

AGENDA ITEM FOR ADMINISTRATIVE MEETING

( ) Discussion only  
(X) Action

FROM (DEPT/ DIVISION): Dan Lonai, Administrative Services

PROGRAM: IT

SUBJECT: Courthouse Security surveillance camera system upgrade

<p>Our current video surveillance system is very old. It still has black and white cameras and is failing. To ensure a new system is compatible and integrates with the rest of the county's video surveillance systems, IT recommends going with the current contractor Uni-Tech. The cost to replace and add more cameras is \$40,000. \$30,000 has been budgeted in capital improvements and the state courts will contribute the remaining \$10,000</p>	<p><u>ACTION REQUESTED:</u></p> <p>Adopt Order No. BCC2019-029 and authorize the chair to sign the quote from Uni-Tech Communications for a security camera system upgrade at the courthouse</p>
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ATTACHMENTS: Proposed Order; Payable

Date: 3/19/19      Submitted By: (Dan Lonai)

\*\*\*\*\*For Internal Use Only\*\*\*\*\*

Checkoffs:

- ( ) Dept. Head (copy)
- ( ) Human Resources (copy)
- ( ) Budget (copy)
- ( ) Fiscal
- ( ) Legal (copy)
- ( ) (Other - List:

To be notified of Meeting:  
Dan Lonai

Needed at Meeting:  
)

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Scheduled for meeting on: April 3, 2019

Action taken:

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Follow-up:

THE BOARD OF COMMISSIONERS OF UMATILLA COUNTY

STATE OF OREGON

In the Matter of Authorizing )  
Contract for Services and ) Order No. BCC2019-029  
Materials from Uni-Tech )  
Communications by Alternative )  
Contracting Method - Single )  
Seller - for Courthouse System )  
Upgrades

WHEREAS under Umatilla County Code of Ordinances Section 36.06(B)4), an alternative to procurement by competitive bids is the purchase of goods or services where there is only one seller or product of the quality available; and

WHEREAS the security system of the courthouse was first installed in 2000 as part of the third floor renovation project, has received major upgrades in 2007 and 2010, along with periodic camera replacements and updates; and

WHEREAS Uni-Tech Communications installed the security system in use at the courthouse, and also has conducted any maintenance or installed additions to the system (other than some of the upgrades in 2010); and

WHEREAS the recorders, along with many of the older black and white cameras, need to be replaced; and

WHEREAS the updates must be compatible with the existing security system and equipment; and

WHEREAS Uni-Tech Communications has submitted a proposal for two new digital video recorders and 67 cameras and other items in the amount of \$39,999.09; and

WHEREAS the Sixth Judicial District has agreed to commit to pay \$10,000 toward the cost of the system upgrades.

NOW THEREFORE, the Board of Commissioners orders that:

1. Due to the requirements for the security system upgrades to be compatible with the existing system, knowledge of existing system, and timeliness, there is only one seller of the quality required available.

2. The procurement of the courthouse security system upgrades, for recorders, cameras, other equipment and installation, from Uni-Tech Communications, is exempt from the competitive bidding process under the Umatilla County Code of Ordinances.

3. Umatilla County is authorized to purchase the equipment and services from Uni-Tech Communications for \$39,999.09.

DATED this 3<sup>rd</sup> day of April, 2019.

UMATILLA COUNTY BOARD OF COMMISSIONERS

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William J. Elfering, Chair

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George L. Murdock, Commissioner

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John M. Shafer, Commissioner

ATTEST:  
OFFICE OF COUNTY RECORDS

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Records Officer

# Uni-Tech

COMMUNICATIONS INC

CCB#184987 - WA UNITECI919B3  
 PO BOX 1089  
 HERMISTON, OR 97838

**ATTN: JOLENE MEADOWS**  
**UMATILLA COUNTY COURTHOUSE**  
**216 SE 4TH**  
**PENDLETON, OR 97801**

<b>DATE</b> 3/12/2019	<b>P.O. NO.</b>	<b>ESTIMATE #</b> 5486
Estimate		
With ADI quote 3-12-19		

QTY	DESCRIPTION
1	MISCELLANEOUS INSTALLATION HARDWARE
1	MISCELLANEOUS CONDUIT
1	TRIP CHARGE IN PENDLETON
175	LABOR

<b>THIS IS AN ESTIMATE</b>	Sales Tax (0.0%)	\$0.00
	<b>TOTAL</b>	<b>\$39,999.09</b>

This estimate is valid for 30 days. We appreciate the opportunity to provide you with this estimate.

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SIGNATURE

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Oregon Contractors License #184987 \* Washington Contractors License #UNITECI919B3