recently hired Public Health Director, was on the Coffee Hour program and advised she did a good job.
3. Business Items.
- a. Award Contract for Car. Doug Olsen gave staff report. This is for Environmental Health. Requests for Proposals were issued for 2 vehicles; specifications included 45+ mpg. The bids received did not meet specs. **Commissioner Murdock moved to reject all proposals for the 2 vehicles and authorize reissuance of request for proposal. Seconded by Commissioner Givens. Carried, 3-0.**
 - b. Perennial Wind Chaser Project. Tamra Mabbott, Planning Department Director, advised comments on this project are due. She drafted comments and worked with Tom Fellows, Public Works Director. She presented a map showing the project site. She advised co-locating lines is a good idea – smaller footprint. She suggested adding some conditions regarding traffic and adjusting as needed near Lamb Road. She then went over specific comments by category. She also talked about the process of EFSC for legal ramifications, appeals and, if needed, on to the Oregon Supreme Court for ultimate decisions. Ms. Mabbott also briefly discussed BPA and the B2H possibly building a sub-station. This particular project will have a minimal impact because of co-locating the corridor.

Mrs. Mabbott noted the need for the BCC as an advisory group to EFSC. The comments will come from the BCC. **Commissioner Givens moved to approve submitting the comments for the Perennial Wind Chaser project to EFSC based on Ms. Mabbott's report. Seconded by Commissioner Murdock. Carried, 3-0.**
4. Other. Dan Lonai, Administrative Services Director, presented information about modular buildings for Milton-Freewater and the group discussed different specifications and floorplans based on county needs of various departments to be housed there. One

company worked with the Milton-Freewater School District modular buildings. The county could also look at stick built for price and type of building comparison. Mr. Lonai noted he is working on a survey for those departments involved to determine space needs. The group discussed need to try to consolidate areas for services if possible. Parking requirements must also be considered to go along with the building; need to determine square footage to know the number parking spaces required. Discussions will continue for the foreseeable future.

5. Two-Hour Late Starts. Commissioner Givens asked Mr. Lonai and Mr. Olsen how the notifications went during recent inclement weather. Mr. Lonai noted it was more of a safety issue for the public. State Courts is not part of the state office closures as far as its requirements. Press releases provided alerts. He considers road and school closures/delays as well as other offices' decisions. He requested more defined direction from the BCC and suggested a policy should be crafted and implemented to clarify the emergency notification process. Discussion included different department requirements, i.e. law enforcement and the jail do not have the option of "late starts". Mr. Chalmers added that texting department managers to relay information on seemed to work well in his department.
6. Visual Recognition – A&T. Paul Chalmers, A&T Director, noted he recently met with Hermiston's new City Manager. They are looking at a package for "Pitrometry" – visual recognition – and the possibility of partnering with other entities to fund this type of program.
7. Blue Mountain Forest Plan. Commissioner Givens discussed a recent email he received from Rob Lovett wherein he want to force the federal government to coordinate vs. collaborate regarding the Blue Mountain Forest Plan. This is more than just a Umatilla County issue. Melinda Slatt will contact Mr. Lovett to tentatively schedule a time to meet with Commissioner Givens for discussion.
8. Pulsepoint. Commissioner Murdock discussed an email he received about this device – a defibrillator. Morrow County wants to share the program. It was decided additional information could be presented at the next Board meeting.

There was no further business.

The meeting was adjourned at 10:10 a.m.

Respectfully submitted,

Melinda Slatt

Executive Secretary
Umatilla County Board of Commissioners