

AGENDA ITEM FOR ADMINISTRATIVE MEETING () Discussion only
(x) Action

FROM (DEPT/ DIVISION): Assessment & Taxation

SUBJECT: Post PERS Employment/Request to Double Fill to Accommodate Training

<p>Background: An appraiser in Assessment and Taxation Department submitted a retirement notice effective December 31, 2018. In recognition of the position this leaves the department with having 3 appraiser trainees, the employee has offered to work in a reduced FTE post PERS capacity through March 31, 2019.</p> <p>Request to double fill the current position from December 17 to 31 if a trainee was available to start immediately.</p>	<p>Requested Action</p> <p>Approve hiring of PERS retiree as Temporary Special Employee under the restrictions of Personnel Policy 4.7 from January 1 to March 31, 2019, with a reduced schedule of 24 hours per week. Pay and benefits to be retained at the current level but prorated as appropriate, and maintain the County paying single medical/couple dental through March 31, 2019.</p> <p>Also approve double fill of the current position from December 17 to December 31 if a trainee was available to start immediately.</p>
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ATTACHMENTS:

Date: (December 5, 2018) Submitted By: Jennifer Blake

*****For Internal Use Only*****

Checkoffs:

- (x) Dept. Heard (copy)
- (x) Human Resources (copy)
- (x) Fiscal
- () Legal (copy)
- () (Other - List:)

To be notified of Meeting: Rachael Reynolds

Needed at Meeting: Rachael Reynolds

Scheduled for meeting on: December 5, 2018

Action taken:

Follow-up: