

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of June 4, 2014
9:00 a.m., Rm 130, Umatilla County Courthouse
Pendleton, Oregon

** ** ** **

Commissioners Present: Bill Elfering, Chair; George Murdock, Vice-Chair; and Larry Givens, Commissioner

County Counsel: Doug Olsen

Members and Guests Present: Dan Lonai, Director of Administrative Services; Robert Pahl, Director of Finance; Robert Hall; Phil Wright, East Oregonian Reporter

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CALL TO ORDER

The meeting was called to order at 9:00 a.m. Commissioner Bill Elfering reminded all present that the meeting was a public forum.

Pledge of Allegiance. Those in the room stood, saluted the flag and recited the Pledge of Allegiance.

Awards/Recognitions/Correspondence

Commissioner Elfering read correspondence:

1. **Thank you from Nora Connors.** Thank you from Nora Connors to the County and Community Corrections for the large amount of trash that was recently picked up. Good work.

Minutes – Board of County Commissioner staff meeting minutes of 5/19/14 had been presented. **Commissioner Murdock moved to approve. Seconded by Commissioner Givens. All voted aye. Carried.**

Additions to Agenda. No additions.

Recognition of Visitors/Public Input: Robert Hall, 866 NE 3rd St., Pendleton. He moved here in 1977, ran a business for over 30 years and he is a fifth generation East Oregonian. He requested the BCC send a letter to Governor Kitzhauber in opposition to a coal terminal being built in the area. He went on to provide information for the board to consider (handed to Commissioner Elfering), which included newspapers references, his personal research (internet, etc.) and other magazine/news articles. He feels the board should look at the detrimental effects of a coal terminal being built including transport on rail lines that go all through communities. Mr. Hall talked about coal dust (the rail cars will not be covered) and a big increase in rail traffic to move oil and coal. He feels the risk to communities needs to be considered especially in light of recent rail accidents involving transport of oil (and other chemicals). Pendleton has worked hard to make improvements on main street and it is unknown about the detrimental effect to coal dust being transported right through the middle of town. He feels the board should consider detrimental ramifications.

Commissioner Elfering asked if Mr. Hall had attended public hearings involved in the coal issue, he said he had not.

Commissioner Givens thanked Mr. Hall for his presentation. Commissioner Givens advised he had been to the Clatskanie terminal and knows that a lot more fuel was involved than for what the permit was issued. He noted a lot of rail traffic is in Washington; Mr. Hall added there has also been a big increase in oil rail cars traffic in Oregon. His main objective is to work to reduce our dependency upon coal – if the terminal goes in, it could be a negative impact. He thanked the board for their time.

Agenda

1. **Milton-Freewater Head Start Facility Project.** Commissioner Elfering reminded those present this is a public hearing. Doug Olsen reported. This project is winding up under a CDBG (Community Development Block Grant) grant. Under grant requirements, a public hearing must be held for public comment on the project and the county's performance. Commissioner Elfering asked for comments -- pros or opponents. None were made. The public hearing was closed. Doug noted this is a grant requirement – no action was needed other than to hold the hearing.
2. **STF Supplemental Grants.** Robert Pahl provided a staff report as Finance Director and STF Advisory Committee Liaison. The Special Transportation Fund Committee has made recommendations on the allocation for the FY14-15 STF Formula Funding – see memo (attached). **Commissioner Murdock moved to adopt the grants as recommended by the STF Committee. Seconded by Commissioner Givens. All voted aye. Carried 3-0**
3. **Supplemental Budgets.** Commissioner Elfering reminded those present this is a public hearing. Commissioner Murdock made the presentation for Bob Heffner, Budget Officer (out today). Budget Order 2014-66 is for the Special Transportation Fund - additional state grant funding will require a \$152,902 increase in Materials and Services appropriations to expend money. Budget Order 2014-67 is for a Youth Services Development Reserve Fund. When vehicle reserve fund was considered, there were more requests. However, there is a separate reserve fund for doing special things with the Youth Services Department – they needed a van and it was purchased. The reserve fund will require a \$35,000 increase in Capital Outlay before year end. Budget Order 2014-68 – Marine Patrol Fund. A new boat has been approved and may be received prior to the fiscal year end. If so, a \$64,000 increase is required in the Capital Outlay. Budget Order 2014-69 is for Foreclosed Property Fund and General Fund. There is a projected \$20,000 increase in Transfer Out appropriations to reimburse the Tax Collector and a \$16,550 increase in Materials & Services required. General fund requires a \$20,000 increase Contingency to offset the \$20,000 increase in Tax Collection Transfer in from Foreclosed Property.

There were no other questions. Commissioner Elfering closed the public hearing after no comments were made pro or opposed.

Commissioner Murdock moved to approve Budget Order 2014-66 as outlined. Seconded by Commissioner Givens. All voted aye. Carried 3-0.

Commissioner Murdock moved to approve 2014-67 as outlined; Seconded by Commissioner Givens. All voted aye. Carried 3-0.

Commissioner Murdock moved to approve 2014-68. Seconded by Commissioner Givens. All voted aye. Carried 3-0.

Commissioner Murdock moved to approve 2014-69. Seconded by Commissioner Givens. All voted aye. Carried 3-0.

4. **Amendment to Comprehensive Fee Ordinance.** Commissioner Elfering opened the public hearing. Doug Olsen presented the staff report. This is the first reading of amendments to the Comprehensive Fee Ordinance. Doug went through the proposed changes consisting of annual fee changes requested from several departments. Ordinance 2014-03 was presented regarding amending Comprehensive Fee Ordinance No. 94-02, for County Services Performed for the Public. (See Ordinance and specific department fee changes, see attached). In regard to the administrative fees in Public Health, Commissioner Givens suggested if we are allowed to verify if the fees can be rounded to the next nearest dollar (since many are odd amounts). Commissioner Elfering noted the need to make clear for the public knowledge that fees are being raised to meet requirements. There were no other questions. Commissioner Elfering asked for any comments in favor? Opposed? None were made. The Board will continue to the next meeting on 6/18/14 for the second reading.
5. **CIS Specialist Position.** Dan Lonai reported that Brett Mueller who worked on the jail and other items recently left county employment. Sheriff's Office changes required new systems and Riley Wortman was hired temporarily to handle projects in a timely manner. Dan has been working in CIS to handle a lot more work and also with the absence of the elections supervisor, he has been spending a lot of time in Elections as well. In that regard, Dan proposes creating a new CIS Specialist position for the FY 14-15 budget year. With several big IT projects currently in place and planned for next year, extra help is desperately needed. Funding options were presented. In addition, with budget cuts, positions hours and responsibilities were changed. There is a new joint dispatch system and joint law enforcement system, the DA's office will have a new system, and we are working with a new email system. He feels this position will be needed and funding stream is available. Dan also talked about new equipment and software.

Commissioner Elfering asked about intern projects – he hopes they can continue. Dan noted that internships will continue. He went on to talk about Walla Walla Community College has computer tech classes, but BMCC does not (they have a website design program). Interns are in maintenance and maybe others. Commissioner Murdock noted the concept will tie together with county's strategic plan for efficiency and effectiveness – also for professional growth and enhancing use of technology. Dan hopes to meet needs for training in-house since it is much more cost-effective. There were no other questions.

Commissioner Murdock moved to approve the new CIS position. Seconded by Commissioner Givens. Robert Pahl talked about budget and staffing; he cautioned the board to look at resources in advance of making decisions for new hires. Commissioner Murdock responded that the BCC does look at long-term funding stream. Doug Olsen noted this position is only approved for one year, at this time. **All voted aye. Carried 3-0.**

6. **Fiber Connection to Justice Center.** Dan Lonai reported on the item, which we have worked on for a few years. At the time the Justice Center was built, Qwest (now Centurylink) said it was cost prohibitive to put in a fiber connection so they put in copper wire. Dan presented a cost estimate provided a number of years ago.. Dan noted the fiber connection process started when CSEPP was here. He went over specifics of hardware and the bids to install and maintain. Dan is

looking at ways to fund the project, including the A&T and CIS budgets. Fiber connections will increase efficiency among other agencies (City of Pendleton, ESD, etc). We need to go this route and be up and running, in particular with law enforcement needs. Dan said there is fiber between courthouse and road department, A&D and justice center – the only thing left out at this time is Hermiston and in Milton-Freewater.

Wtechlink would contract to provide the fiber connection to the justice center for \$400/month and a one-time \$12,000 installation fee. The old connection would be replaced, at an additional cost of \$165/month. There would be a 3-way split between 3 budgets. There were no other questions. **Commissioner Givens moved to approve proceeding with fiber connection as outlined. Seconded by Commissioner Murdock. All voted aye. Carried 3-0.**

- 7. Ambulance Service Areas Franchise Renewals.** Commissioner Elfering opened the public hearing. Doug Olsen presented staff report. The franchises for ambulance service areas providers will expire June 30, 2014. Applications for renewals have been received and reviewed by the advisory committee. Recommendations are clarified and outlined in (see attached). There were no questions. Commissioner Elfering asked for any public comments in favor? Opposed? None were heard.

Commissioner Givens moved to adopt Order No. BCC2014-037 to award Ambulance Franchises for Service Areas as outlined. Seconded by Commissioner Murdock. All voted aye. Carried 3-0.

- 8. Establishing Law Enforcement Dispatch Reserve Fund.** Doug Olsen presented a staff report. The county will begin dispatching for the City of Hermiston on July 1, 2014. As part of the agreement, \$5,000/month will be set aside in a reserve fund for accumulating funds, equipment, software and other capital expenditures for dispatch. Order No. BCC2014-038 will create this reserve fund. **Commissioner Murdock moved to approve Order No. BCC2014-038 as outlined. Seconded by Commissioner Givens. All voted aye. Carried 3-0.**
- 9. Establishing Developmental Disabilities Fund.** Doug Olsen presented a staff report. With the county beginning the Developmental Disabilities Program, a special revenue fund is needed to be created for funding the program. Order No. BCC2014-039 was presented to establish the fund. **Commissioner Murdock moved to approve Order No. BCC2014-039 to create DD fund. Seconded by LG. All voted aye. Carried 3-0.**

Commissioners' Reports.

Commissioner Givens will attend an MPO meeting this afternoon. No Milton-Freewater Chamber meeting today – they are trying to put together the Muddy Frogwater festival. He is working on magnetic signs for the BCC to use in parades this summer. He also reported he had received a call from Kirby Garrett in Senator Walden's office; sending a form of letter to the BCC about federal road closures on federal or BLM land for purpose of consulting and agreement with each affected county's board of commissioners. Commissioner Givens also noted he had recently attended the WIR Conference of NACo. There were good discussions about water and administrative rules associated therewith.

Commissioner Murdock noted the Blue Mt. Recovery Center – meetings are being regularly held. He has spoken to Scott Fairley from the Governor’s office – the current move is to look at property (out by EOICI), and the City of Pendleton is looking to reuse that area for industrial development (where the cottages are located). Commissioner Murdock said the county needs to support private sector jobs. He noted the NW Health Affiliation is meeting at City of Pendleton to talk about initiatives for health, primarily pre-natal. On Tuesday he will go to AOC meeting relative to workforce, for proposal discussions of how to work through workforce. Umatilla County has about 40% as the major user, and we want this in our county.

AOC summer summit will be in Hood River 06/08 – 10/14, all commissioners will attend.

Commissioner Elfering noted attendance at the land use hearing (re East End Rod and Gun Club) at Milton-Freewater on 06/03. UMADRA is in Washington DC working with Army looking at terms regarding the depot property. In late July, there is a plan for a law enforcement summit (regional) to be held at Safety Center. He is working with AOC to get program put together.

Commissioner Elfering has also been asked to join the CIS Board (City/County Insurance). West End Mayors meeting did not occur this month – it will take place next month (due to schedule conflicts).

Port of Umatilla and NOWA have come to agreement for negotiation regarding unused water and to be distributed to farmers; this will be significant economic development. Available water will trigger NE Oregon to receive additional water to further increase economic development -- a very good turn of events.

He will meet with sheriff’s office re: exempt employees salary schedules right after the BCC meeting today.

There was no further business.

The meeting was adjourned at 10:15 a.m.

Respectfully submitted,

Melinda Slatt
Executive Secretary
Umatilla County Board of Commissioners