

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Administrative Meeting of November 13, 2013
10:30 a.m., Room 121, County Courthouse
Pendleton, Oregon

** **

COMMISSIONERS PRESENT: Larry Givens, Chair; Bill Elfering, Vice
Chair; George Murdock, Commissioner

COUNTY COUNSEL: Doug Olsen

MEMBERS & GUESTS PRESENT: Tom Fellows, Umatilla County Public Works Director; Phil
Wright, East Oregonian Reporter

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CALL TO ORDER

The meeting was called to order at 10:33 a.m. Chair Givens reminded all present that the meeting was a public forum.

BUSINESS ON AGENDA

Approval of Minutes: The minutes of the Board of Commissioners Meetings of November 6, October 16 and 2, 2013 were presented for approval. **Commissioner Murdock moved approval of the minutes of November 6, October 16 and 2, 2013 as written. Commissioner Elfering seconded. The motion carried 3-0 with Commissioner Murdock, Commissioner Elfering and Commissioner Givens voting in favor of the motion.**

Additions to agenda:

Payable to Pioneer Title

Consent Agenda: None.

Agenda Items:

1. **Authorize purchase of dump trucks:** Tom Fellows presented the request as one of the planned purchases on the list of replacement items from the budgeting process. The department located 2 at the same time. One was at Woodpecker Truck and would be targeted for use by the bridge crew. The other was in Meridian, Idaho. That was a Kenworth with 98,000 original miles on it, which was unusual. The proposals from Woodpecker and Hansen were the only two proposals received on the RFPs.

Commissioner Murdock asked if the plan for year was previously approved. Doug Olsen and Tom Fellows explained the process that the Public Works Department had developed which included obtaining

pre-approval for issuance of the RFPs. Tom Fellows added that the department was about halfway through its annual replacement list at about \$340,000 in purchases.

Commissioner Elfering asked how many more were expected. Tom Fellows replied that there were about 3 more items on the list, but that the department might delay the purchase of one pickup and may possibly look at an excavator. The circumstance of carrying over items from a previous year's list was not uncommon. Some of the list for the current year was carried over from the previous year due to the lack of availability of certain items as specified by the department's requirements.

Commissioner Murdock moved authorization to purchase a 1999 International dump truck from Woodpecker Truck for \$43,500 less an \$8,000 trade for a total price of \$35,500 and the purchase of a 2000 Kenworth from Robert Hansen for \$62,000. Commissioner Elfering seconded and the motion carried 3-0 with Commissioner Elfering, Commissioner Murdock and Commissioner Givens all voting in favor of the motion.

2. **Clarify Personnel Policy 3.6 for Smoking:** Doug Olsen stated that the proposal would amend the current personnel policy to define smoking instruments, including listing cigarettes, cigars, pipes, hookahs, electronic cigarettes and vaporizers. The current policy had no definition of smoking instruments.

Commissioner Elfering moved to adopt policy 3.6, smoking regulations modification. Commissioner Murdock seconded. The motion carried 3-0 with Commissioner Elfering, Commissioner Murdock and Commissioner Givens voting in favor of the amendment to Policy 3.6.

Doug Olsen added that the Tobacco Use Committee was putting together an ordinance to ban all smoking and tobacco use on all county property, which will be submitted to the Board for consideration at a future date.

3. **North County Roads Survey Report:** Tamra Mabbott reported that she had circulated a copy of the written report and noted that it was a good trip and the highlights were well covered. Commissioner Givens agreed that it was a good trip.

Commissioner Elfering commented that he was grateful to see some of the roads with which he was not familiar.

Commissioner Murdock added that it was one thing to hear reports on, and discuss the roads and properties, and yet another to see them. He suggested that the departments should plan a couple more trips to cover roads to the south and west.

Commissioner Givens agreed that doing a similar review would be helpful and noted that he was not sure that it was done before. Tom Fellows commented that a group tour had not been done since his start with Public Works in 1994.

Commissioner Givens commented that seeing the roads gave a different perspective. Tom Fellows replied that from his standpoint, it made his job easier when the commissioners actually laid eyes on the situation being discussed.

Commissioner Murdock suggested that the road, planning and economic development departments collaborate to plan the itineraries for further tours.

Commissioner Murdock moved to adopt the report. Commissioner Elfering seconded. The motion carried 3-0 with Commissioner Elfering, Commissioner Murdock and Commissioner Givens each voting in favor of the motion.

4. **Appointment to Echo Community Benefit Plan: Commissioner Murdock moved to adopt Order Number BCC2013-088 appointing Commissioner Elfering to the Echo Community Benefit Plan Board. Commissioner Elfering seconded and the motion carried 3-0 with Commissioner Murdock, Commissioner Elfering and Commissioner Givens voting in favor of the motion to adopt Order Number BCC2013-088.**

5. **Pioneer Title payable: Doug Olsen explained that the board authorization of the payable was necessary due to the amount and that it was part of the tax foreclosure process. At the one year redemption period of foreclosure the county must do a title search to determine the existence of additional liens on a property. For the 2012 list the total amount for title work came to \$11,000. Commissioner Elfering moved to pay the bill. Commissioner Murdock seconded and the motion carried 3-0. Commissioner Murdock, Commissioner Elfering and Commissioner Givens each voted in favor of the motion to pay the bill.**

Other Discussion: None.

Scheduling of Next Meeting: The next meeting will be held November 25, 2013.

ADJOURNMENT

The meeting was adjourned at 10:51 a.m.

Respectfully submitted,

Laura Headley
Executive Secretary
Umatilla County
Board of Commissioners