

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Administrative Meeting of July 11, 2013
9:00 a.m., Room 121, County Courthouse
Pendleton, Oregon

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COMMISSIONERS PRESENT: Bill Elfering, Vice Chair; George Murdock, Commissioner

COUNTY COUNSEL: Doug Olsen

MEMBERS & GUESTS PRESENT: Dan Lonai, Umatilla County Administrative Services Director; Bob Heffner, Umatilla County Budget Officer

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CALL TO ORDER

The meeting was called to order at 9:05 a.m. Vice Chair Elfering reminded all present that the meeting is a public forum.

BUSINESS ON AGENDA

Approval of Minutes: None

Consent Agenda:

1. Authorization of out of state travel for Tamra Mabbott

Commissioner Murdock moved to approve the consent agenda as presented. Commissioner Elfering seconded and the motion carried 2-0.

Agenda Items:

1. **BCC office arrangement:** Commissioner Elfering reported that there had been some discussion about moving Bob Heffner's office to the old civil sheriff's space because it would provide him with conference space. Commissioner Murdock commented that the auditors could also use that space when on site instead of moving from meeting room to meeting room.

Dan Lonai commented that the meeting room in the basement (Room 35) was not being used regularly since the mediation program was revised and that could be used by the auditors without requiring that they move from room to room while on site. He added that he would prefer that the first floor be utilized primarily for offices requiring public access although he had no program in mind that would fit in the space, especially since elections was far too big.

Bob Heffner added that the proposed change would create an increase in foot traffic between the board office and budget offices and that he had already had some resistance from finance on the concept of sharing the copier.

Doug Olsen commented that since the board office was seeking a new copier, that the old copier could be moved into the proposed budget office.

Bob Heffner pointed out that most of the activity outside budget season involved board action.

Commissioner Murdock moved that the board office should move forward with the rearrangement of the space. Commissioner Elfering seconded. The motion carried 2-0.

Other Discussion:

Dan Lonai was to report to Commissioner Murdock regarding the rearrangement of the board office space.

Scheduling of Next Meeting: The next meeting will be held July 17, 2013.

ADJOURNMENT

The meeting was adjourned at 9:31 a.m.

Respectfully submitted,

Laura Headley
Executive Secretary
Umatilla County
Board of Commissioners