

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS

Board of Commissioners' Meeting of October 2, 2013
9:00 a.m., Room 114, County Courthouse
Pendleton, Oregon

COMMISSIONERS PRESENT: Larry Givens, Chair; Bill Elfering, Vice
Chairman; George Murdock, Commissioner

COUNTY COUNSEL: Doug Olsen

MEMBERS & GUESTS PRESENT: Bob Heffner, Umatilla County Budget Officer;
Bob Stoltz, Umatilla County Print Shop Manager; Rick Pullen, Umatilla County Chief Assessor;
Paul Chalmers, Umatilla County Assessment and Taxation Director; Shirley Winburn, Umatilla
County Assessment and Taxation Office Manager; Cindy English, Umatilla County Assessment and
Taxation Assessor; Bill Thornburg, Umatilla County Assessment and Taxation Assessor; Mark
McLeod, Umatilla County Assessment and Taxation Assessor; Bettina Enright, Umatilla County
Assessment and Taxation Assessor; John McCullough, Umatilla County Assessment and Taxation
Assessor; Hulette Johnson, Umatilla County Community and Economic Development Director

CALL TO ORDER

The meeting was called to order at 9:02 a.m. Chair Givens reminded all present that the meeting was a public forum.

BUSINESS ON AGENDA

Employee of the Month: Commissioner Murdock announced that Rick Pullen was nominated as the October Employee of the Month. Paul Chalmers commented that Rick Pullen was instrumental in completing the final year of the department's transition in moving from inputted values to automated values. Rick Pullen spearheaded the project. **Commissioner Murdock read the resolution naming Rick Pullen the Umatilla County Employee of the Month for October, 2013 and moved approval. Commissioner Elfering seconded. The motion carried 3-0.**

Approval of Minutes: A report on the minute process was provided with an announcement that the procedure would be changed to more effectively move the minutes through the system. Commissioner Elfering asked what the average time for production of minutes equated to meeting length worked out to be. Laura Headley responded that for the first draft production only, the average time was an hour and a half of drafting for each hour of meeting. However, also to be taken into consideration was the finalization for format and edits and review of the minutes by each board

member prior to presentation for approval.

Additions to agenda:

Planning technical assistant grant application
Festival of Lights cancellation

Consent Agenda: None.

Agenda Items:

1. **Supplemental budgets (4) – Public hearings:** Commissioner Givens opened the public hearing 9:09 a.m. and Bob Heffner presented the reports for each supplemental budget as recorded below. At the conclusion of the staff reports, Commissioner Givens opened the floor for public comment at 9:12 a.m. and hearing no comment, closed the floor at 9:12 a.m.

a. **Public Health – Communicable Disease, Family Planning & Maternal and Child Health, Budget Order 2014-06:** Bob Heffner reported that the supplemental budget for the programs were the results of changes in grants. A decrease was necessary in the Communicable Disease Personnel Services of \$2,023, in Family Planning Personnel Services of \$8,000, in Family Planning Materials and Services of \$5,590, and in Maternal Child Health Personnel Services of \$45. **Commissioner Murdock, in the matter of a resolution adopting a supplemental budget pursuant to ORS 294.471 for the fiscal year ending June 30, 2014, moved to adopt Budget Order 2014-06. Commissioner Elfering seconded and the motion carried 3-0.**

b. **District Attorney, Budget Order 2014-07:** Bob Heffner reported that the need for a supplemental budget for the District Attorney’s department resulted from reimbursement of a travel expense of \$516 for a meeting the DA was unable to attend. **Commissioner Elfering in the matter of a resolution adopting a supplemental budget pursuant to ORS 294.471 for the fiscal year ending June 30, 2014, moved approval of Budget Order 2014-07. Commissioner Murdock seconded. The motion carried 3-0.**

c. **Veterans Expanded Services, Budget Order 2014-08:** Bob Heffner related that a new grant of \$10,000 was received from the state, creating the need to establish a supplemental budget. **Commissioner Murdock, in the matter of a resolution adopting a supplemental budget pursuant to ORS 294.471 for the fiscal year ending June 30, 2014, moved for adoption of Budget Order 2014-08. Commissioner Elfering seconded and the motion carried 3-0.**

d. **School Based Health, Budget Order 2014-09:** Bob Heffner reported an increase in a grant award to the program in the amount of \$24,000 required a supplemental budget. **Commissioner**

Elfering, in the matter of a resolution adopting a supplemental budget pursuant to ORS 294.471 for the fiscal year ending June 30, 2014, moved approval of Budget Order 2014-09. Commissioner Murdock seconded. The motion carried 3-0.

2. **Approve payable for state fair lodging:** Commissioner Givens reviewed the request for a payment of \$7229.20 to La Quinta for the state fair and Hulette Johnson reported that the request to direct bill for that event was granted by La Quinta based on the county's record of using the hotel's facilities for the state fair lodging. The bill included lodging for the majority of the county display attendees. **Commissioner Murdock moved to approve the payable for the state fair lodging. Commissioner Elfering seconded. The motion carried 3-0.**

3. **Planning technical assistant grant application:** Commissioner Givens reported that Tamra Mabbott presented a grant application in amount of \$20,000 to him for consideration. No match was required, but it was suggested that an equivalent in kind match would be beneficial. The commissioner directed the planning director to prepare an application for fund project for Highway 395 and Bensel Road area in conjunction with the road department's efforts to make that intersection safer. **Commissioner Murdock moved to authorize that the application move forward. Commissioner Elfering seconded.**

Commissioner Murdock added that he sent out an e-mail yesterday relative to Mayor Drotzmann and Mark Morgan's recognition of the county planning staff's code enforcement efforts along Highway 395 to encourage property owners to clean up. **The motion carried 3-0.**

4. **Festival of Lights cancelation:** Commissioner Givens announced that there was an article in the paper, subsequent to notification to him by the fairgrounds manager that the Festival of Lights was cancelled for 2013. That would mean that Thompson Hall and other fairgrounds facilities would be available for events and rental through the time period reserved for the Festival of Lights. **Commissioner Murdock moved to authorize the rental of the fairgrounds facilities on the open market for the period ordinarily reserved for the Festival of Lights and encouraged staff to resurrect Festival of Lights for 2014. Commissioner Elfering seconded and the motion carried 3-0.**

New Business:

1. **EOTEC office space:** Commissioner Givens reported that he was approached by EOTEC Chair Chet Prior to request that the new contracted project manager for EOTEC use the former CSEPP mobile shelter unit (MSU) for office space. Commissioner Elfering commented that he was also approached and toured the unit, which was larger than he expected. In his opinion, it seemed that there was nothing to be done but to hook up water and turn on the electrical.

Doug Olsen asked whether the county would bear the costs. Commissioner Givens replied that would need to be borne by EOTEC.

Commissioner Givens stated that Jack Remillard expressed concern regarding clean-up of the space around the unit to create a fire zone. Doug Olsen asked whether the county would be responsible for the maintenance of the unit and surrounding property. Commissioner Givens felt that EOTEC should be responsible.

Commissioner Murdock commented that he hoped the county would be supportive of the project, but also allow EOTEC to develop independence.

Public input:

1. **EOTEC RV Park:** Hulette Johnson requested information as to the vision for the project because if EOTEC wanted it to be in the state's program as a county project, it must be set up as a separate entity. Commissioner Givens replied that Ed Brookshier and Dan Dorran met with Tim Wood of the state parks and recreation department within the past 2 days and were indicating that the property was within city limits. Therefore, EOTEC could apply for the designation with the city as the sponsor.

Hulette Johnson commented that he gave the parks and recreation manager for the city all the paperwork for the process.

Commissioner Givens directed that Hulette Johnson attend the EOTEC meetings. Hulette Johnson stated that he planned to do so and requested to be added to the meeting agenda mailing list.

Commissioner Givens commented that he learned that the county could not operate an RV Park as such within the city. Hulette Johnson added that it must be open as such for a minimum of 5 months and noted that the county was receiving \$2200 per year per space for Harris Park.

Commissioner Givens asked what the technical requirements would be as an RV park. Hulette Johnson replied that along with the utilities, there were compliance with ADA requirements and periodic inspections from the state parks' Marilyn Lippincott.

Commissioners reports:

1. **Bill Elfering:** The commissioner noted that when he attended the West End Mayor's meeting at Bellingers' that it was extremely noisy and difficult to hear. Commissioner Murdock noted that had happened before, and suggested that the West End Mayors and Managers Meeting could be held at Stafford Hansell Government Center with the meal brought to the building.

Commissioner Elfering reported that the primary topic of discussion was the Umatilla city take-over of the RV park and marina and the ensuing difficulties with the Corps of Engineers. The city was waiting for input to come back from the Umatilla Tribes, although Yakima and CTUIR seemed to be

supportive of the take-over. The plans seemed to look very good. Hulette Johnson suggested that the county tourism program could partner with the City of Umatilla and the visitor center.

The commissioner noted that the levy presentation was well received the previous evening in Umatilla. Hulette Johnson offered grant help from the cities which would need to be authorized by the state first. Doug Olsen explained that assistance with the levy could only be done on personal time and using no public funds. The most any county entity could provide would be the factual information.

Commissioner Murdock confirmed that the information could be factual only, asking if there would be a voters' pamphlet distributed. Doug Olsen replied that it was decided not to publish a county voters' pamphlet for the upcoming election.

2. **George Murdock**: Commissioner Murdock echoed Hulette Johnson's comments about Umatilla, noting that it was rapidly growing and needing help as it competed for the designation as the 3rd largest city in the county.

He directed that the realignment plan be brought as a topic to the next Senior Managers' meeting. The commissioner commented on the NACo information on the PILT and SRS funds. Commissioner Givens commented that some of the funds were already tagged for specific uses and noted that the county seemed to have historically chosen PILT over SRS. Bob Heffner, responding to Commissioner Givens, noted that the funding allowed the county to choose.

Commissioner Murdock commented that it was his interpretation that PILT was included and an early determination was that the funds were available. If that was the case, it was likely that the county could start planning for a reserve fund and he was supportive of planning ahead.

3. **Larry Givens**: The commissioner reported that he would be in Salem at joint meetings between LCDC, DOGAMI and LCDC's Local Officials' Advisory Committee for the remainder of the week. LCDC was pushing to fund, through a legislative concept, an additional 3 staff members to assist planning offices in updating comprehensive plans. Commissioner Givens stated that he explained that Umatilla County was always playing catch up because it was always a little bit behind in doing applications and noted that the periodic review funds which were eliminated were focused on updating the comprehensive plans. The funding legislative concept was supported by Curry, Coos and Josephine Counties. The coastal counties were not satisfied with the tsunami and earthquake determinations and would rather each county receive funds for the positions. Commissioner Murdock commented that it might be helpful to remind LCDC that the governor was promoting regionalization.

Commissioner Givens added that he would be attending the MPO meeting in Walla Walla before leaving for Salem. He commented that the joint meeting was well done and noted that Walla Walla County was having trouble with its dispatch program and had indicated it would like to discuss that

with Umatilla County because the problems were very similar to Umatilla County's. An informal request that Umatilla County take over the Walla Walla dispatch program was made. The advantage to that would be that the process could loop Milton-Freewater's dispatching back into the county. The primary goal was to address Walla Walla's interoperability concerns both in Washington and with Umatilla County.

Other Discussion:

Room 130: Commissioner Givens reported that he had discussed the work on converting Room 130 to a meeting room with Dan Lonai and the plan had begun.

Scheduling of Next Meeting: The next meeting will be held October 16, 2013.

ADJOURNMENT

The meeting was adjourned at 9:58 a.m.

Respectfully submitted,

Laura Headley
Executive Secretary
Umatilla County
Board of Commissioners