

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS

Meeting of July 6, 2022
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair John Shafer, Vice-Chair Dan Dorrn, and Commissioner George Murdock (attending virtually)

County Counsel Doug Olsen

Guests Present: John Tillman, EO; DA's office staff; Bob Waldher, Planning Director; and Tom Fellows, Public Works Director; Human Resources: Lori Cimmityotti, Office Assistant; Jennifer Blake, Director

Video link or Calling in: Dan Lonai, Administrative Services Director (+see list of attendance, copy on file)

CALL TO ORDER: Chair Shafer called the meeting to order at 9:00 a.m. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance

Awards/Correspondence/Recognitions. – Commissioner Murdock presented the April-May-June 2022 Excellence Award to Layla Simms, Office Assistant in the DA's office. He read the recognition by her peers, noting her great customer service and going above and beyond to all staff and the general public. She was presented a certificate and paid time-off slip, and a photo was taken.

Minutes – Commissioner Murdock moved to approve the minutes of the 6/1/22 meeting. Seconded by Commissioner Dorrn. Carried 3-0.

Additions to Agenda – Doug Olsen spoke about a burn ban. Usually, the Board takes action for July 1. Bob Waldher, Planning Director, advised that, with the rain, a burn ban hasn't been needed. It was agreed to add a burn ban to the agenda where it can be discussed (options: specific date, timeline, etc.)

Public Comments – None.

Business Items

1. **Psilocybin Election – Public Hearing.** Bob Waldher presented. At the last meeting, the board reviewed the ballot measure 109 language and was going to consider putting it on the ballot for the November election to opt out. A proposed ordinance has been prepared referring the matter of a ban to the voters in November 2022. Chair Shafer opened the public meeting at 9:08 a.m. Mr. Olsen advised this can be done in one meeting; time is short to get this election (opt out) on the ballot. Chair Shafer asked for any public comments; none were heard. He closed the public hearing at 9:09 a.m. **Commissioner Dorrn moved to adopt Ordinance No. 2022-08. Seconded by Commissioner Murdock. Carried, 3-0.**
2. **Equipment Trailer Purchase.** Presented by Tom Fellows, Public Works Director. Oregon State Surplus has a used equipment trailer (2001 35-ton tilt deck) that would fit the needs of the county and is available for

\$18,000. **Motion was made by Commissioner Dorran to authorize the purchase as outlined. Seconded by Commissioner Murdock. Carried, 3-0.**

3. Mapping Digitization Project. Presented by Commissioner Dorran. The legislature approved a pilot program (first in the state) to digitize all county roads. After consultation with four different transportation firms along with input from ODOT, DKS Associates is recommended as the prime vendor for this project. Action is for the selection of a vendor by alternative contracting. Once completed, the program and results will be owned by Umatilla County. **Commissioner Dorran moved to approve the contract for services and adopt Order No. BCC2022-045. Seconded by Commissioner Murdock. Carried, 3-0.**
4. Property Liability Insurance. Presented Dan Lonai, Administrative Services Director. The County is seeking to renew its property and liability insurance with CityCounty Insurance Services, which is expected to be \$806,670.55 for FY22-23. **Commissioner Dorran moved to approve the renewal as outlined. Seconded by Commissioner Murdock. Carried, 3-0.**
5. Elevator Maintenance. Presented by Mark Tanner, Facilities Manager. This is for the elevator at the justice center. Recommendation is for oil replacement every 10 years; it is inspected by statewide requirements. Well-maintained elevators can operate 100 years. Parts can be hard to get; the proposal is to replace oil in the hydraulic lines and power unit at a cost of \$13,250 by Otis Elevator Company. **Commissioner Murdock moved to approve the service. Seconded by Commissioner Dorran. Carried, 3-0.**
6. Courthouse Duct Cleaning. Presented by Mr. Tanner. A few weeks ago, the process of cleaning the ductwork at the courthouse started, which will include cleaning of the ductwork on the lower floors. The contractor (HMS Commercial Service) for the courthouse air handler unit replacements can add this as a change order for \$8,775 for cleaning of the third floor ducts. **Commissioner Dorran moved to approve the change order. Seconded by Commissioner Murdock. Carried, 3-0.**
7. Justice Center Emergency Lighting. Mr. Tanner presented. During a recent power outage, it was found the emergency lighting at the dispatch center was not working. The proposal is to add battery backup lights to areas in dispatch and also paths to exits for evacuation. This is basically phase 1 of getting a process of egress for the whole justice center (but doesn't include sheriff's offices and hallways yet). Commissioner Dorran didn't like the piecemeal approach, noting the need to be up to code. Mr. Lonai noted problems are with generation switching and waiting for parts. The UPS (uninterrupted power supply) doesn't run the lights – it runs computers. There was more discussion about the building, when it was built, budget cuts, code, remodeling/construction going on now, alternate paths and optional entries, and Commissioner Dorran's suggestion to schedule a meeting with the fire marshal to be sure the county is in compliance with code. Commissioner Murdock agreed with that statement.

Chair Shafer talked about tests at the center when the power is out as well as testing of UPS and backup generator systems – those dispatch areas were all functioning. Mr. Lonai noted dispatch has run out of battery when the generator was not automatically switching on – the automatic switch was down for six months. Mr. Tanner added, the transfer switch has failed and has to be switched manually. That's the issue. When there was switch-over to the UPS, it was about six hours before anyone noticed the generator wasn't running. There was more discussion about power needs, incidents, etc. **Commissioner Murdock moved to authorize/approve emergency lighting in the amount of \$11,669 at the Justice Center plus directing maintenance to meet with the fire marshal regarding other lighting in the facility and bring back the results to the board in the near future. Seconded by Commissioner Dorran. Carried, 3-0.**

8. CDDP and Juvenile Facility Access. Presented by Mr. Olsen. The county has been negotiating an easement with Horizon for access to the juvenile and CDDP facility from SE 10th Street (Pendleton). He outlined the area on the map (projected on the monitors). Previously the county didn't have an easement and access points weren't where the streets were dedicated. Now, the streets have been vacated. This would create a legal written easement (perpetual). **Commissioner Dorran moved to approve the easement and its terms and to authorize signing. Seconded by Commissioner Murdock. Carried, 3-0.**

9. Collective Bargaining Agreement. Presented by Jennifer Blake, Human Resources Director. The county and AFSCME courthouse unit have been negotiating a successor agreement that expired 6/30/22. The terms have been tentatively approved and the agreement is in the process of being ratified by the bargaining unit. **Commissioner Dorrان thanked Ms. Blake and the bargaining unit for their work and moved to ratify and authorize signing of the agreement through 6/30/25, including the salary schedule. Seconded by Commissioner Murdock. Carried, 3-0.**
10. Cost of Living Adjustments. Presented by Ms. Blake. In recognition of dramatic increases in the recent costs of living, the county proposes to pay an additional 2% COLA for all covered employees for the current fiscal year. This will be in addition to any increases bargained for within collective bargain agreements. **Motion was made by Commissioner Murdock to approve the COLA to all covered employees of 2% effective 7/1/22, excluding elected officials. Seconded by Commissioner Dorrان. Carried, 3-0.**
11. Exempt /Administrative & Elected Officials Changes. Presented by Ms. Blake. Approval is sought for salary schedules for Exempt/Administrative employees and benefits effective 7/1/22. Scheduled adjustments reflect the practice of following the highest CBA COLA. Changes in benefits will be applied to all Exempt and Elected positions. [Elected officials, Sheriff = 4%; DA = 4%; Commissioner = 3%.] Commissioner Dorrان thanked the budget committee and compensation committee for their hard work. **Commissioner Dorrان moved to approve salary schedules and increases including benefits effective 7/1/22. Seconded by Commissioner Murdock. Carried, 3-0.**
12. Local Community Investment Project. Presented by Chair Shafer. This is for the American Legion Hall in Athena, to approve payment from ARPA funds. Commissioner Murdock added the facility is generally used by the City of Athena and it includes upgrades to bathrooms (ADA compliance). **Commissioner Murdock moved to adopt Order No. BCC2022-044. Seconded by Commissioner Dorrان. Carried, 3-0.**
13. Pipeline Easement. Presented by Mr. Olsen. This easement fills in a portion of the planned central pipeline to the depot, and will cross property owned by N&C Land LLC. The terms of an easement are requested for approval, payment and authorizing signature. **Commissioner Dorrان moved to approve the terms of the easement, including payment and authorizing signing. Seconded by Commissioner Murdock. Carried, 3-0.**
14. Burn Ban. **Commissioner Dorrان moved to approve establishing a non-agricultural burn ban in seven days in Umatilla County.** Mr. Waldher felt this would allow additional time for necessary things (people to complete burning and for Planning staff to get notices out). Timing from last year is a couple of weeks different; so the effective date is July 14. Mr. Olsen will prepare an order and route it for signature (*Order No. BCC2022-046*). **Seconded by Commissioner Murdock. Carried, 3-0.**

Executive Session – none.

Commissioner Reports

Commissioner Dorrان: welcomed media in the room, John Tillman from the EO. Second, regarding patriotic holidays, he is so proud of the county with all the parades, events, certified fireworks shows and etc., which have been numerous and incredible. Neighbors in Umatilla County are wonderful.

Commissioner Murdock: agreed with his comments. Also, at a time when some don't see enough of that, we live in the right part of the country.

Meeting adjourned at 9:43 a.m.

Melinda Slatt

Executive Secretary – Board of Commissioners

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