

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Administrative Meeting of April 22, 2014
9:00 a.m., Rm 121, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Bill Elfering, Chair; George Murdock, Vice-Chair; and Larry Givens, Commissioner

County Counsel: Doug Olsen

Members and Guests Present: Mark Royal, Community Corrections Director; Hulette Johnson, Community & Economic Development Director; Bob Heffner, Director of Budget; Paul Chalmers, Director of Assessment & Taxation; and Jennifer Blake, Payroll and Benefits.

CALL TO ORDER

The meeting was called to order at 9 a.m. Chair Elfering reminded those present the meeting was a public forum.

BUSINESS ON AGENDA

1. **Approval of Last Meeting Minutes.** Commissioner Givens moved to approve the minutes of the 04/17/14 Board of Commissioners meeting; Seconded by Commissioner Murdock. Carried, 3-0.
2. **Agenda Items**
 - a. **Authorization for Purchase of New Vehicle.** Mark Royal requested authority to purchase a new 2015 Ford Fusion S from Gresham Ford for the price of \$18,057 under State of Oregon Contract #0434. Community Corrections works outside the auto purchase policy within Umatilla County. Funds are available for purchase with current fiscal year budget; if the request is approved, they will work with Bob Heffner, Budget officer, to transfer those funds from item 1527-98000, contingency, to 1527-60210, Equipment-Vehicles. **Commissioner Givens moved to approve authorizing purchase of the 2015 Ford Fusion as outlined; Seconded by Commissioner Murdock. All voted aye. Carried, 3-0.**
 - b. **Authorization for Purchasing Computers.** Doug Olsen reported on behalf of Dan Lonai. As of 04/2014, Microsoft will no longer support Windows XP and software and hardware companies will no longer make their products XP compatible. Thus, security updates and antivirus updates will no longer be available for XP. Funds in the amount of \$20,100.01 are available for purchasing 21 replacement Windows 7 computers for the A & D program (non-general fund monies). **Commissioner Givens moved to approve purchase of 21 replacement computers for A&D Program for \$20,100.01; Seconded by Commissioner Murdock. All voted aye. Carried, 3-0.**

- c. Approve Community Developmental Disabilities Program Manager. Doug Olsen reported the County will resume the Community DD Program on 08/01/14. Due to the retirement of the current state employed program manager at the end of April, and to coordinate an easier transition, the County will hire a new manager as soon as possible, to be paid by state funding. Approval is sought to authorize recruitment of the Community DD Program Manager. **Commissioner Givens moved to approve; Seconded by Commissioner Murdock. All voted aye. Carried, 3-0.**
- d. Health and Life Insurance Discussion: Jennifer Blake, Payroll and Benefits Administrator, reported we have received a renewal increase of 6.51% to our medical/dental benefits. 3.7% of this increase is directly attributed to taxes which would be assessed with any carrier. Lifewise is offering to add vision (exam + \$200 in hardware per person per year) and increase the dental max from \$1,500 to \$2,000 at no additional premium increase. The County has a long-term relationship with Lifewise and as a result has been able to maintain quality benefits at competitive industry rates. The insurance committee recommends and requests renewal with Lifewise with the vision and dental additions.

The unions are involved with the medical and dental insurance; they are hoping the County can make a side agreement for future years in the event of any increase due to the vision and dental coverage.

Jennifer Blake also reported that life insurance renewal with USABLE is recommended. Current: \$6.00/\$25,000/month and \$12.00/\$50,000/month. Renewal: \$6.75/\$25,000/month and \$13.50/\$50,000/month.

Commissioner Givens moved to approve authorization to renewal with LifeWise for Medical (with added vision coverage) and Dental (with increase from \$1,500 to \$2,000. The vision coverage addition is contingent upon a side agreement (Memo of Understanding) with unions; Seconded by Commissioner Murdock. All voted aye. Carried, 3-0.

- e. Authorization of Payable to EOTEC: Commissioner Givens reported that this was an agreement (Memorandum of Understanding) signed last year. \$25,000 is to be contributed each year; the City of Hermiston is contributing \$50,000 this year (in the future, it will be a \$25,000 contribution).

Commissioner Givens noted there will be a formal presentation of the EOTEC plan at 2 pm at the Hermiston City Council office. There is also an EOTEC meeting @ 6 pm at Hermiston City Hall (presentation to Hermiston City Council).

Commissioner Givens moved to approve the payable to Eastern Oregon Trade and Event Center in the amount of \$25,000; Seconded by Commissioner Murdock. All voted aye. Carried, 3-0.

- f. Mental Health Director's Hold Designation: Due to changes at Lifeways, the list of employees designated to place director holds for mental health needs to be updated. The proposal is based on the request from Lifeways. **Commissioner Murdock moved to approve Order No. BCC2014-032; Seconded by Commissioner Givens. All voted aye. Carried, 3-0.**

- g. Authorization for Payable to EORCO for Dues: Commissioner Givens noted the requested amount of \$13,840 is derived from a formula of 1.5% of the dollars from PILT that the County will receive in mid-June.

Discussion included: will PILT funds be received? SRS receipts will be about \$80,000 according to a set calculation. Billing was submitted in February 2013; will funds received in June be attributed to fiscal year 14-15?

Doug Olsen noted regarding the EORCO payable, the county billed in November and this is the first payable request for dues. Discussion included a request to EORCO to realign their fiscal year to year ending June.

Commissioner Givens moved to approve the payable in the amount of \$13,840 for dues to Eastern Oregon Rural Counties Organization attributable to the PILT Project; Seconded by Commissioner Murdock. All voted aye. Carried, 3-0.

Additional discussion: Commissioner Murdock asked about EORCO meetings; they have been meeting about every two months. Commissioner Givens noted the last meeting was in February; the next meeting will likely be held in June to coincide with the AOC Conference (6/8 – 10). Commissioner Murdock also talked about tangible things attributable to the dues request to EORCO – are there other issues other than PILT? Commissioner Givens noted some items include water issues; PILT payments; eastern Oregon Forest Bill and information on the Blue Mountain Forest Plan. He suggested it would be a good idea to talk to the Chair of EORCO, Steve McLure, to get an update at the AOC meeting at Hood River in June.

- h. Appointment of Jack Bascomb to HELP Board. With the death of Harry Schuening (City of Helix representative), there is a vacancy on the HELP Board. Helix City Council recommends that the Mayor, Jack Bascomb, be appointed to complete the term. He is willing to serve and is eligible.

Commissioner Givens moved to adopt Order No. BCC2014-033 appointing Jack Bascomb to the HELP Board; Seconded by Commissioner Murdock. All voted aye. Carried, 3-0.

Other Discussion

1. Medical Insurance for Inmates. Commissioner Murdock reported his meeting held 04/21 with Undersheriff Littlefield and Sgt. Stewart Harp wherein they are taking steps to save funds for this potentially very expensive issue. He suggested that Littlefield and Harp (along with Mark Royal) make a presentation on the subject at the May 7 BCC Staff meeting. Discussion included signing up inmates for the Oregon Health Plan or Affordable Care if an incarcerated individual does not have personal medical insurance.
2. LOC and AOC Meeting. These groups will meet May 1 in Portland to discuss marijuana in Oregon. Commissioner Murdock feels this will be very useful conference to attend. The group also discussed LOC Chair Eric Schmidt and that he is well prepared and should make a good presentation on this issue.
3. Adams Day Parade. To be held Saturday, April 26.
4. LOAC Meeting. Commissioner Givens noted he will attend the meeting on May 14 in Salem.
5. FSEC Rules Advisory Committee. Commissioner Givens noted he will attend this meeting on May 15 in Hood River.

6. 8th Street Bridge, Pendleton. Commissioner Elfering asked if we have received a response from the City of Pendleton; Doug Olsen advised we received a letter from the City with a revised proposal.
7. AWERE Grant. Melinda Slatt reported she had received a phone call from Tim Albert, Sunset Housing in Athena, inquiring about the AWERE grant funds. Robert Pahl has this information.

Meeting adjourned at 9:40 a.m.

Respectfully submitted,

Melinda Slatt
Executive Secretary
Umatilla County Board of Commissioners