

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of April 3, 2019
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair Bill Elfering, Vice-Chair George Murdock (calling in) and Commissioner John Shafer

County Counsel: Doug Olsen

Members and Guests Present: Mark Miller, Oregon State Parks, Park Manager; Matt Rippee, Oregon State Parks, District Manager; Tom Fellows, County Public Works Director; Thomas Roberts, County Emergency Manager; Gina Miller, County Planning Department/Coordinator-Solid Waste Advisory Committee; Dennis Olson, SWAC Chair; Robert Pahl, County Chief Finance Officer; Carol Johnson, Planning Department; Bob Waldher, County Planning Department Director; Dan Lonai, County Administrative Services Director

CALL TO ORDER

The meeting was called to order at 9:00 a.m. by Chair Elfering. He reminded those present that the meeting is a public forum. It is being video and audio recorded and minutes will be taken. Comments will become part of the meeting record. If persons wish to speak before the Board, please come to the podium, identify yourself and state where you live for the record by coming to the microphone in order to be heard on the record – also note if you are speaking on behalf of others. He noted there is a point for public input before business items for other than agenda items.

Pledge of Allegiance was led by Commissioner Shafer.

Awards/Correspondence/Recognition - none.

Minutes. Commissioner Shafer moved to approve the minutes of the meetings of 1/2/19 and 2/6/19. **Seconded by Commissioner Murdock. Carried, 3-0.**

Additions to agenda – none.

Public comments – none.

1. **State Parks District Manager.** Matt Rippee (Gekeler Road, La Grande,) and also Mark Miller, Manager of Emigrant Springs State Park. Mr. Rippee is new here, but has been with State Parks for 17 years. He handed out pamphlets. He noted master planning on state parks is a 1-year long process putting together an advisory committee (the planning director will serve on the committee). He talked about fire season and snow pack. The Board welcomed Mr. Rippee and Mr. Miller and thanked them for their attendance and information.
2. **Solid Waste Advisory Committee Annual Report.** Gina Miller, staff liaison to SWAC, introduced sitting chair, Dennis Olson, who covered highlights of the program for the year including the fact he replaced Susan McHenry who served 15+ years on the committee – a very dedicated person. Chair Elfering accepted the report. Commissioner Murdock commented about the very successful hazardous household waste collection event in Pendleton. Mr. Olson advised more than 2,400 lbs. of trash was collected – the highest amount statewide.

3. Solid Waste Franchise Renewals. Ms. Miller gave the staff report. There are four collection franchise applications and four disposal applications and annual renewal is sought for all. Upon approval, franchises are for 10 years. The Committee met yesterday and unanimously voted to approve the renewals and recommends Board of Commissioners' approval. She responded to Chair Elfering's question and elaborated on what constitutes each. **Commissioner Murdock voted to approve (Order No. BCC2019-020, Desert Wind Inc.)**. Also on record, he commented about the outstanding Solid Waste Advisory Committee and outstanding franchise firms. **Seconded by Commissioner Shafer. Carried, 3-0.**
Commissioner Shafer move to approve Order No. BCC2019-021 (Humbert Refuse and Recycling, Inc.). Seconded by Commissioner Murdock. Carried, 3-0.
Commissioner Shafer move to approve Order No. BCC2019-022 (Pendleton Sanitary Service Inc.). Seconded by Commissioner Murdock. Carried, 3-0.
Commissioner Shafer move to approve Order No. BCC2019-023 (Humbert Refuse and Recycling, Inc. –Collection). Seconded by Commissioner Murdock. Carried, 3-0.
Commissioner Shafer move to approve Order No. BCC2019-024 (Pendleton Sanitary Service Inc. – Collection). Seconded by Commissioner Murdock. Carried, 3-0.
Commissioner Shafer move to approve Order No. BCC2019-025 (Sanitary Disposal, Inc. – Collection). Seconded by Commissioner Murdock. Carried, 3-0.
Commissioner Shafer move to approve Order No. BCC2019-026 (Eastern Oregon Waste Management LLC – Collection). Seconded by Commissioner Murdock. Carried, 3-0.
Commissioner Shafer move to approve Order No. BCC 2019-027 (Quality Compost LLC – Disposal Franchise). Seconded by Commissioner Murdock. Carried, 3-0.
4. Solid Waste Committee Appointments. The terms for two members on the Solid Waste Committee have expired. **Commissioner Murdock moved to adopt Order No. BCC2019-019 – reappointing Mike McHenry and Dennis Olson. Seconded by Commissioner Shafer. Carried, 3-0.**
5. Development Code Amendment - Public hearing was called to order at 9:16 a.m. by Chair Elfering. Development Code 2018/2019, #T-19-079. He called for the staff report. Carol Johnson, Planning Department, presented. She explained and clarified, this is the first of two updates to the development code. One will be to be done later, which will be more extensive – relating to EFU zoning. Most of the updates at this time are “housekeeping” – nothing particular of note. The proposed changes were summarized. The process is continuing and ongoing.

Chair Elfering asked for those to speak in favor? There were none. He then asked for any opposing? None. Any public agencies? None. He closed the public hearing at 9:20 a.m.

Commissioner Shafer moved to adopt Ordinance No. 2019-019. Seconded by Commissioner Murdock. Carried, 3-0.

6. Security Camera Payable. Dan Lonai, Administrative Services Director, clarified action is to authorize a quote from Uni-Tech to upgrade the system. Some of system replaced is failing – updates are necessary for adequate recording and observing/surveillance at the courthouse. He talked about budget and a 5-year plan. The cost at this time is \$40,000; he budgeted for \$30,000; thus the remaining \$10,000 is needed. State courts can make up the difference if it is done by 6/30. Responding to Commissioner Murdock's question about reach, Mr. Lonai advised the system does not reach to the Health Department or maintenance storage across Court Street. In addition, Chair Elfering pointed out there is one provider only, thus no competitive bid process. Mr. Lonai noted the support by Uni-Tech is excellent (Commissioner Shafer agreed). **Commissioner Shafer moved to adopt Order No. BCC2019-029 (Contract for Services and Materials). Seconded by Commissioner Murdock. Carried, 3-0.**

7. Elevator Maintenance Payable. Mr. Lonai presented. This is for annual/routine expense for maintenance on the Stafford Hansell Government Center elevator. The cost is \$6,617.57. **Commissioner Shafer moved to approved the payable. Seconded by Commissioner Murdock. Carried, 3-0.**
8. CRS-2 Asphalt Purchase Contract. Tom Fellows, Public Works Director, presented. The county issued a request for proposals for cationic emulsified asphalt for chip sealing. This is for the annual bid; three were received. Idaho Asphalt was low bidder and it is recommended to accept it for the contract (for 2019 chip sealing projects). Chair Elfering pointed out this is significantly less (than last year). Mr. Fellows agreed. He talked with other counties who also agree it is a great price (\$397/ton). **Commissioner Shafer moved to approve. Seconded by Commissioner Murdock. Carried, 3-0.**
10. UTV Purchase. Tom Roberts, Emergency Manager, presented. Previous RFP was issued and proposal exceeded the amount of funding. This is to authorize purchase from Polaris in amount of \$45,932.83 utilizing the SourceWell contract. This is a 6-person cab all-terrain vehicle with a small pickup truck bed. A grant was received through the State and FEMA. Initial bid was over \$20,000 higher and was declined. The amount would be reimbursed upon delivery through the approved grant. He elaborated about tires and tracks are part of package. This is to help fill a gap for off-road transporting of patients. In response to Commissioner Shafer's question, Mr. Roberts agreed it is identical to the one at UCSO; however, it is not always readily available. Commissioner Shafer advised of a recent rescue using the UTV. Mr. Roberts added a second phase will be a hauling trailer at a later time based on available budget. **Commissioner Shafer moved to approve the purchase. Seconded by Commissioner Murdock. Carried, 3-0.**
11. Housing Authority Board Appointment. Mr. Olsen presented. Debra Wainwright has applied to serve on the Umatilla County Housing Authority Board and it is recommended she be appointed to fill a vacancy. **Commissioner Murdock moved to adopt Order No. BCC2019-028. Seconded by Commissioner Shafer. Carried, 3-0.**
12. Purchase of Vehicle – RFP. Mr. Olsen presented. This is for purchase of a new vehicle for Board of Commissioners to replace the Explorer (Commissioner Elfering) to be sold to Community Corrections for its use. Mr. Olsen noted time of delivery would be a factor for consideration of purchase. **Motion for approval was made by Commissioner Murdock, including Mr. Olsen's language: time of delivery would be a factor for consideration of purchase. Seconded by Commissioner Shafer. Carried, 3-0.**
13. Columbia Development Authority Grant Match. Mr. Olsen presented. This is payment to the Columbia Development Authority, for the county's portion of the federal grant match to the CDA. Total amount is \$8,501. **Moved to approve was made by Commissioner Shafer. Seconded by Commissioner Murdock. Carried, 3-0.**

Executive Session – none.

Commissioners' Reports.

Commissioner Shafer noted last night he was a judge for clean water -- Wallowa City water won the contest -- three judges voted unanimously. Second place went to Echo. Those were only two entries.

Commissioner Murdock noted at the last AOC budget meeting motion was made to consolidate three to four committees to one Joint Ways & Means.

The meeting adjourned at 9:44 a.m.

Respectfully submitted,

Melinda Slatt

Executive Secretary Umatilla County Board of Commissioners