

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of June 19, 2019
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair George Murdock, Vice-Chair John Shafer, and
Commissioner Bill Elfering

County Counsel: Doug Olsen

Members and Guests Present: Paul Chalmers, Assessment & Taxation Director; Digna Moreno, Community Justice-Juvenile Division Supervisor; Thomas Roberts, Emergency Manager; Steven White, Orrick, Herrington & Sutcliffe-Attorney; Kim Weissenfluh, Community Developmental Disabilities Program-Manager; Brian Wolcott, Walla Walla Basin Watershed Council-Executive Director; Kyle Waggoner, Umatilla County Soil & Water Conservation District-Manager; Alisha Southwick, UCo Health-Deputy Director; Joseph Fiumara, UCo Health-Director; Robert Pahl, Chief Finance Officer; Bob Waldher, Planning Department-Director; Elizabeth Ridley, Planning Department-Planner II/GIS; Marie Simonis, Finance Assistant Director; Jennifer Blake, Human Resources Director; Gail Nelson, Economic Development & Tourism Coordinator

CALL TO ORDER. The meeting was called to order at 9:00 a.m. by Chair Murdock. He reminded those present that the meeting is a public forum. It is being video and audio recorded and minutes will be taken. Comments will become part of the meeting record. He noted this is the largest number of agenda items he has recalled and they will be handled as expeditiously as possible. If persons wish to speak before the Board, please come to the podium, identify yourself and state where you live for the record and also note if you are speaking on behalf of others. In addition, there is a point for public input for other than agenda items.

Chair Murdock noted last week, the Commissioners' hosted a BBQ honoring the Public Works/Road Department for their extra hard work during the winter snow storms then followed by flooding. Commissioner Shafer added it was a good time with a good group and he appreciated getting to know them better as he is the new liaison commissioner to that department.

Pledge of Allegiance was led by Commissioner Shafer.

Awards/Correspondence/Recognition – none.

Minutes – none.

Additions to Agenda – none.

Public Comments – none.

1. **Bond Issuance- Public Hearing.** Presented by Doug Olsen. CommonSpirit Health (formerly Catholic Health Initiatives) is requesting approval for issuance of tax-exempt bonds to finance various projects including St. Anthony Hospital. The county does not have any liability in this transaction; it is just the authority approving issuance. Chair Murdock called the public hearing to order at 9:02 a.m. Steven White, from the law firm of Orrick, Herrington & Sutcliffe, represents CommonSpirit Health. Bonds are issued by Colorado Hospital Facilities Authority for many projects to refinance existing debt. County approval is needed for the SAH projects. There were no Commissioner questions. There were no public questions. Chair Murdock closed the public hearing at 9:04 a.m. **Commissioner Elfering moved to adopt Order No. BCC2019-047. Seconded by Commissioner Shafer. Carried, 3-0.**

2. Presentation by Umatilla County Soil & Water Conservation District. Kyle Waggoner, District Manager. He went through a PowerPoint with current photos, statistics, and projects/partners noting use of \$10,000 in County funds leveraged over \$285,000.
3. Presentation by Walla Walla Basin Watershed Council. Brian Wolcott, Executive Director. He went through a PowerPoint with current photos (including flooding and discussion of such), statistics and projects/partners noting leverage of \$760,000 in grants from the \$10,000 county investment. He noted state cutbacks affect his budget somewhat.
4. Fee Ordinance Amendment- Public Hearing. Chair Murdock called the public hearing to order at 9:24 a.m. Mr. Olsen presented the staff report noting this is the first reading. He highlighted changes by department. There were no public comments. Chair Murdock closed the public hearing at 9:27 a.m. **The proposed date for the second reading is 7/3 -- Commissioner Elfering moved to approve. Seconded by Commissioner Shafer. Carried, 3-0.**
5. Planning Commission Appointment. Bob Waldher, Planning Director, presented. Lyle Smith, from Umatilla, has served on the city planning commission and is well-versed in the subject. Interviews were held and to keep the diverse geographic representation, Mr. Smith is recommended to fill the vacancy. **Commissioner Shafer moved to adopt Order No. BCC2019-039. Seconded by Commissioner Elfering. Carried, 3-0.**
6. Road Naming. Elizabeth Ridley, Planning Department, presented. As part of land divisions in 2009 and 2018 an access easement was created. Due to pending development access to property near Agnew Road will be to more than three parcels, which requires the road to be named. The proposed name is Pivot Lane, which meets the naming requirements. **Commissioner Shafer moved to adopt Order No. RD2019-13 and naming of the private lane. Seconded by Commissioner Elfering. Carried, 3-0.**
7. RARE Intern. Mr. Waldher presented. The Planning Department and Emergency Management look to sponsor an intern (Resource Assistance for Rural Environments) in partnership between AmeriCorps and University of Oregon. This has been successful in the past for county and other communities. The position would work on an update to natural hazard mitigation plan – last updated in 2014. The plan must be in place to be eligible for FEMA dollars for hazard mitigation (post and pre events). Deadline is July 1, 2019 for commitment for a RARE intern. The budget estimate is \$26,000. Tom Roberts, Emergency Manager, noted in addition, it is time to update an emergency operations plan (5- year cycle for planning to spread out the work). Mr. Waldher advised students are grad-level and it would be their first career experience – possibly to even become an employee of the county down the road. **Commissioner Elfering moved to approve. Seconded by Commissioner Sheriff. Carried, 3-0.**
8. Tillamook County Mutual Aid. Mr. Roberts presented. This is to expand the mutual aid program with Tillamook County to all county functions as a sister community partnership. He explained the difference is to add all division/departments including emergency management vs. just public works. Agreements are in place ahead of time to be ready to respond as needed. He advised Tillamook County assisted with recent floods as well as wildfires in Umatilla County. This is to expand and update existing agreements. Chair Murdock added the sister community was an AOC original push – our two counties have gone farther than others in the state. We are in a good position. Mr. Roberts noted this cooperative agreement has been watched by the state as it is working well. **Commissioner Shafer moved to approve Order No. BCC2019-054. Seconded by Commissioner Elfering. Carried, 3-0.**

9. Burn Ban. Mr. Olsen presented on behalf of Gina Miller, Code Enforcement, who is out this week. The proposal is to implement the temporary ban for non-ag burning on July 1, which normally is implemented later in the summer. Commissioner Shafer commented it is good to get ahead of what is coming. **Commissioner Elfering moved to adopt Order No. BCC2019-052. Seconded by Commissioner Shafer. Carried, 3-0.**
10. SHBC Renovation – PHS. Alisa Southwick, UCo Health Deputy Director, presented. There are two proposals. The first one is to issue a request for proposals for renovating Pendleton High School’s health center. A grant from HRSA was awarded for the work. **Commissioner Elfering moved to authorize issuance of request for proposals for renovations. Seconded by Commissioner Shafer. Carried, 3-0.**
11. SHBC Renovation – SMS. Ms. Southwick noted this is the second project for the health center at Sunridge Middle School. Another request for proposals issuance is requested. **Commissioner Elfering moved to authorize issuance of request for proposals for renovations. Seconded by Commissioner Shafer. Carried, 3-0.**
12. Position Reclassification – Veterans Office. Jennifer Blake, Human Resources Director presented on behalf of Human Services in Amy Ashton-Williams’ absence. With limited access for the department head to the ODVA software and for additional supervision oversight, this request is to reclassify one of the current service officer positions to a supervisor. The financial implication would be a maximum of \$5,000/annually. **Commissioner Shafer moved to approve the reclassification. Seconded by Commissioner Elfering. Carried, 3-0.**
13. Position Reclassification – DD Program. Kim Weissenfluh, Developmental Disabilities Program Manager, presented. This is a request to reclassify a .5 FTE service coordinator position to a .5 FTE program specialist position. She explained job duties noting this would allow updating and consistency of positions. **Commissioner Elfering moved to approve the reclassification. Seconded by Commissioner Shafer. Carried, 3-0.**

Ms. Weissenfluh noted the Association of Oregon Counties may be reaching out for mental health program for additional funding from the state. Her program is based on a workload model. Last biennium, it was cut from 100 to 88% funding for the level indicated by the workload model, and now they are looking to cut it down to about 82%. There are more and more unfunded mandates. Chair Murdock, for the record, noted this is another example of how unfunded mandates are negatively impacting local delivery.

14. Sale of Property. Mr. Olsen presented. Authorization is sought for sale of property foreclosed on for delinquent property taxes. These are for the properties that did not sell at the auction, and for which the county has been accepting bids for the past 30 days. All bid amounts exceed minimum amount required by the statutes. Athena House - one bid submitted of \$6,100. Meacham 40 acres – two bids submitted \$7,411 to \$48,001. Meacham 5 acres – one bid submitted of \$10,999. Pendleton Lot - three bids submitted \$400 to \$1,650. Pendleton 7th House – one bid submitted of \$12,000. Pendleton 4th House – four bids submitted \$20,791 to \$40,000. Stanfield House – three bids submitted \$5,014 to \$12,000. **Commissioner Shafer moved to adopt Order No. BCC2019-040. Seconded by Commissioner Elfering. Carried, 3-0.**
Commissioner Elfering moved to adopt Order No. BCC2019-041. Seconded by Commissioner Shafer. Carried, 3-0.
Commissioner Shafer moved to adopt Order No. BCC2019-042. Seconded by Commissioner Elfering. Carried, 3-0.

Commissioner Elfering moved to adopt Order No. BCC2019-043. Seconded by Commissioner Shafer. Carried, 3-0.

Commissioner Shafer moved to adopt Order No. BCC2019-044. Seconded by Commissioner Elfering. Carried, 3-0.

Commissioner Elfering moved to adopt Order No. BCC2019-045. Seconded by Commissioner Shafer. Carried, 3-0.

Commissioner Shafer moved to adopt Order No. BCC2019-046. Seconded by Commissioner Elfering. Carried, 3-0.

15. Property Auction. Mr. Olsen presented. This request is to set another property auction for properties not sold under item #14 above (two properties) plus two other parcels from a pending sale that did not close. The proposed auction date is 7/30/19. **Commissioner Elfering moved to adopt Order No. TX2019-02. Seconded by Commissioner Shafer. Carried, 3-0.**
16. Vehicle Purchase-Youth Services. Digna Moreno, Juvenile Division supervisor, presented. This is to request bids for proposal to purchase a new mid-size car. Commissioner Shafer noted this new car was approved prior to the new fleet management plan was implemented. **Commissioner Elfering moved to approve. Seconded by Commissioner Shafer. Carried, 3-0.**
17. Property/Liability Insurance. Presented by Mr. Olsen. This is the annual renewal for property and liability insurance. Commissioner Elfering declared a potential conflict as a CIS board member. **Commissioner Shafer moved to approve renewal of property and liability insurance with CityCounty Insurance Services. Seconded by Commissioner Murdock. Carried, 2-0. Commissioner Elfering abstained.**
18. Pendleton/Pilot Rock Enterprise Zone. Gail Nelson, Economic Development & Tourism Coordinator, presented. This is for the county to co-sponsor the renewal of the Pendleton/Pilot Rock Enterprise Zone, which is set to expire. The only change is to allow for hotels and resorts to qualify for tax abatement. **Commissioner Elfering moved to adopt Order No. BCC2019-050. Seconded by Commissioner Shafer. Carried, 3-0.**
19. Financial Accounts Update. Marie Simonis, Assistant Director of Finance, presented. To comply with accounting standards, various funds are established within budget and county records. Funds are periodically reviewed by the Finance Office; last update was 2013. The proposed order sets out the accounts, which include renaming and elimination of some funds. **Commissioner Elfering moved to adopt Order No. BCC2019-049. Seconded by Commissioner Shafer. Carried, 3-0.**
20. Eurus Community Benefit Plan Grants. Presented by Commissioner Shafer. He outlined 12 projects, totaling nearly \$97,000 for 2018, for which the committee has recommended funding from the Eurus Community Benefit Plan. **Commissioner Elfering moved to adopt Order No. BCC2019-48. Seconded by Commissioner Shafer. Carried, 3-0.**
21. Eastern Oregon Counties Association. **Commissioner Shafer moved to approve rejoining Eastern Oregon Counties Association, with dues in the amount of \$10,000 and Umatilla County's list of recommended topics. Seconded by Commissioner Murdock. Carried, 3-0.**
22. Supplemental Budgets – Public Hearing. Chair Murdock called the public hearing to order at 10:05 a.m. The staff report was presented by Robert Pahl, CFO, three Budget Orders numbers: 2019-88 (General Fund- General County) requires increases in Beginning Cash Balance of \$70,000, in Personnel Services of \$205,000, in Materials & Services of \$45,000, in Transfers Out of \$100,000, and in Contingency of \$250,000. 2019-89 (Human Services-SE63 Peer) requires increases in Local Revenue of \$5,000, and in Materials & Services of \$5,000. 2019-92 (Public Health – School Based Health Center) requires increases in State Revenue of \$28,800, in Personnel Services of \$8,000m and in Materials & Services of \$20,800.

There were no questions or public comments. Chair Murdock adjourned the public hearing at 10:06 a.m.

In the matter approving Supplemental Budgets pursuant to ORS 294.471 for FY ending 6/30/19: Commissioner Shafer moved to adopt Budget Order No. 2019-88 (Program 9001 – General County). Seconded by Commissioner Elfering. Carried, 3-0.

Commissioner Elfering moved to adopt Budget Order No. 2019-89 (Program 5420 – SE63 Peer). Seconded by Commissioner Shafer. Carried, 3-0.

Commissioner Shafer moved to adopt Budget Order No. 2019-92 (Program 5638 – School Based Health Center). Seconded by Commissioner Elfering. Carried, 3-0.

23. Budget Transfer. Mr. Pahl presented 10 requests for budget transfers. Budget Order numbers 2019-84 (General Fund-Support Enforcement) requires an increase in Materials & Services of \$10,000 and a decrease in Contingency in the same amount. 2019-85 (General Fund –Victim Witness Program) requires an increase in Materials & Services of \$10,000 and a decrease in Contingency of \$10,000. 2019-86 (General Fund – Records and Archives) requires an increase in Materials & Services of \$10,000 and a decrease in Contingency of \$10,000. 2019-87 (General Fund – Veterans Services) requires an increase in Materials & Services of \$10,000 and a decrease in Contingency in the same amount. 2019-90 (Human Services-Alcohol, drug and Gambling Services) requires an increase in Personnel Services of \$20,000 and a decrease in Contingency of \$20,000. 2019-91 (Sheriff’s Office-Marine patrol) requires increases in Personnel Services of \$5,000 and in Materials & Services of \$5,000. 2019-93 (Victim Witness Program) requires an increase in Materials & Services of \$5,000 and a decrease in contingency of \$5,000. 2019-94 (Court Security Program) requires an increase in Personnel Services of \$5,000 and a decrease in Materials & Services of \$5,000. 2019-95 (Public Works) requires an increase in Capital Outlay of \$60,000 and a decrease in Contingency of \$60,000. 2019-96 (Gen Fund-Jail) requires an increase in Materials & Services of \$100,000 and a decrease in contingency of 100,000.

In the matter approving Transfers of Budgets pursuant to ORS 294.463 for FY ending 6/30/19: Commissioner Elfering moved to adopt Budget Order No. 2019-84 (Program 2023–Support Enforcement). Seconded by Commissioner Shafer. Carried, 3-0.

Commissioner Shafer moved to adopt Budget Order No. 2019-85 (Program 2050 – Victim Witness Program). Seconded by Commissioner Elfering. Carried, 3-0.

Commissioner Elfering moved to adopt Budget Order No. 2019-86 (Program 3518 – Records & Archives). Seconded by Commissioner Shafer. Carried, 3-0.

Commissioner Shafer moved to adopt Budget Order No. 2019-87 (Program 5770 – Veterans Services). Seconded by Commissioner Elfering. Carried, 3-0.

Commissioner Elfering moved to adopt Budget Order No. 2019-90 (Program 5487 – Alcohol, Drug & Gambling Services). Seconded by Commissioner Shafer. Carried, 3-0.

Commissioner Shafer moved to adopt Budget Order No. 2019-91 (Program 1562 – Marine Patrol). Seconded by Commissioner Elfering. Carried, 3-0.

Commissioner Elfering moved to adopt Budget Order No. 2019-93 (Program 2006 – Victim Witness DUII Program). Seconded by Commissioner Shafer. Carried, 3-0.

Commissioner Shafer moved to adopt Budget Order No. 2019-94 (Program 9079 – Courts Security). Seconded by Commissioner Elfering. Carried, 3-0.

Commissioner Elfering moved to adopt Budget Order No. 2019-95 (Program 4530 – Public Works). Seconded by Commissioner Shafer. Carried, 3-0.

Commissioner Shafer moved to adopt Budget Order No. 2019-96 (Program 1540 – Jail). Seconded by Commissioner Elfering. Carried, 3-0.

24. Pendleton Convention Center Payable. This is a request for a payable to the Pendleton Convention Center for the Workforce Summit in the amount of \$5,713.74 **Commissioner Shafer moved to approve the payable. Seconded by Commissioner Elfering. Carried, 3-0.**

25. Board Meeting Schedule. Two meetings in the last half of 2019 need to be reset due to lack of quorum (7/24 instead of 7/17 and 11/26 instead of 11/20). **Commissioner Shafer moved to approve. Seconded by Commissioner Elfering. Carried, 3-0.**
26. Workforce Development Board. Chair Murdock presented. This has been discussed several times over the last several months regarding the county membership in the Eastern Oregon Workforce Board. There has been frustration with the alignment from the beginning. We tried many ways to make it work. Appointees the board were also frustrated by the lack of funding and support for projects in this county. Our economic focus has to do with jobs, economy, and workforce – very different from the current alignment and plans by the workforce board; it is not working for us. Therefore, we are looking to have Morrow County join with us (they are also voting today) to form a separate area and board. **Chair Murdock moved to approve Order No. BCC2019-053. Commissioner Elfering seconded, adding our two counties have a very similar outlook and hopes the Governor seriously considers this resolution. Carried, 3-0.**
27. City of Pendleton Grant Application Support (Exit 209). Chair Murdock presented. ODOT says this is the most congested interchange in the state; he feels it was bad design from the start. The City of Pendleton is trying to get federal support in the amount of \$22 million through the Better Utilizing Investments to Leverage Development (BUILD) program. The county adopted a support Resolution for the project funding in 2017 and now the City is asking for an updated resolution (or a letter) to support another application for grant funding of the project. **Commissioner Elfering moved to adopt Order No. BCC2019-051. Seconded by Commissioner Shafer. Carried, 3-0.**

Executive Session – none.

Commissioners' Reports.

Commissioner Murdock suggested a discussion item for the Board's staff meeting on July 1, to make it a point of to contact the City of Ukiah for an update on flooding and mitigation of Camas Creek. In addition, he would like to invite Tom Fellows and Bob Waldher to be part of the discussion.

The meeting adjourned at 10:20 a.m.

Respectfully submitted,

Melinda Slatt

Executive Secretary, Umatilla County Board of Commissioners