

**MINUTES**  
**UMATILLA COUNTY BOARD OF COMMISSIONERS**  
Administrative Meeting of February 11, 2014  
9:00 a.m., Room 121, County Courthouse  
Pendleton, Oregon

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**COMMISSIONERS PRESENT:** Bill Elfering, Chair; George Murdock, Vice Chair; Larry Givens, Commissioner

**COUNTY COUNSEL:** Doug Olsen

**MEMBERS & GUESTS PRESENT:** Lt. Kathy Lieuallen, Umatilla County Sherriff's Office; John Shafer, AWERE Board Chair; Robert Pahl, Umatilla County Finance Director; and Jolene Meadows, Umatilla County Administrative Services Senior Administrative Assistant.

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**CALL TO ORDER**

The meeting was called to order at 9:00 a.m. Chair Elfering reminded all present that the meeting was a public forum.

**BUSINESS ON AGENDA**

**Approval of Minutes:** None

**Additions to agenda:** One – Snow removal

**Agenda Items:**

1. **Dispatch Furniture Purchase:** Lt. Lieuallen went through the previously provided binder explaining the need for new dispatch work stations. With the consolidation of Hermiston Dispatch, Umatilla County Dispatch will need to expand. The plan is to move into the old Emergency Operations Center. This move will allow them space to expand should they need to in the future. Currently there are 4 workstations that are antiquated and barely functional. The request is to purchase 6 brand new stations using money from the Dispatch Capital Improvement Fund Lt. Lieuallen has been saving in anticipation of this type of purchase. The amount of the proposed purchase is \$113,674.

**Commissioner Givens moved to authorize County to join the Cooperative Purchasing with Houston-Galveston Area Council and for Chair to sign the contract. Commissioner Murdock seconded. Commissioner Givens, Commissioner Murdock, and Commissioner Elfering each voted aye. The motion carried 3-0.**

**Commissioner Givens moved to approve the purchase of dispatch furniture from Watson in the amount of \$113,674. Commissioner Murdock seconded. Commissioner Givens, Commissioner Murdock, and Commissioner Elfering each voted aye. The motion carried 3-0.**

2. **Athena-Weston Education and Resource Enhancement Grants:** John Shafer reported the AWERE Board reviewed each request and has recommended the listed recipients to the Board of Commissioners for approval. The grand total award of grant funds is \$262,003.28. Additionally there is a request to extend the deadline for completing the 2012 grant to Athena Gem Theatre for roof repair.

**Commissioner Givens, In the matter of approval of Grants of 2014 Athena-Weston Education and Resources Enhancement, moved approval of Order Number BCC2014-009. Commissioner Murdock seconded. Commissioner Givens, Commissioner Murdock and Commissioner Elfering each voted aye. The motion carried 3-0.**

3. **Snow Removal:** Commissioner Givens received a call this morning from a State Courts employee who had slipped and fell coming to work this morning at the Stafford Hansel Government Center. Commissioner Givens contacted Jay Steiner, Facilities Manager to request he go to Hermiston to clear the walkways. Commissioner Elfering felt we should take reasonable precautions to remove snow or ice in parking lots and sidewalks. Jolene suggested we contract with a lawn service as she knows many of them offer snow removal services in the winter. Deserae suggested Public Works may be able to help alleviate the immediate issue. The Commissioners instructed Jolene to get quotes from a few service providers and contact Tom Fellows to see what could be done today. Jolene returned to report the Public Works Department would see what it could do to clear the snow.

4. **Eurus Community Benefit Plan Grant Amendment:** Commissioner Elfering read the request to amend the 2012 grant to the Milton-Freewater Downtown Alliance to allow money to be spent on operating expenses rather than the original purpose awarded. There was discussion about the Boards options as this has not come up before. Robert Pahl suggested the Board authorize this request and reiterate to the Eurus Board that grant awards need to be spent for the intended purpose only. One of the grants has expired and some of the grant has been paid.

**Commissioner Givens, In the matter of amendment to 2012 grant of Eurus Community Benefit Plan to the Milton-Freewater Downtown Alliance, move to approve Order Number BCC2014-011 in the amount of \$10,000 for Community Building Improvement. Commissioner Murdock seconded. Commissioner Givens, Commissioner Murdock and Commissioner Elfering each voted aye. The motion carried 3-0.**

Commissioner Elfering excused himself during the discussion at 10:05am.

5. **Eurus Community Benefit Plan Grants:** The Eurus committee has made its recommendations for awarding grants. There is a concern of a conflict of interest for some of the Eurus committee members who also serve on the MF Downtown Alliance board. Commissioner Givens read the details of each grant request. The Board decided to defer 4 grants to the Milton-Freewater Downtown Alliance back to Eurus for consideration without potential conflict of interest.

**Commissioner Givens, In the matter of Approval of 2013 Grans of Eurus Community Benefit Plan moved to approve Order Number BCC2014-010. Commissioner Murdock seconded. Commissioner Givens and Commissioner Murdock each voted aye on the matter. The motion carried 2-0.**

6. **Appointment to Umatilla County Local Community Advisory Council:** Commissioner Givens reported Julie Gregory, with Good Shepherd Medical Center, has applied for appointment to the Umatilla County Local Community Advisory Council. **Commissioner Givens, in the matter of Appointment of Julie Gregory to the Umatilla county Local Community Advisory council to Eastern Oregon Coordinated Care Organization, move approval of Order Number BCC 2014-012. Commissioner Murdock seconded. Commissioner Givens and Commissioner Murdock each voted aye on the motion, which carried 2-0.**

**Other Discussion:** Robert Pahl mentioned conflict of interest for some of the members of the STF committee. The Commissioners recommended he expand the board from 5 members to 7, and replace the member who is having difficulty making the meetings.

**Public input:** None

## **ADJOURNMENT**

The meeting was adjourned at 10:30 a.m.

Respectfully submitted,

Deserae Hall  
Specialist  
Umatilla County  
Human Resources