

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Administrative Meeting of June 26, 2014
9:00 a.m., Rm 121, Umatilla County Courthouse
Pendleton, Oregon

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Commissioners Present: Bill Elfering, Chair; George Murdock, Vice-Chair; and Larry Givens, Commissioner

County Counsel: Doug Olsen

Others Present: Tom Fellows, Public Works Director; Paul Chalmers, Assessment & Taxation Director; Gina Miller, Code Enforcement; and Phil Wright, East Oregonian.

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CALL TO ORDER

The meeting was called to order at 9:03 a.m. Chair Elfering; he reminded those present the meeting was a public forum.

Additions to Agenda

Correspondence:

1. Letter from Carol Kirk, Weston – thanking the County Deputies for patrolling at the Pioneer Days. They were happy to have the security presence.
2. Letter from Shannon Collins and Marie Hall – thanking the County Road Department for picking up the garbage dumped on the Lee Street grade.

Business On Agenda

1. **Budget Transfers.** Commissioner Murdock presented for Bob Heffner, Budget Director. BCC Order 2014-76 – CARE Program requires a \$2,600 increase in Materials & Services appropriations to remain within authorized expenditures at year-end; will need transfer from Personnel Services. **Commissioner Givens moved to approve BCC Order 2014-76 as presented. Seconded by Commissioner Murdock. All voted aye. Carried, 3-0.** BCC Order 2014-77 – Planning and Code Enforcement. Planning requires a \$1,300 increase in Materials & Services appropriations and Code Enforcement requires a \$250 in Materials & Services to remain within authorized expenditures at year-end; will need transfer from General Fund of \$1,550. **Commissioner Murdock moved to approve BCC Order 2014-77 as presented. Seconded by Commissioner Givens. All voted aye. Carried, 3-0.**
2. Pendleton Road Agreement - The Agreement provisions outline a process to transfer roads within the City of Pendleton from Umatilla County to the City of Pendleton, incorporating the match for the Lee Street Grade/Eighth Street Bridge grant. Tom Fellows noted this includes about 10 miles of road. The Board felt this is a good settlement between the City of Pendleton and the County to accomplish goals. Discussion also included road standards, maintenance and transfer of those

roads not serving a county purpose. **Commissioner Murdock moved to approve the Agreement as outlined. Seconded by Commissioner Givens. All voted aye. Carried, 3-0.**

3. Temporary Non-Agricultural Burn Ban 2014 – Each year the BCC initiates a ban on non-agricultural burning in July due to fire weather hazards. Due to unseasonably dry fuel conditions identified by the Oregon Department of Forestry, this year we are requesting the non-ag burn ban be initiated effective immediately. Gina Miller noted even with the recent rain, there is still a lot of burn fuel and fire danger; the ban will begin June 2, 2014 and the notice will be posted on the website. Commissioner Givens suggested language about moist conditions and combustible fuel; Gina will also include warnings about fireworks. **Commissioner Murdock moved to approve Order No. BCC2014-044. Seconded by Commissioner Givens. All voted aye. Carried, 3-0.**

4. Position Reclassifications

- a. Property Appraiser. Paul Chalmers reported. The current position of a Property Appraiser II for rural, farm and forest properties is requested to be reclassified to a Property Appraiser III – Commercial Farm. This reclass from Range 22 to Range 24 will place all specialized appraisers at the same range. Additional funds are included in the FY14-15 budget (see attached memo for budget itemization).

Commissioner Murdock moved to approve the reclassification as requested; Seconded by Commissioner Givens. All voted aye. Carried, 3-0.

- b. Public Health Director. The position description for the Public Health Administrator has been revised to broaden the area of Bachelor degree sought; proposed education includes a Bachelor's Degree in Public Health, Healthcare, Public Administration, Business Administration or similar field. Commissioner Murdock noted in our county there is no need for this position to have an RN since the job does not require the nursing component (as is the case in some other counties).

Commissioner Murdock moved to approve the revised position description for the Public Health Director. Seconded by Commissioner Givens. All voted aye. Carried, 3-0.

5. Sale of Property – Harding Ave., Stanfield. On 06/18/14, in opening bids for tax foreclosed property, the Board requested staff to review tax lot 4N2932-DB-1000. The high bid of \$23,600 was received from Lon & Derrie Hascall. After staff review of the property, the recommendation is to accept the bid.

Commissioner Murdock moved to approve Order No. BCC2014-043. Seconded by Commissioner Givens. All voted aye. Carried, 3-0.

6. Public Road Dedication. Doug Olsen reported. This deals with a tax lot foreclosed on for delinquent property taxes. It is an alleyway providing access to a few properties in Pendleton – property owners are not interested in acquiring the parcel. The proposal is to dedicated as a Public Road to continue its present use; it would be a local access road without need for county maintenance obligations.

Commissioner Givens moved to approve Public Road designation and sign the Deed. Seconded by Commissioner Murdock. All voted aye. Carried, 3-0.

7. Eurus Community Benefit Plan Grants. Doug Olsen reported. As part of the last round of grants, four grants were submitted by the Milton-Freewater Alliance. Applications were referred by the Board back to the committee for further consideration. At the Eurus committee's 6/6/14 meeting, it reaffirmed the recommendation to the Board for the four grants totaling \$40,000 (\$10,000 each for four projects). **Commissioner Givens moved to adopt Order No. BCC2014-045 to approve the Eurus CBP Grants as recommended by the committee. Seconded by Commissioner Murdock. All voted aye. Carried, 3-0.**
8. Road Naming of Private Easement. Doug Olsen reported. The owners of property near Meacham intend to file for a land division of their property, which will result in at least 3 building sites. County ordinance requires the easement be named. The proposal is to name the road Wapiti Lane. **Commissioner Givens moved to approve Order No. RD2014-03. Seconded by Commissioner Murdock. All voted aye. Carried, 3-0.**
9. Vehicle Purchase Payable. Doug Olsen reported. This is for Youth Services. In March, the Board approved purchase of a vehicle from bids presented. A hand-pay request was presented to pay Legacy Ford for an Expedition. It is desired to purchase the vehicle in this fiscal year coming from the dedicated fund. **Commissioner Givens moved to approve the payable to Legacy Ford as presented. Seconded by Commissioner Murdock. All voted aye. Carried, 3-0.**
10. Other
 - a. Tom Fellows reported on the roads in Hermiston affected by railroad projects. The county completed its part of the closure on Ott Road; the railroad still has some work to do (the closing panels). On Canal Road, the railroad is installing crossing gates and the county installed guardrails (this is done). Tom is working on logistics and timing regarding upcoming chip seal projects, paving and crossing panels – projects will be done as needed to be completed by mid-September. Regarding other road projects, Tom reported boulders have been placed in the Hermiston area where roads are now closed to deter vehicle access.
 - b. Commissioner Murdock – noted he had received a request from the Mustangers for funds to purchase bleachers – he will speak with Hulette Johnson since he believes the project would be eligible for economic development funds. Commissioner Murdock said this item will be presented to the full Board after running it by Hulette and by Doug Olsen to prepare the proper request.
 - c. Commissioner Givens noted both he and Commissioner Murdock will attend various Cattlemen's Association events Thursday and Friday.
 - d. Commissioner Murdock reported he will be attending a meeting on 06/27 with the Governor regarding early learning, wrap-around and CARE.

There was no further business. The meeting adjourned at 9:40 a.m.

Respectfully submitted,

Melinda Slatt

Executive Secretary

Umatilla County Board of Commissioners