

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Administrative Meeting of December 24, 2013
9:00 a.m., Room 121, County Courthouse
Pendleton, Oregon

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COMMISSIONERS PRESENT: Larry Givens, Chair; Bill Elfering, Vice
Chairman; George Murdock, Commissioner

COUNTY COUNSEL: Doug Olsen

MEMBERS & GUESTS PRESENT: Tom Fellows, Umatilla County Public Works
Director; Kathy Lieuallen, Umatilla County 911 Manager; Terry Rowan, Umatilla County Sheriff;
Dan Lonai, Umatilla County Administrative Services Director

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CALL TO ORDER

The meeting was called to order at 9:00 a.m. Chair Givens reminded all present that the meeting was a public forum.

BUSINESS ON AGENDA

Approval of Minutes: None

Additions to agenda: None

Agenda Items:

1. **Used 4x4 Pickup:** Tom Fellows reported that the pickup was offered by the Forest Service. It was a ¾ ton offered at under \$7,500 and would be used to replace the pickup currently in use at the Milton-Freewater shop. Commissioner Givens asked if the pickup would need repainting. Tom Fellows replied that it would not and that most of the governments' vehicles were the same color, white. The decals would need to be changed on the door.

Commissioner Givens asked the year of the current pickup. Tom Fellows replied that it was a 2003 or 2004, but not a ¾ ton that was necessary to hold up to the loads it was needed to haul. Commissioner Elfering noted that with 70,000 miles on it, how long it was expected to last. Tom Fellows answered that it was not unusual to get two to three hundred thousand miles out of the road department vehicles. He expected a long life for the pickup.

Commissioner Elfering moved to approve the purchase of a used 4x4 pickup, not to exceed

\$7,500. Commissioner Murdock seconded. Commissioner Elfering, Commissioner Givens and Commissioner Murdock each voted in favor of the motion, which passed 3-0.

2. **Livestock Sale Committee Payable:** Commissioner Elfering commented that he was surprised that the costs were taken from the proceeds. **Commissioner Elfering moved to approve the payable in the amount of \$11,618.32. Commissioner Murdock seconded. Commissioner Elfering, Commissioner Murdock and Commissioner Givens each voted in favor and the motion carried 3-0.**

3. **Authorization to add SBHC MH Spec Position due to grant:** Commissioner Murdock reported that the school based health centers program received a grant to provide mental health services over an eighteen month period.

Commissioner Murdock moved to approve the addition of a new school based health center mental health specialist I position at Range 26 and recruit immediately in anticipation of the grant. Commissioner Elfering seconded with a question. He asked if the position would be located in one place. Commissioner Murdock replied that due to the nature of the school based health center program, the specialist would be based only in Pendleton. Commissioner Elfering commented that the person would be assigned to the school. Commissioner Murdock explained that if there was another school based health center at another school, which required licensing, the person could float.

Commissioner Elfering asked what it would take to add another licensed school based health center. Doug Olsen explained that the school would need to be involved with the process, which was a joint program. Commissioner Elfering felt it would be good to expand the program.

Commissioner Murdock commented that the focus was on restructuring the human services program. The addition of clinics in other schools was expected with Hermiston in the spring followed by Umatilla.

Commissioner Elfering, Commissioner Murdock and Commissioner Givens all voted in favor of the motion, which carried 3-0.

4. **Batch one of County PC replacement project:** Dan Lonai reported that because of changes to the Windows operating systems, most of the county's desktop computers would need to be replaced. Because of the number of replacements, he was planning the process in phases.

The first phase had 33 systems in it for a total of \$29,567.50. Those replacements would focus on the health, assessment and taxation and other departments who had specific compliance departments for their programs. Commissioner Murdock commented that there was some misunderstanding as to the funding initially, but those issues were clarified with the help of Bob Heffner.

Commissioner Elfering asked whether the systems were upgradeable. Dan Lonai replied that after

the \$500 cost of the license, the Office program upgrades, additional memory and the staff time to upgrade those systems that could be upgraded to Windows 7, the cost was equivalent to the purchase of new systems.

Many of the systems were not upgradeable and, of those that were, they would likely no longer be upgradeable after they were upgraded to Windows 7. Some of the older systems would be moved from critical to less critical locations and, in answer to a question about Windows 8, he explained that Windows 8 was not yet compatible with the state interface.

Commissioner Elfering asked what would happen to the old systems. Dan Lonai replied that, depending on the condition, they could be disposed by anything from incineration to re-purposing.

Commissioner Murdock move to approve the purchase of 13 replacement computers for \$29,567.50. Commissioner Elfering seconded. Commissioner Murdock, Commissioner Elfering and Commissioner Givens each voted in favor and the motion carried 3-0.

5. **Hermiston Dispatch Consolidation:** Kathy Lieuallen reported that the program was looking at moving the dispatch center into the Emergency Operations Center to accommodate the additional staff absorbed from Hermiston. They would use the JIC for the command center.

Commissioner Givens asked if this was discussed with Jack Remillard. Kathy Lieuallen and Sheriff Rowan both stated that Jack Remillard was brought up to speed. Sheriff Rowan noted that there was an interoffice communications glitch and then commented that he had hoped that the Oregon Office of Emergency Management would move into the Emergency Operations Center. The space had been reserved, but a conversation with the commanding general for the office, after the state's emergency management was moved into the military department, conveyed that they were not interested. Therefore, the sheriff would prefer to make some good use of the space.

Kathy Lieuallen added that the program was awaiting quotes on furnishings. Once those were received they would look at the rudimentary design. Sheriff Rowan explained that with the proposed move, the department was looking to the future. They would be back for formal approval when all of the details were known.

The sheriff also reported that he recently met with retired Commissioner Doherty who, on behalf of the Altrusa group, donated \$4,000 toward the purchase of bulletproof vests.

6. **Professional Development Group:** Commissioner Murdock reported that he met with Susan Bower regarding the training plan to create a long range program after Art Hill's retirement. They met with the group and developed the goal of gaining affiliation with the college for continuing education that was not so generic that it did not address specific skills. The plan was to have someone meet with the departments and staff individual to determine the needs and desires. He noted that would cost money and proposed that the community relations fund could be used, starting with customer service training. A proposal would be developed and brought back to the Board.

7. **EOTEC Payment:** Commissioner Givens reported that he received an e-mail regarding \$25,000 held for EOTEC in the county budget. Commissioner Elfering suggested that the subject be deferred to January 2, 2014 so the budget officer was available to determine the source for the funding.

8. **Re-Classification of Public Works Position:** Tom Fellows reported that with the open office manager position, it sparked some re-structuring discussion, including taking the office manager position back two salary ranges to make it consistent with other similar county positions, and then promote the technical assistant into that position. A technical assistant was no longer needed and that would be changed to an OAIII position. The union was presented with a letter outlining the proposal and the president signed off on the change. The restructuring saved the department money by dropping the salary schedules on two positions.

Commissioner Givens asked if the position carried the same duties. Doug Olsen and Tom Fellows both responded that there was a position description change for both positions. **Commissioner Elfering moved to approve the reclassification of position to Office Assistant III. Commissioner Murdock seconded. Commissioner Elfering, Commissioner Givens and Commissioner Murdock each voted in favor and the motion carried 3-0.**

9. **Milton-Freewater Annexation:** Commissioner Givens reported that he met with Linda Hall, Scott Fairley and the Oregon Health Authority (OHA). The OHA was suggesting that the county rescind its order, to stop the annexation process. Doug Olsen reported that the county was only legally obligated to determine whether there was a health problem, then make a recommendation.

Scott Fairley had asked if the county would agree to consider withdrawing the application based on the latest tests. Out of 12 wells, 4 were clean on the west side of Highway 11 and of 8 on the east side, 4 were positive for E. Coli and 4 with Coliform B from the latest testing. Of all those wells, there was no knowledge of the well construction history variables.

There was a group of 60 people expected to sign a petition requesting the county back from the subject because there was no legal basis for the original petition. Nancy Shaw's representative had stated to Linda Hall that what occurred was not the intent.

The commissioner felt that the question was whether to send a letter to terminate the process because the parties were looking at other remedies. He asked Doug Olsen to set up a meeting with the original petitioners to determine if the petitioners want to withdraw the petition, which would mean the county could possibly seek to withdraw its letter.

Commissioner Elfering noted that the county went through the process, but wondered whose position it was to withdraw the petition. Doug Olsen replied that it would really be up to the petitioners to withdraw. The petitioners could hold a meeting and if the majority of the petitioners

wanted to terminate the action, the county would need a written request to withdraw the letter.

Commissioner Murdock commented that he was not comfortable with “un-finding” the evidence and felt that the withdrawal would be up to the petitioners. Commissioner Givens commented that the OHA would not have to terminate the process, but it would need a letter requesting the termination. Commissioner Murdock added that it should be up to the petitioners to request the withdrawal directly to the state. Commissioner Givens commented that the best process to resolve the issues would be to give the petitioners and the city a year to resolve the problem.

Commissioner Elfering asked who would need to place the request. Commissioner Givens responded that, according to the OHA, the county needed to submit one. Commissioner Elfering stated that the county needed the original petitioners to sign off on the withdrawal. Commissioner Murdock commented that since the county did its due diligence, he did not believe the county had to do anything further after the state received the matter. So, he was wondering why the county was doing anything.

Commissioner Elfering added that he would like to hear the options for resolving the health issue. Doug Olsen replied that there were several options – including annexation, an individual property owner treatment plan or formation of a water district.

Commissioner Givens suggested that a meeting with Chris Burford and the landowners should be set up. Commissioner Murdock asked who would be involved in the meeting. Commissioner Givens responded that he would expect the meeting to include the Board of Commissioners. Commissioner Murdock suggested that the meeting should include one commissioner and county counsel. Commissioner Givens agreed that would work. Commissioner Elfering pointed out that the residents also should also be taken into consideration. The Board decided, by consensus that Commissioner Givens and county counsel should meet with counsel for the petitioners.

Other Discussion: None.

Scheduling of Next Meeting: The next meeting will be held January 2, 2014.

ADJOURNMENT

The meeting was adjourned at 10:23 a.m.

Respectfully submitted,

Laura Headley
Executive Secretary
Umatilla County
Board of Commissioners