

AGENDA ITEM FOR ADMINISTRATIVE MEETING

( ) Discussion only  
( X ) Action

FROM (DEPT/ DIVISION): Douglas R. Olsen  
County Counsel

SUBJECT: Elevator Maintenance

<p>Background: The annual maintenance agreement payment for the Stafford Hansell Government Center elevator is before the Board for approval due to the amount.</p>	<p>Requested Action: Approve payable to Otis Elevator Co. in the amount of \$6,617.57</p>
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ATTACHMENTS: Payable

Date: (April 1, 2019) Submitted By: Douglas R. Olsen

\*\*\*\*\*For Internal Use Only\*\*\*\*\*

Checkoffs:

- ( ) Dept. Head (copy)
- ( ) Budget (copy)
- ( ) Fiscal
- ( X ) Legal (copy)
- ( ) (Other - List:)

To be notified of Meeting:  
Dan Lonai, Robert Pahl

Needed at Meeting:

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Scheduled for meeting on: April 3, 2019

Action taken:

## UMATILLA COUNTY PAYMENT REQUEST

PEID - AC

8130-01	Call Finance for PEID #
NAME	OTIS ELEVATOR CO
ADDRESS	
ADDRESS	PO BOX 73579
CITY, STATE, ZIP	CHICAGO, IL 60673-7579

### AUTHORIZATION-APPROVAL

DEPARTMENT	DATE PAID
CFO	
BOARD	
SUBMITTED	3/22/2019

AMOUNT	ACCOUNT #	DESCRIPTION	INVOICE NUMBER	INVOICE TOTAL	INVOICE DATE	FINANCE CODES
\$6,617.57	3508-58000	Elevator Maintenance Agreement Hansell Center	SRW04018419	\$6,617.57	03/20/19	
		April 1, 2019 - March 31, 2020				
		Contract #: SRW04018				
		Building #: SRW461481				

**\$6,617.57** PAGE TOTAL

**\$6,617.57** GRAND TOTAL

Office Use: Pretravel Auth rec: \_\_\_\_\_ Contract Reviewed: \_\_\_\_\_ Routine: \_\_\_\_\_

Office Use: Tax ID Reviewed: \_\_\_\_\_ Quotes: \_\_\_\_\_ Bids: \_\_\_\_\_



One Farm Springs  
Farmington, CT 06032

# INVOICE

CUSTOMER NO.	DATE	INVOICE NO.
443916	03/20/19	SRW04018419

AMOUNT DUE ON SERVICE CONTRACT:
<b>6,617.57</b>

Enclose This Coupon With Your Payment.  
Make Check Payable To:

OTIS ELEVATOR COMPANY

Mail payment to:



OTIS ELEVATOR COMPANY  
P.O. BOX 73579  
CHICAGO IL  
60673-7579

AB 01 017489 13765 B 65 A  
UMATILLA CTY CRTHSE  
216 SE 4TH ST  
PENDLETON OR 97801-2692



PLEASE SEND CORRESPONDENCE TO YOUR LOCAL OFFICE AS SHOWN BELOW

DSRW04018419 0000661757 4

DETACH RETURN DOCUMENT ALONG PERFORATION

## INVOICE

### OTIS ELEVATOR

#### \*\* SERVICE CONTRACT CHARGES \*\*

<u>CUSTOMER NO.</u>	<u>DATE</u>	<u>INVOICE NO.</u>
443916	03/20/19	SRW04018419

BUILDING SRW461481 STAFFORD HANSELL GOVT CTR  
CONTRACT SRW04018

SERVICE FROM 04/01/19 TO 03/31/20	6,822.24
ADVANCED BILLING DISCOUNT- 3.00%	204.67-
<b>TOTAL CURRENT CHARGES DUE</b>	<b>6,617.57</b>

- - - PRICE ADJUSTMENT - - -

IN ACCORDANCE WITH THE PROVISION FOR THE ADJUSTMENT OF PRICE AS SET FORTH IN THE CONTRACT ENTERED INTO BETWEEN US FOR THE SERVICE OF ELEVATOR EQUIPMENT:  
THE FORMER PRICE OF 550.44 HAS BEEN ADJUSTED AS INDICATED BELOW BASED UPON THE CHANGES THAT HAVE OCCURED IN THE ELEVATOR EXAMINERS' COST IN APR 01,2019. THE ADJUSTED PRICE BECOMES EFFECTIVE APR 01,2019 AND SHALL REMAIN IN EFFECT UNTIL THE NEXT CHANGE IN ELEVATOR EXAMINERS' COST.

BASED ON CHANGES IN ELEVATOR EXAMINERS' STRAIGHT TIME HOURLY COST:

(A) FORMER EXAMINERS' COST	(B) CURRENT EXAMINERS' COST	(C)=B/A RATIO OF CHANGE	(D) FORMER CONTRACT PRICE	(E)=C*D CURRENT ADJUSTED CONTRACT PRICE
92.6208	95.6630	103.28458	550.44	568.52

LESS DISCOUNT AMOUNT OF	17.06	551.46 NET AMOUNT/MO	
<b>YOUR NEW INVOICE AMT</b>		<b>6,617.57</b>	<b>TOTAL</b>

FOR ANY QUESTIONS CONCERNING THIS INVOICE, CONTACT OTIS AT: 1-509-483-7328  
OR WRITE OTIS ELEVATOR E.510 N. FOOTHILLS DRIVE SPOKANE WA 99207  
**PAYMENT DUE UPON RECEIPT-PLEASE PAY PROMPTLY**

WE CERTIFY THAT THE GOODS WERE PRODUCED IN COMPLIANCE WITH ALL APPLICABLE REQUIREMENTS OF SECTIONS 6, 7 AND 12 OF THE FAIR LABOR STANDARDS ACT, AS AMENDED, AND OF REGULATIONS AND ORDERS OF THE UNITED STATES DEPARTMENT OF LABOR ISSUED UNDER SECTION 14 HEREOF.

OVERDUE PAYMENTS SHALL BEAR AN INTEREST CHARGE ON THE OVERDUE AMOUNT CALCULATED FROM THE PAYMENT DUE DATE OF THE INVOICE AT THE RATE OF ONE AND ONE HALF PERCENT (1.5%) PER MONTH OR THE MAXIMUM RATE ALLOWED BY APPLICABLE LAW, WHICHEVER IS LESS.