

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only
(X) Action

FROM (DEPT/ DIVISION): Douglas R. Olsen
County Counsel

SUBJECT: Economic Development Grant Payables

Background: Approval is sought for grants from Economic Development funds of \$10,000 to Delish Bistro	Requested Action: Approve economic development grants and payables
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ATTACHMENTS: Payables; Grant Requests

Date: (January 22, 2019) Submitted By: Douglas R. Olsen

*****For Internal Use Only*****

Checkoffs:

- () Dept. Head (copy)
- () Budget (copy)
- () Fiscal
- (X) Legal (copy)
- () (Other - List:)

To be notified of Meeting:

Needed at Meeting:

Scheduled for meeting on: January 23, 2019

Action taken:

UMATILLA COUNTY PAYMENT REQUEST

PEID - AC	Call Finance for PEID #:
NAME	Delish Bistro
ADDRESS	PO Box 257
ADDRESS	
CITY, STATE, ZIP	Hermiston, OR 97838

AUTHORIZATION-APPROVAL

DEPARTMENT	Economic Development	DATE PAID
CFO	SIGNATURE IF OVER \$3,000	
BOARD	DATE - ATTACH APPROVAL	CHECK NUMBER
SUBMITTED	1/22/2019	RETURN - HOLD

AMOUNT	ACCOUNT #	DESCRIPTION	INVOICE NUMBER	INVOICE TOTAL	INVOICE DATE	FINANCE CODES
\$10,000.00	1029-57535	Economic Development Grant - purchase equipment for new expansion		\$10,000.00	01/23/19	

\$10,000.00 PAGE TOTAL Office Use: Pretravel Auth rec: _____ Contract Reviewed: _____ Routine: _____
 \$10,000.00 GRAND TOTAL Office Use: Tax ID Reviewed: _____ Quotes: _____ Bids: _____

Umatilla County

Board of County Commissioners



Commissioners

January 11, 2019

William J. Elfering
541-278-6201

John Shaffer
541-278-6203

George L. Murdock
541-278-6202

Delish Bistro, LLC
Herman Hull
PO Box 257
Hermiston, OR 97838

Dear Mr. Hull:

On behalf of the Umatilla County Board of Commissioners and Economic Development Grant Committee, I am pleased to inform you that your application to receive grant funding was successful. On January 2, 2019 the Grant Committee approved and allocated \$10,000.00 for the "Delish Bistro/Magid building remodel" project. The Committee is happy to help with this project and would like the grant award money of \$10,000.00 to go towards equipment purchase specifically for the new kitchen. The thought behind this is that the equipment is something that you can take with you to any building that you choose to operate your business out of. A check will be issued in the next two weeks.

A final report is due at the completion of the project or within 12 months of receipt of funds. The Committee would like to see a list of equipment that the grant funds purchased specifically in the final report. If the project is not completed within one year, a progress report is due annually by the award date. A final report will be required when the project is complete and all grant funds have been expended.

The Grant Committee is appreciative of your time and effort to submit an application. If you have any questions, please contact me by phone at (541) 278-6283 or by email at gail.nelson@umatillacounty.net.

Congratulations,

A handwritten signature in blue ink, appearing to read "Gail Nelson".

Gail Nelson
Economic Development Coordinator *for*
William J. Elfering, Commissioner

Enc. (Final Report form)

cc: Economic Development Grant Committee (w/o enc.)